Procurement of CCTV Maintenance Framework

PURPOSE

1. To advise the Executive of the intention to undertake a procurement exercise to establish a framework agreement for CCTV maintenance in conjunction with a number of other Lancashire and Greater Manchester councils.

2. To seek the waiving of Standing Orders for Contracts to lead a collaborative procurement exercise supported by the Lancashire Procurement Hub (Hub).

RECOMMENDATION

3. (1) That in accordance with Standing Order for Contract (SOC) 12 (iv), the Executive authorise the waiving of SOCs 19, 20, 21 and 22 in order that the Council can lead and participate in joint procurement framework; and

(2) That in accordance with SOC 17 (ii) the Executive delegate authority to the Director of Community Services, in consultation with the Director of Resources and the Executive Member for Community Safety, to sign a purchase order to, and/or service level agreement with, the successful contractor/s in respect of the Council’s service requirements under the framework, should it be in the Council’s interest to do so.

REASONS FOR RECOMMENDATION

4. In order to ensure good governance and comply with regulations periodic tendering is required. It is expected that undertaking a collaborative approach to CCTV maintenance we will reduce duplication, deliver economy of scale benefits and secure greater flexibility in service provision.

5. Delegation of authority is sought to allow participation in a collaborative procurement; and due to the likely combined value of the tender, this exercise will be carried out in compliance with EU Procurement Directives.

6. Bidders will be evaluated against pre-agreed criteria and it will be necessary for all the participating councils to accept the outcome of the evaluation process that identifies the successful contractor/s.
SUMMARY OF KEY POINTS

7. This procurement follows on from the recently concluded tender to appoint a contractor for CCTV monitoring; this resulted in £15k in efficiency saving for the Council. It is planned that the capacity and momentum generated through taking this collaborative approach is maintained through procuring a framework agreement for CCTV maintenance, with Burnley undertaking the lead partner role. This exercise will be similar in terms of approach, skills and capacity required to the successful framework agreement let in 2009 for secure cash collections.

8. It is anticipated that the agreement will be open to all Lancashire and Greater Manchester authorities in order to attract economies of scale from bidders with corresponding competitive pricing and service alternatives.

9. The benefits of undertaking a collaborative approach provide the opportunity to fully and objectively review the service provision to ensure sustainable, efficient and cost effective service delivery. Collaboration also means a ‘larger’ customer to the supplier, often resulting in lower prices and improved quality of service.

10. The combined value of the goods/services to be tendered is likely to exceed European Procurement thresholds (£173,394) and therefore this exercise will be compliant with EU legislation.

11. Research has shown that this is a highly competitive market place at the present time. The more cameras and other equipment included in the tender the lower the price and the more likely a dedicated engineer service will be provided. As an example savings made recently by Cambridge and four other DCs collaboratively procuring CCTV maintenance ranged from 18% to 54% across the various elements of the maintenance specification.

12. Tender process – a notice will be placed in the EU Official Journal inviting expressions of interest from contractors. The Tender will be constructed around common conditions of contract and specification accompanied as necessary by separate schedules of requirements for each council as necessary. Shortlisting will be against pre-established criteria and evaluation of tender submissions will then take place. Being a framework procurement, Burnley as the lead authority will contract with the successful tenderer and the other participating councils will ‘call-off’ services via purchase order and/or service level agreement. The proposed contract implementation date is 1st July 2012.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

13. The economies of scale available through taking a collaborative approach are expected to yield cost savings over the current provision. As the tender specification develops a detailed and robust savings estimate will be produced. The Council currently spends £41k per annum on CCTV maintenance.
**POLICY IMPLICATIONS**

14. Fully operational and well maintained CCTV in key public space is an important aspect of the Council’s partnership approach to providing a safer borough, and more particularly safer town centres.

**DETAILS OF CONSULTATION**

15. Chair of Environment and Housing Scrutiny Committee

**BACKGROUND PAPERS**

16. None

**FURTHER INFORMATION**

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