

Your Council Tax Bill Explained

Website address – where you will find lots more information about council tax and other council services

Financial year – the financial year (April to March) to which the bill relates.

Address – if you need to write to us.



Burnley Council, Revenues and Benefits,
Parker Lane, Burnley, Lancashire, BB11 2DS

COUNCIL TAX BILL 2016/17



6413 9222 1107 4496 289

Barcode – use this to make a payment at any PayPoint outlet .

Council Taxpayer – the name and address of the person or persons who are liable for the bill. If you think there should be more than one name here please let us know.

Mrs. A Body
1 The High Street
BURNLEY
BB11 1XX

Online Key: QQP7I9IJE9
Date of Issue: 09-MAR-2016

Online Key – a unique pin number that you will need to log onto Citizen Access to manage your account online. You will find more details on the back of your bill.

Account number – your unique reference number. You will need this reference to make payments or if you get in touch with us about your bill.

Account No: 20002293243

Reason for Bill: Annual

The relevant valuation band applicable to the dwelling is A.

Date of Issue – the date your bill was produced – you should always use your most recent bill

Valuation Band – set by the Valuation office, this is the starting point for calculating your council tax.

How the Council Tax is calculated and distributed:	£	% Change for 2016/17
Lancashire County Council	768.18	2.0
Lancashire County Council Adult Social Care*	15.06	
Burnley Borough Council	185.17	1.9
Padiham Town Council	9.06	-2.4
Lancashire Fire Authority	43.67	1.0
Lancashire Police & Crime Commissioner	108.15	2.0
Aggregate Council Tax for Band A	1129.29	3.3

Address – the address that this bill relates to

How the Council Tax is calculated and distributed – shows how the council tax you pay is shared out to different organisations. There may also be a parish charge. Adult Social Care is a new charge, added from 1st April 2016 and it helps the County Council fund adult social care.

If a discount, exemption or premium is shown below and you believe it to be incorrect (for any reason) you must inform the council within 21 days. Failure to do so may subject you to a penalty of £70.

Charge For Period	Band A	01-APR-2016	31-MAR-2017	1129.29
25% Reduction For Single Occupancy		01-APR-2016	31-MAR-2017	-282.32

% change – shows the change in amounts from the previous year

Payment Instructions – confirms the way you have chosen to pay your bill and details the instalment amounts and due dates.

*The Council Tax attributable to Lancashire County Council includes a precept to fund adult social care.
AMOUNT PAYABLE BY YOU 846.97

Charge for period – this box shows the details of any discounts, exemptions or council tax support awarded and the relevant dates. You might also see details of any credits on your account and if there is an empty property premium to pay it will be shown here

PAYMENT INSTRUCTIONS For methods of payment and office hours see overleaf

As you are paying by Direct Debit we will inform your bank of the amounts to be debited from your bank account. You do not need to take any action.

First instalment due on 07/04/2016
9 Other instalments due on 07/05/2016 to 07/01/2017
Instalments to be paid by: Direct Debit Monthly

1 X 81.97
9 X 85.00

Amount payable by you – total amount to be paid for relevant financial year