



RESOURCES SCRUTINY COMMITTEE

BURNLEY TOWN HALL

Tuesday 6th August 2013 at 6.30 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter and a summary of the points to be raised must be given to the Head of Chief Executives Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

A G E N D A

1. ***Apologies***

To receive any apologies for absence.

2. **Minutes**

To approve as a correct record the Minutes of the meeting held on 8th July 2013 (available at www.burnley.gov.uk)

3. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4. ***Declarations of Interest***

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5. ***Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

6. ***Public Question Time***

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7. *Notice of Key Decisions and Private Meetings*

To consider the Notice of Key Decisions and Private Meetings for the period from 22nd July 2013 relating to the remit of the Committee (enclosed)

8. *Head of Service presentation*

To consider a presentations from the Head of Revenues and Benefits on priorities and work in 2013/14.

9. *Council Tax Collection Rates 2013/14*

To consider analysis of Council Tax Collection Rates for 2013/14(report to follow)

10. *Sickness Absence 2013/14*

To consider a report on Sickness Absence in 2013/14 (report enclosed)

11. *Revenue Budget Monitoring Quarter 1 2013/14*

To consider a report on revenue budget monitoring for Quarter 1 of 2013/14 (report enclosed)

12. *Capital Budget Monitoring Quarter 1 2013/14*

To consider a report on revenue budget monitoring for Quarter 1 of 2013/14 (report enclosed)

13. *Work Programme 2013/14*

To consider a report on the Work Programme 2013/14 (report enclosed)

14. *Exclusion of the Public*

To consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

PRIVATE ITEMS

15. One Connect

To consider a report on One Connect (report enclosed)

MEMBERSHIP OF COMMITTEE

Margaret Brindle

Saeed Chaudhary (Vice-Chair)

David Heginbotham

Marcus Johnstone

Anne Kelly

Stephen Large

Margaret Lishman (Chair)

Lian Pate

Andy Tatchell

Executive Members

Published 29th July 2013

Councillor Mark Townsend – Executive
Member for Resources and
Performance Management

Councillor Howard Baker – Executive
Member for Housing and Environment