

## Burnley Borough Council

### Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

#### Notice of a private meeting

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information.

If the Council is not able to give the required notice it must give notice of the reasons why it was not able to do so.

The Executive intends to meet on the 2<sup>nd</sup> April 2013 and consider the following report(s) in private. It has not been possible to give the required 28 days notice for the reasons stated:

Report	Reason report is Private	Reasons report is urgent and cannot reasonably be deferred
<b>Grounds Maintenance Equipment &amp; Transport Procurement</b>	<b>Information relating to financial or business affairs of any particular person (including the authority holding that information)</b>	To enable the timely purchase of mowers and other equipment that is required for the coming season

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to:

Tom Forshaw

Head of Chief Executive's Office

Town Hall, Manchester Road

Burnley BB12 7PH

E-mail [Tforshaw@burnley.gov.uk](mailto:Tforshaw@burnley.gov.uk)

Date: 21<sup>st</sup> March 2013