

**MINUTES OF THE  
PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE**  
Meeting held at  
Blackburn Town Hall, Blackburn  
Tuesday, 6<sup>th</sup> September 2016 @ 3.30pm

<b>NAME</b>	<b>TITLE</b>	<b>COUNCIL</b>
Councillor Phil Riley	Executive Member for Regeneration	Blackburn
Councillor John Harbour	Executive Member for Housing & Environment	Burnley
David Proctor	Head of Regeneration	Blackburn
Paul Gatrell	Head of Housing and Development Control	Burnley
Nick Bargh	Head of Building Control	PLBC
Eric Dickinson	Democracy Officer	Burnley

<b>Item No.</b>	<b>Issue</b>
<b>8.</b>	<b>Welcome and Apologies</b>
	The Chair, Councillor Phil Riley, welcomed everyone to the meeting. Apologies were received from Mick Cartledge.
<b>9.</b>	<b>Minutes of the last meeting</b>
	Minutes of the last meeting held on 21 <sup>st</sup> June 2016 were approved as a correct record.
<b>10.</b>	<b>Budget and Income Monitoring</b>
<b>PURPOSE</b>	To provide the Joint Committee with Pennine Lancashire Building Control 2016/17 fee income monitoring information from April to July 2016.
<b>REASON FOR DECISION</b>	To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.
<b>DECISION</b>	That the Pennine Lancashire Building Control 2016/17 fee income monitoring information be noted from April to July 2016.
<b>11.</b>	<b>Performance Monitoring</b>

<b>PURPOSE</b>	To provide the Joint Committee with updated performance monitoring information to include the period May to July 2016.
<b>REASON FOR DECISION</b>	To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.
<b>DECISION</b>	That the Pennine Lancashire Building Control performance monitoring data provided be noted from May to July 2016.
<b>12.</b>	<b>Dates of Meetings 2016/17</b>
<b>DECISION</b>	That the dates of the next meetings for the 2016/17 Municipal Year be held as follows on Tuesdays at 4.30pm, unless otherwise stated;  2 <sup>nd</sup> November 2016 (Burnley) on Wednesday 24 <sup>th</sup> January 2017 (Blackburn) at 3.30pm 20 <sup>th</sup> June 2017 AGM (Burnley)