

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months February to April 2017, published on 13th January 2017.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 25<sup>th</sup> January, 13<sup>th</sup> February, 27<sup>th</sup> March and 25<sup>th</sup> April 2017. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 24<sup>th</sup> February, 23<sup>rd</sup> March and 5<sup>th</sup> May 2017.

<b>Matter for decision</b>	<b>Purpose</b>	<b>Key Decision Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of Documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Council Tax Renovated Property Discount	To consider a Council Tax Renovated Property Discount	No	February 2017	Public	Report setting out the issues	Paul Gatrell Head of Housing and Development Control  Executive Member for Resources and Performance Management
Conservation Area Management Plan (CAMP) for the Padiham Conservation Area	To consider a Conservation Area Management Plan (CAMP) for the Padiham Conservation Area	Yes	February 2017	Public	Report setting out the issues	Kate Ingram Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development
Play Strategy	To consider a Play Strategy	Yes	March 2017	Public	Report setting out the issues	Simon Goff, Head of Green Spaces and Amenities  Executive Member for Leisure and Culture

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [lpatel@burnley.gov.uk](mailto:lpatel@burnley.gov.uk)

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