



SCRUTINY COMMITTEE

BURNLEY TOWN HALL

Tuesday 16th September 2014 at 6.30 p.m.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

A G E N D A

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the meeting held on 12th August 2014 (available at www.burnley.gov.uk)

3. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4. ***Declarations of Interest***

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5. ***Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

6. ***Public Question Time***

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7. *Notice of Key Decisions and Private Meetings*

To consider the Notice of Key Decisions and Private Meetings for the period September to December 2014 (enclosed).

8. *Markets Review*

To consider, in advance of its submission to the Executive, a report on action needed following the Independent Market Review Consultants report (report enclosed).

9. *Revenue Budget Monitoring Quarter 1*

To receive details of the forecast outturn position for the year as at 31st March 2015 based upon actual spending and income to 30th June 2014. (report enclosed).

10. *Capital Budget Monitoring Quarter 1*

To receive an update report on capital expenditure, the resources position and budget variances (report enclosed).

11. *Council Tax Support Scheme*

To consider, in advance of its submission to the Executive, a report on a range of proposals and make recommendations in respect of the council tax base and council tax support scheme from 2015/16 (report enclosed).

12. *Universal Credit Roll-out*

To consider a report on plans for the Council to work with the Department for Work and Pensions (DWP) to support claimants during the implementation of Universal Credit (report enclosed).

13. *Discretionary Housing Payments*

To consider a report on how Discretionary Housing Payments have been spent following the implementation of key Welfare Reform changes (report enclosed).

14. *Work Programme*

To consider the work programme for the Committee over the 2014/15 Municipal Year (enclosed).

MEMBERSHIP OF COMMITTEE

Jonathan Barker

Charlie Briggs

Ida Carmichael (Chair)

Jean Cunningham

Trish Ellis

John Fifield

Gary Frayling

Roger Frost

Sue Graham

David Heginbotham

Marcus Johnstone

Anny Kelly

Margaret Lishman

Elizabeth Monk

Paul Reynolds

Betsy Stringer

Jeff Sumner

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