



EXECUTIVE

BURNLEY TOWN HALL

Tuesday, 20th September 2016 at 6.30 pm

PRESENT

MEMBERS

Councillors Mark Townsend (in the Chair), Bea foster, Sue Graham, John Harbour, Wajid Khan and Lian Pate

OFFICERS

Pam Smith	-	Chief Executive
Mick Cartledge	-	Director of Community Services
Helen Seechurn	-	Director of Resources
Paul Gatrell	-	Head of Housing and Development Control
Eric Dickinson	-	Democracy Officer

42. Minutes

The Minutes of the Meeting held on the 16th August 2016 were confirmed as a correct record and signed by the Chair.

43. Additional Items of Business and Order of the Agenda

Purpose To seek approval to appoint the Council's Committee Management System (CMS) provider and provide a summary of the subsequent pilot and roll out of tablet devices to Members.

Reason for Decision The reason for urgency is to progress the project in a timely manner.

Decision In accordance with the provisions of Section 100 (B) (4) (b) of the Local Government Act 1972 the Chair decided that the item should be considered in view of the special circumstances outlined and be taken after item 14 on the agenda as a Private Item.

44. Burnley's Future The Community Strategy 2017-2020

Purpose To request that the Executive recommend to Full Council the updated Community Strategy (appendix 1).

Reason for Decision The Community Strategy helps ensure that the Council has a clear vision for the future: one that is evidence based, shared by all local delivery partners, and is in tune with the aspirations of local people. It promotes Burnley to external funders and investors as a place that is forward looking with a clear track record in delivering transformational change through innovative and effective local partnership working.

Decision (1) That Full Council in December 2016 be recommended to approve the updated Community Strategy, subject to recommendation (2) below; and

(2) That the Director of Community Services be granted delegated authority to finalise the document in light of any feedback received on the draft strategy, prior to consideration at Full Council in December 2016.

45. Burnley Housing Strategy

Purpose To present to the Executive a five year Housing Strategy for the borough of Burnley.

Reason for Decision To invite Executive to approve and introduce a new five year housing strategy for the borough.

Decision That the Burnley Housing Strategy 2016 – 2021 be approved as Appendix 1 to the report.

46. Burnley Town Centre Public Space Protection Order

Purpose To seek approval to implement a Public Space Protection Order for Burnley Town Centre.

Reason for Decision Public Space Protection Orders were introduced as part of the Anti-Social Behaviour, Crime and Police Act 2014 to streamline existing legislation and provide local authorities with the tools to tackle issues that affect their local communities.

In accordance with the Public Space Protection Order requirements a local public consultation exercise was undertaken during May and June 2016 whereby residents were invited to respond with their views via a survey. The response from the public was of a level that gave credibility

to the consultation, the responses were supportive of the outlined issues in the order.

Also in accordance with the statutory consultative requirements Lancashire Constabulary were consulted and are supportive of the measure.

The themes for consultation were identified from local police town centre meetings and from the priorities and issues identified by town centre businesses, due to concerns of anti-social behaviour in the town centre.

- Decision
- (1) That implementation of a Public Space Protection Order for Burnley Town Centre be approved (as outlined in Appendix 1 Map of PSPO area) to cover the following prohibitions;
 - Town Centre begging
 - Unsolicited charity collection
 - Misuse of bicycles and skateboards
 - Urinating and defecating in a public space
 - Unaccompanied under 16's in the town centre after 11pm
 - (2) That implementation of the Order be approved from the 1st November 2016 for the defined 3 year period; and
 - (3) That in agreement with the Public Space Protection Order powers be approved to enable Officers to undertake any required enforcement in accordance with legislative powers.

47. Review of Asset Management Strategy and Property Disposals

- Purpose To approve the Council's Asset Management Strategy 2016 and Property Disposals Framework.
- Reason for Decision To promote and reinforce the principles of good asset management and provide a strategic framework for the management and disposal of the Council's land and property assets.
- Decision That the Strategy for the management of all of the Council's property assets and Property Disposals Framework be endorsed.

48. Revenue Budget 2017-2020

- Purpose To update the Executive on the latest position regarding balancing the Council's 2017/20 revenue budgets.
- To outline proposed savings for recommendation to Full Council.

Reason for Decision To progress the preparation of the Council's 2017/20 revenue budgets

Decision (1) That Full Council be recommended to approve proposed savings totalling **£2.166 million** to assist in balancing the 2017/18, 2018/19 and 2019/20 revenue budgets - see Appendix 1;and

(2) That Full Council be recommended to approve proposed invest to save of £30k – see Appendix 2.

49. Exclusion of the Public

Purpose To consider when it may be relevant to exclude the public from the meeting, and clarify the order of the agenda.

Reason for Decision Minute Numbers 50 and 51 contain exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

Decision That the public be excluded from the meeting before discussion takes place on the items relating to Minutes 50 and 51 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

50. Burnley Wood Overarching Development Agreement Variation

Purpose To seek delegated authority to vary the Burnley Wood Overarching Development Agreement with Keepmoat Homes Limited to enable development of new houses for Phase 4 to progress.

Reason for Decision The Overarching Development Agreement provides the Council and its development partner Keepmoat Homes with an effective legal and financial mechanism to deliver development. Executive authority is required for anything other than minor variations to comply with the requirements of the Agreement.

Delegated authority to vary Overage will enable disposal to be expedited to meet regeneration and development programme objectives.

Decision That the Director of Resources, in consultation with the Director of Community Services, Executive Member for Resources and Performance Management and Executive Member for Housing and the Environment be given delegated authority to vary the Overage arrangements for Phase 4 of the Burnley Wood Overarching Development Agreement.

51. Committee Management System and Tablets Devices

Purpose	This report seeks approval for the appointment of Modern Mindset as the Council's Committee Management System (CMS) provider and provides a summary of the subsequent pilot and roll out of tablet devices to Members utilising the CMS to deliver service transformation that include paperless meetings in the Council.
Reason for Decision	<p>The introduction of a CMS software package and tablet devices will see the Council move to paperless meetings. It will deliver further efficiencies by reducing staff and consumable costs.</p> <p>It will help expedite and modernise the democratic process, and will reduce the Council's carbon footprint.</p>
Decision	<ol style="list-style-type: none">(1) That the appointment of Modern Mindset Ltd. as the Council's CMS provider be approved;(2) That the Head of Governance, Law, Property and Regulation be authorised to appoint Modern Mindset Ltd. as the most economically advantageous tender for the CMS; and(3) That the Head of Governance, Law, Property and Regulation be authorised to give effect to all necessary documentation to implement the above decision.