

EXECUTIVE

Monday
21st November 2016
6.30 p.m.



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EXECUTIVE

BURNLEY TOWN HALL

Monday, 21st November 2016 at 6.30 p.m.

This agenda gives notice of items to be considered in private as required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the meeting held on 1st November 2016 (available at www.burnley.gov.uk)

3. ***Minutes of Individual Decisions***

Minute 4 –Green Spaces Staff restructure

To note any Individual Executive Decisions made since the last meeting.

4. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

5. ***Declaration of Interest***

In accordance with the Regulations, Members are required to declare any

personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

6. *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

7. *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

8. *Previous Express Delegations*

To consider the transfer of previous express delegations from the Director of Resources (report enclosed)

9. *Exclusion of the Public*

To consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972

PRIVATE ITEMS

Details of any representations received by the Executive about why any of the following reports should be considered in public – None received.

Statement in response to any representations – Not required

10. *Organisation Review*

To consider an organisation review for the Council (report enclosed)

This item is private as it contains information relating to any consultations or negotiations in connection with any labour relations matters.

MEMBERSHIP OF COMMITTEE

Councillor Bea Foster
Councillor Sue Graham
Councillor John Harbour

Councillor Wajid Khan
Councillor Lian Pate
Councillor Mark Townsend (Chair)

PUBLISHED

Friday, 11th November 2016

Delegations to Officers

REPORT TO THE EXECUTIVE



DATE	21/11/2016
PORTFOLIO	Leader
REPORT AUTHOR	Eric Dickinson
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PURPOSE

1. To seek approval for delegations previously afforded to the Director of Resources via the decisions of either the Executive or an Individual Member Decision (“Express Delegations”) to be exercised in their absence by appropriate Officers.

RECOMMENDATION

2. Express Delegations previously delegated to the Director of Resources to be exercised in their absence as outlined in Paragraph 5 by the appropriate Officer.

REASONS FOR RECOMMENDATION

3. To enable previously delegated decisions to the Director of Resources to be exercised by the appropriate Officer.

SUMMARY OF KEY POINTS

4. **Director of Resources**
 Previous express delegations have been given by the Executive and Executive Individual Member Decisions to the Director of Resources.
 Due to the current absence of the Director of Resources, in order to give effect to these express delegations there is a need to exercise these delegations by other appropriate Officers.
5. The table below sets out the appropriate exercise of these delegations.

<u>Officer</u>	<u>Powers</u>
Deputy Section 151 Officer	(a) all powers relating and incidental to the administration of the financial

	affairs of the council;
Head of People & Development	(b) all powers relating to the management, health, safety and welfare of council employees or as relate to the contractual relationship between employees and the council (insofar as those powers do not relate or are incidental to the administration of the financial affairs of the council);
Head of Governance, Law, Property & Regulation	(c) all powers which derive from statutory obligations to which the council or any of its employees or agents are subject (insofar as those powers are not otherwise delegated to another officer under paragraph (a) or (b) above)
Chief Executive	(d) all powers not otherwise delegated to an officer under paragraphs (a), (b) or (c) above.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

6. None.

POLICY IMPLICATIONS

7. None.

DETAILS OF CONSULTATION

8. None.

BACKGROUND PAPERS

9. None.

FURTHER INFORMATION

PLEASE CONTACT: Eric Dickinson

ALSO: Lukman Patel