

14th October 2008

Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

Wednesday, 22nd October 2008

starting at 7.00 p.m.

for the purpose of transacting the business specified below.

**RUTH WYNN
Democracy Manager**

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item.

Notice in writing of the subject matter must be given to the Democracy Manager by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or the Contact Centre, Parker Lane, Burnley or from the web at: www.burnley.gov.uk/meetings. Requests will be dealt with in the order in which they are received.

AGENDA

1. [Minutes of the last meeting](#)
To receive, as read, the Minutes of the proceedings of the Ordinary Meeting of the Council held on the 3rd September 2008 and to confirm them or otherwise (enclosed).
2. [Declarations of Interest](#)
To receive any declarations of interest.
3. [Mayor's Communications](#)
To receive communications (if any).
4. [Public Question Time](#)
To receive questions, statements or petitions (if any) from members of the public.
5. [Notice of Motion](#)

Councillor John Jones will move:

“That all trees to be cut down that are covered by a Tree Preservation Order are dealt with as follows:

The tree will have to be replaced. Provided that there is sufficient space, the Tree Officer will decide what species of tree is to replace the one cut down, keeping as near in size and species of the original tree as far as is possible.

It is proposed that in future the procedure be extended so that new tree will be subject to the following:

It will be examined annually for a minimum of three years (instead of the current limit of 3 months) by a Tree Officer. If the tree dies within the three year period, that tree will be replaced and the new tree will in turn be subject to the same rules.”

<u>6. Items for Decision by the Council</u>	<u>Agenda Page No.</u>
(a) Procurement of Capital Accounting Software	
To consider the establishment of a budget of £20,700 within the Capital Programme for the current year in order to finance the procurement of capital accounting software, and reduce the existing budget provision for Office Accommodation by an equivalent amount (report and relevant minute enclosed).	9
(b) Accommodation Strategy 2008/09 Baseline Study and Implementation Plan	
To consider a forward commitment of £235,000 from the Council's 2009/10 Capital Programme for Stage 2 works within the Implementation Plan, as outlined in the report (report enclosed, relevant minute to follow).	17
(c) Revenue Budget Monitoring 2008/09 – Cycle 2	
To seek approval for the net increase in budgets funded from earmarked reserves as shown in Appendix 3 (report enclosed, relevant minute to follow).	37
(d) Medium-term Financial Strategy – Use of Earmarked Reserves	
To consider proposals about the use of the Council's earmarked reserves and the accounting treatment of pensions costs. (report enclosed, relevant minute to follow).	57
(e) Capital Budget Monitoring 2008/09	
To seek approval for a revised capital budget totalling £26,502,693 (report enclosed, relevant minute to follow).	65
(f) Government Connect	

To consider an additional item of Capital expenditure in the 2008/09 Programme of £41,950 partly funded from use of Local Housing Allowance (LHA) Grant (£20,000) and reallocation of part of PC Replacement Funding Programme (£9000) (report enclosed, relevant minute to follow). 75

(g) [Amendment to Part 3 of the Council's Constitution](#)

To consider an amendment to part 3 of the Council's constitution in relation to the Terms of Reference of the Audit Committee (report enclosed) 81

(h) [Appointments to Outside Bodies 2008/09](#)

To consider appointments to outside bodies for the remainder of the Municipal Year 2008/2009 (report enclosed). 85

7. [Executive Reports](#)

Reports from Executive Members. Each Executive Member's report will be taken in order. Members of the Council may ask a question or make an observation on any subject covered in the reports.

<u>Gordon Birtwistle</u>	Leader	95
<u>Margaret Lishman</u>	Deputy Leader and Resources	99
<u>Charlie Bullas</u>	Leisure and Culture	103
<u>Roger Frost</u>	Planning and Environment	107
<u>Jeff Sumner</u>	Customer Access and Community Engagement	111
<u>Martin Smith</u>	Regeneration and Economic Development	113
<u>Charlie Briggs</u>	Community Safety	121

8. [The Executive](#)

To consider the Minutes of the following which are available at www.burnley.gov.uk/council

The Executive – [23rd September 2008](#)

The Executive – 14th October 2008

9. [Regulatory Committees](#)

To consider the Minutes of the following Committees which are available at www.burnley.gov.uk/council

Development Control – [11th September 2008](#)

Development Control – [2nd October 2008](#)

Licensing – [10th September 2008](#)

10. Scrutiny Committees

To consider the Minutes of the following Scrutiny Committees which are available at www.burnley.gov.uk/council

Better Services – [30th September 2008](#)

Economy – 9th October 2008

Leadership and Community – 13th October 2008

Environment and Housing – [1st October 2008](#)

Environment and Housing – [13th October 2008](#)

11. Other Committees

To consider the Minutes of the following Committees which are available at www.burnley.gov.uk/council

Audit – [25th September 2008](#)

Standards – [30th September 2008](#)

12. Questions

To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No 10 (2)

13. Exclusion of the Public

To consider the exclusion of the public from the meeting before discussion takes place on the following item of business on the grounds that, in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

14. Prairie Development

To recommend a contribution of £100,000 from the Council towards the overall cost of the scheme (report and relevant minute enclosed)

Agenda
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