

**Change to Remits of Executive Members**

**REPORT TO EXECUTIVE AND FULL COUNCIL**



DATE	22/09/2015
PORTFOLIO	Leader
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**PURPOSE**

1. To inform the Executive and Full Council at the earliest opportunity of a change to the remits of Executive Members

**RECOMMENDATION**

2. That Executive and Full Council note that the remit of the Executive Member for Resources and Performance Management has been transferred to the Leader from the 15<sup>th</sup> September 2015.

**REASONS FOR RECOMMENDATION**

3. To ensure that the Executive and Full Council have been informed at the earliest opportunity of changes to the remits of Executive Members, as required by Part 2 of the constitution.

**SUMMARY OF KEY POINTS**

4. Following the resignation of Cllr Howard Baker on 14<sup>th</sup> September 2015 as the Executive Member for Resources and Performance Management, the Leader determined that the remit of Executive Member for Resources and Performance Management be transferred to the Leader from 15<sup>th</sup> September 2015 (see Appendix 1).

**FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

5. The Leader has decided to waive the special responsibility allowance payable to him during the time that he has taken on this additional Executive Member portfolio.

**POLICY IMPLICATIONS**

6. None.

<b>DETAILS OF CONSULTATION</b>
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7. None.

<b>BACKGROUND PAPERS</b>
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8. None.

<b>FURTHER INFORMATION</b> <b>PLEASE CONTACT:</b> <b>ALSO:</b>
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To: The Head of Governance, Law & Regulation, Head of Chief Executive's Office

To: The Chief Executive, Directors

To: The Executive

**Amendment to Part 3 Executive Member Portfolios**

I give notice that on 15<sup>th</sup> September 2015, I approved the following recommendation;

That the remit of the Executive Member for Resources and Performance Management be transferred to the Leader from 15<sup>th</sup> September 2015, following the resignation of Cllr Howard Baker from the Executive on 14<sup>th</sup> September 2015, as set out in the updated Executive Member Portfolios 2015/16 (Appendix1).

DATED: 15-09-15

SIGNED:  15/9.

Leader- Councillor Mark Townsend

## Executive Member Portfolios 2015/16

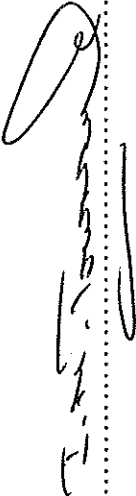
Portfolio	Services	Director	Responsibilities	Lead Roles
<b>Leader</b> Councillor Mark Townsend	Chief Executive's Office	Chief Executive	<p>Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful.</p> <p>Determining the Council's strategic framework – Strategic Plan and ensuring this is translated into action</p> <p>BAP and Community Strategy</p> <p>Strategic Pennine Lancashire</p> <p>Place</p> <p>Civics - Civic matters/mayoral matters, Parish Liaison overseas links, corporate hospitality</p>	Change Programme Promotion of Burnley Develop Burnley Action Partnership and ensuring it remains effective Strategic regional/sub-regional agenda Education Lead Local Government Association Barnfield and Burnley Development Company Lancashire Local Enterprise Partnership
<b>Deputy Leader</b> Executive Member for Housing and Environment Councillor John	Housing and Development Control Governance, Law and	Community Services	Planning and Building Control All aspects of Housing Environmental Health Licensing	Sustainability Member Champion Heritage Member Champion Pennine Lancashire

Portfolio	Services	Director	Responsibilities	Lead Roles
Harbour	Regulation (Regulation only)			Building Control Joint Committee Housing Associations in the Borough Private Rented Sector Forum
Executive Member for Regeneration and Economic Development  Councillor Sue Graham	Regeneration and Planning Policy including Town Centre & Markets	Chief Executive	Develop, promote and co-ordinate Regeneration work in Burnley All aspects of Economic Development Weavers Triangle Transport/Connectivity Local Development Framework Town Centre Strategy Town Centre Management Markets	Regional Economic Development Transport Policy Town Centre Partnership and Management Regenerate Pennine Lancashire Combined Body Marketing Lancashire Forum Local Plan Business Engagement
Executive Member for Resources and Performance	People and Development  Governance	Resources	Budget Preparation and Monitoring Asset management HR and Workforce planning	Responsible for Financial Planning and budget preparation

Portfolio	Services	Director	Responsibilities	Lead Roles
Management - Councillor Mark Townsend (from 150915)	Law and Regulation (exc. Regulation)  Finance and Property Management including Facilities Management  Revenues & Benefits		Performance and Improvement Procurement. Corporate health and safety  Corporate Governance  Freedom of Information	Budget Consultation Team Burnley Risk management  Performance North West Employers Organisation
Executive Member for Leisure and Culture Councillor Bea Foster	Green Spaces and Amenities	Community Services	Leisure and Culture Young People Cemeteries and Crematoria  Parks, open spaces and allotments  Towneley Hall	Leisure Trust Cultural Strategy Children and Young People Older People Burnley & Pendle Children's Partnership
Executive Member for Community	Customer & IT Services	Community Services	All Streetscene issues  Customer Services & IT	Equality and Inclusion Customer Access and

Portfolio	Services	Director	Responsibilities	Lead Roles
<p>Services Councillor Tony Harrison</p>	<p>Street Scene</p>		<p>Equalities Community Safety Multi Agency Problem Solving Team Waste Collection/Recycling Emergency Planning Engagement and Communication Health</p>	<p>Service Strategy Lancashire Police and Crime Panel (Liaison) Police and Crime Commissioner Quarterly Community Safety Portfolio Holders Forum County Waste Management Group Engagement Strategy Public transport issues Lancashire Health and Wellbeing Board East Lancashire Health and Wellbeing Partnership Armed Services/Military Covenant Champion</p>

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Leader of the Council:  ..... (Signed)

Date: 15/9/2015 .....



