

Burnley Borough Council

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Private meeting and Key Decision

Agreement of Scrutiny Committee Chair under Regulation 5 (6) (a) and Inform Scrutiny Committee Chair under Regulation 10 1 (a)

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee and publish a copy of that notice.

The Council is also required to give 28 days' notice if it intends to make a key decision. If it is impracticable to comply with this requirement it must inform the Chair of the Scrutiny Committee and publish a copy of that notice at least 5 days before the decision is taken.

Set out below is a notice given in line with these requirements - it is urgent and cannot reasonably be deferred for the reason stated, and it was impracticable to comply with the notice requirements for the reason stated.

The Chair of the Scrutiny Committee has given agreement on 25th November 2016. Please note that the Executive intends to consider the following key decision report(s) in private on 6th December 2016.

The public can make representations about why the meeting should be held in public.

Report	Reason report is Private	Reason report is urgent and cannot reasonably be deferred and impracticable to comply with 28 day Notice
Workforce Planning	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 4; Information relating to any consultations or negotiations, or contemplated consultations or	The reason the report is urgent and cannot reasonably be deferred is to enable all the actions necessary by the relevant deadlines, and it was impracticable to give the required notice due to administrative circumstances.

	negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	
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Date: 25th November 2016