



EXECUTIVE

BURNLEY TOWN HALL

Tuesday 27th May 2008 at 7.00 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the last meeting held on the 22nd April 2008 (available at www.burnley.gov.uk)

3. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4. ***Declaration of Interest***

To receive any declarations of interest – if you declare an interest you should complete the appropriate form (available from the Committee Administrator) and, if necessary, seek advice on whether you can speak or vote on the item in question.

5. ***Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

6. ***Public Question Time***

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7. *Memorial Safety in Burnley and Padiham Public Cemeteries*

To report the outcome of the investigation by Environment Scrutiny Committee into the options, costs and timescale for the permanent making-safe of memorials in Burnley and Padiham public cemeteries (report enclosed)

8. *Environmental Services Charging Policy*

To inform of recent clarification by DEFRA and Lancashire County Council regarding the collection of some types of waste known as Schedule 2 waste that will affect the Council's waste collections service / obligations, and to seek approval for additional items to be added to the Environmental Services Charging Policy 2007 (report enclosed)

9. *North West Operational Programme 2007-13 – European Regional Development Fund*

To outline schemes that have been identified as having potential to be taken forward under the new European Funding Programme, the North West Operational Programme 2007-13 and to seek approval of how these are prioritised. (report enclosed)

10. *Concessionary Transport 2008/09*

To confirm the Council's involvement in the county-wide for pooling the costs of concessionary travel. (report enclosed)

11. *Statement of Pensions Policy*

To review the Council's Statement of Pensions Policy and determine what changes should be made in the light of the Local Government Pension Scheme (Benefits, Membership and Contributions) Regulations 2007. (report enclosed)

12. *Local Area Agreement*

To update the Executive on the County-wide Local Area Agreement and to endorse the Agreement, including the Burnley District specific targets (report enclosed)

13. *Release of Capital Programme Monies*

a. Car Park Improvements

To request that Executive approve the release of the £100,000 in the Capital Programme for Car Park Improvements 2008 – 2009 (report enclosed).

b. Cycling and Access Works

To request that Executive approve the release of £100,000 in the Capital Programme 2008 – 2009 for the proposed Cycling and Access works in continuation of previous schemes (report enclosed)

c. PC Replacement

To seek approval for release of £57,000 allocated in the capital budget 2008-2009 for the replacement of Council PC's, Laptops and other IT hardware (report enclosed)

14. Accommodation Works – Parker Lane

To consider a report on accommodation works at Parker Lane (report enclosed)

15. Additional Budgets for work to build Community Cohesion

To seek agreement to amend the budget of the Community Engagement and Cohesion Unit 2008/09 to incorporate three allocations of central government funding. (report enclosed)

16. Appointment to Traffic Regulation Sub Committee

To seek appointment of three Members of the Executive to serve on the Traffic Regulation Order Sub Committee.

The terms of reference are to amend or confirm Traffic Regulation Orders or refer them to the Executive for a decision.

17. Appointment to Community Engagement Working Group

To seek appointment of three Members of the Executive to serve on the Community Engagement Working Group.

The terms of reference are to lead the Council's work on the development of proposals for Area Structures with the specific objective of achieving improved communications and engagement in all areas of the Borough.

18. Exclusion of the Public

To consider the exclusion of the Public from the meeting before discussion takes place on the following items of business on the grounds that, in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

19. Migration of IT Systems

To explore the options available and seek approval for the migration from our current Novell systems to Microsoft based systems (report enclosed)

20. Colne Road Development Programme – Transport and Connectivity Study

To consider a report on the Colne Road Development Programme regarding a transport and connectivity study (report enclosed)

21. Saunder Bank Project

To approve of the release of £330,000 allocated in the capital budget 2008-2009 for the Saunder Bank Project (report enclosed)

22. Affordable Housing in Phase 1, South West Burnley

To consider a request by Calico Housing Ltd for financial assistance to gap fund its proposed acquisition of 18 affordable homes in Phase 1, South West Burnley and to seek approval to subsidise affordable homes within Phase 1 with funding from the Housing Capital Programme. (report enclosed)

MEMBERSHIP

Councillors

Councillor Gordon Birtwistle

Councillor Charlie Briggs

Councillor Charles Bullas

Councillor Roger Frost

Councillor Margaret Lishman

Councillor Martin Smith

Councillor Jeff Sumner

Published Friday 16th May 2008