

**MINUTES OF THE  
PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE  
MEETING held at  
Blackburn Town Hall, Blackburn  
Tuesday, 27<sup>th</sup> January 2015 @ 4.30pm**

<b>NAME</b>	<b>TITLE</b>	<b>COUNCIL</b>
Councillor John Harbour	Executive Member for Housing & Environment	Burnley
Councillor Maureen Bateson	Executive Member for Regeneration	Blackburn
Paul Gatrell	Head of Housing and Development Control	Burnley
David Proctor	Head of Regeneration	Blackburn
Nick Bargh	Head of Building Control	PLBC
Eric Dickinson	Democracy Officer	Burnley

<b>Item No.</b>	<b>Issue</b>
<b>20.</b>	<b>Welcome and Apologies</b> The Chair, Councillor Maureen Bateson, welcomed everyone to the meeting.
<b>21.</b>	<b>Minutes of the last meeting</b> The Minutes of the last meeting held on 4 <sup>th</sup> November 2015 were agreed as a correct record.
<b>22.</b>	<b>Budget and Income Monitoring</b>
<b>PURPOSE</b>	To provide the Joint Committee with Pennine Lancs. Building Control fee income monitoring information for the financial period ended 31 <sup>st</sup> December 2014.
<b>REASON FOR DECISION</b>	To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.
<b>DECISION</b>	That the Pennine Lancashire. Building Control fee income monitoring information for the financial period ended 31 <sup>st</sup> December 2014 be noted.

<b>23.</b>	<b>Performance Monitoring</b>
<b>PURPOSE</b>	To provide the Joint Committee with performance monitoring information updated to include period October 2014 – December 2014.
<b>REASON FOR DECISION</b>	To ensure that the Joint Committee is kept fully informed of Pennine Lancashire’s Building Control’s operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.
<b>DECISION</b>	That the performance monitoring data provided be noted.
<b>24.</b>	<b>Budgets 2014/15 to 2016/7</b>
<b>PURPOSE</b>	<p>To provide the Joint Committee with Pennine Lancs BC Revised 2014/15 Budget and advise both BwD and Burnley of their partnership contributions.</p> <p>To provide the Joint Committee with the Pennine Lancs BC Original 2015/16 Budget and advise both BwD and Burnley of their partnership contributions.</p> <p>To provide the Joint Committee with the Pennine Lancs BC Draft 2016/17 Budget and advise both BwD and Burnley of their estimated partnership contributions.</p>
<b>REASON FOR DECISION</b>	To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control budget position for 2014/15 to 2016/17 and, details of partnership contributions in accordance with Schedule 2 (Financial arrangements) of the PLBC SLA, in order that each party may be notified of their estimated annual contribution for inclusion in their own budget setting process for the following financial years.
<b>DECISION</b>	<p>(1) That the PLBC Revised 2014/15 Budget outlined in Appendix A and forecast partnership contributions of £177,561 and £97,727 for BwD and Burnley respectively be noted;</p> <p>(2) That the PLBC Original 2015/16 Budget outlined in Appendix A and forecast partnership contributions of £180,285 and £99,227 for BwD and Burnley respectively be noted; and</p> <p>(3) That the PLBC Draft 2016/17 Budget outlined in Appendix A and forecast partnership contributions of £186,032 and £102,389 for BwD and Burnley respectively be noted.</p>

<b>25.</b>	<b>Building Regulation Charges</b>
<b>PURPOSE</b>	To review the Scheme of Building Regulation charges.
<b>REASON FOR DECISION</b>	To meet the Joint Committee's statutory responsibility under the Scheme of Building Regulation charges.
<b>DECISION</b>	<p>(1) That the Scheme of Building Regulation Charges set out in Appendix A be adopted, with a commencement date of 1st April 2015 (in future years the Scheme of Building Regulation Charges will be reviewed annually and in accordance with each Partner Authorities timetable for reviewing Fees and Charges, to be effective from 1<sup>st</sup> January 2016); and</p> <p>(2) That the Head of Building Control be authorised, in consultation with the relevant Head of Service in each Partner authority, to determine any new Building Regulation charges or agree changes to existing Building Regulation charges in advance of the annual review date.</p>
<b>26.</b>	<b>Date of Future Meeting</b>
<b>DECISION</b>	<p>That the date for a future meeting of Pennine Lancashire Building Control Committee be on the following date;</p> <p>16<sup>th</sup> June 2015 AGM (Burnley)</p>

*Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils*



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