

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months November/December 2016 to March 2017, published on 31st October 2016.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 21st November, 6th and 19th December 2016, 25th January, 13th February and 27th March 2017. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 19th December , 13th January and 27th February 2017.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Organisation Review	To review the Management Structure of the Council	Yes	November 2016	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out issues and options	Pam Smith , Chief Executive Leader
Empty Homes Scheme	To consider a report on the Empty Homes Scheme	Yes	December 2016	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the issues	Mick Cartledge Director of Community Services Executive Member for Housing and Environment

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Housing Development – Burnley Wood.	To agree the draw-down of land for further housing development in Burnley Wood	Yes	December 2016	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the issues	Paul Gatrell, Head of Housing and Development Control Executive Member for Housing and Environment
Community Buildings – Establishing Leases/ Community Asset Transfer	To consider a draft Community Asset Transfer Policy for consultation and to approve further negotiations with existing community building users with a view to agreeing community asset transfers by way of long lease for continued community use	Yes	December 2016	Public	Report setting out the issues	Mike Waite Corporate Cohesion Manager Executive Member for Community Services

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Local Plan	To consider proposals for a Local Plan for Burnley	No	December 2016	Public	Report setting out the issues	Kate Ingram Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development
Play Strategy	To consider a Play Strategy	Yes	January 2017	Public	Report setting out the issues	Simon Goff, Head of Green Spaces and Amenities Executive Member for Leisure and Culture

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: lpatel@burnley.gov.uk

Published: 31st October 2016