

## **Burnley Borough Council**

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

#### **Private meeting and Key Decision**

#### **Agreement of Scrutiny Committee Chair under Regulation 5 (6) (a) (Private) and 11 (Key)**

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee that the making of the decision is urgent and cannot reasonably be deferred, and publish a copy of that notice.

The Council is also required to give 28 days' notice if it intends to make a key decision, and is required to give at least 5 days notice if it intends to make an urgent key decision.

If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee or other relevant person for the decision to be made as a case of special urgency, and then give notice of the reasons why the making of the decision is urgent and cannot reasonably be deferred.

Set out below is a notice given in line with these requirements – the decision is urgent and cannot reasonably be deferred for the reason stated.

The Chair of the Scrutiny Committee has given agreement on 28th October 2016. Please note that the Executive intends to consider the following key decision report in private on 1<sup>st</sup> November 2016.

The public can make representations about why the meeting should be held in public.

Report	Reason report is Private	Reason report is urgent and cannot reasonably be deferred and impracticable to comply with 28 day Notice
Parent Company Guarantee Transfer	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the	The reason the report is urgent and cannot reasonably be deferred is to make the decision in a timely manner before there is a change in circumstances.

	financial or business affairs of any particular person (including the authority holding that information)	
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