



BURNLEY BOROUGH COUNCIL
Sustainability Action Plan

SUMMARY DOCUMENT

ENERGY

Background

Government targets have been set for reducing carbon dioxide (CO₂) emissions by 26 to 32% by 2020 (Draft Climate Change Bill) and a 60% reduction by 2050 from a 1990 baseline. Renewable energy production targets are 10% of overall production by 2010 and 20% by 2020.

In the past few years, the Council has faced significant increases in its energy bill which was around £500,000 in 2004-05. With ever increasing pressure on local authority resources, the council needs to find ways of reducing energy demand. This may be using a variety of methods as detailed below.

Aim

- To reduce energy consumption in all council buildings
- To encourage staff to reduce energy usage whenever possible.

Objective / Outcome

- E01 Reduce Energy Usage.
- E02 Raise staff awareness of energy saving behaviour / culture change.
- E03 Improve energy efficiency standards.
- E04 Increase renewable energy supply.
- E05 Obtain Council Member support.

TRAVEL AND TRANSPORT

Background

A Staff Travel Survey was undertaken in 2005, which formed the basis of a Travel Action Plan, adopted by the Council Executive in 2007/8. The actions in this theme are taken from the Travel Action Plan, which should be referred to for a more comprehensive list of actions over a longer term.

Aim

- To provide the means for staff to be able to travel to and from work, using a more sustainable mode than single occupancy car journeys.
- To encourage staff to use sustainable transport modes through the active promotion of the options available.

Objective / Outcome

- TT1 Determine and provide the means by which the Council can improve travel options for staff.
- TT 2 Improve the choice of and access to transport modes available to staff, including the provision of walking and cycling routes.

Appendix 1

- TT3 Increase the use of more sustainable modes of transport by staff.
- TT4 Decrease the environmental impact of staff travel by reducing car use / reduce the number of single occupancy car journeys.

DESIGN

- Background** Design can contribute to Sustainability in many ways, some of which are related to other parts of the Action Plan.
- Aim** To maximise the opportunities to improve Sustainability in every way practicable, at the fastest pace achievable.
- Objective / Outcome**
- D1 Better building design.
 - D2 Reduce energy use in buildings.
 - D3 Improve building process.
 - D4 Adopt best practice standards.
 - D5 Adopt best guidance.
 - D6 Encourage member involvement.

INTERNAL RECYCLING

- Background** Burnley Borough Council entered into a new Waste and Cleansing Contract with Veolia Environmental Services Ltd on 1st April 2007.
- Since kerbside recycling collections began and in particular the alternate week collection scheme in April 2005 Burnley Borough Council has encouraged residents to take responsibility for their own waste. Over the past two years the demand from Council staff to have internal recycling facilities has increased. It is important that members of staff in the work place are encouraged to take responsibility for the waste they throw away.
- Aim** To introduce internal recycling collections of glass, cans and plastic bottles to the five main council buildings following the implementation of paper, card and printing cartridge recycling as part of the Corporate sustainability Group Action Plan.
- Through managing its own performance in this area, the Council can effect its own impact on the local environment and identify improved performance and good practice. By taking a lead on recycling the council also seeks to change attitudes and encourage others to contribute to more effective environmental management. This policy, therefore, is to enable the Council to take effective control of its own business impact on the environment.

Appendix 1

Objective / Outcome	R1	Finalise collection arrangements with the external contractor.
	R2	Determine and provide the means by which the Council can provide dry recycling options for staff.
	R3	Confirm that collection and storage areas of containers and accessibility to storage areas comply with Burnley Borough Council health and safety requirements.
	R4	Produce health and safety requirements report for each building.
	R5	Remove/reduce office litterbins. Challenging people to think about rubbish disposal (theory behind the alternate week collections).
	R6	Increase awareness.
	R7	Provision of internal and external containers.
	R8	Encourage culture change.
	R9	Monitor amount of refuse/recycling created by Council offices.

PROCUREMENT

Background

Sustainable procurement – using procurement to support wider social, economic and environmental objectives, in ways that offer real long-term benefits. The Burnley Corporate Procurement Strategy (2006-09) sets out the approach to be applied for all procurement and contract management activities. This ranges from paper and stationary to electricity and gas supplies.

Aim

- Develop the sustainability requirements in Burnley's Corporate Procurement Strategy and update as required.
- OGC (Office of Government Commerce) framework/contracts are usually covered by their standard sustainability policy and strategy, however we can add to it if required.
- Move to 100% recycled paper. The paper should contain a minimum of 80% recycled content.
- As a member of ELeP (East Lancs e-Partnership) we are included in the **North West Standards Working Group**, which is looking into standard documentation for tenders, processes and procedures and will include sustainability.
- Keep up-to-date with progress with the Governments Sustainable Action Plan 2006, and Sustainable Procurement Task Force. The Task Force has set a number of milestones including reaching certain levels of the 'flexible framework'.
- Research other local authority sustainable procurement policies and apply best practice, and link in with the points above.

Appendix 1

**Objective /
Outcome**

- PO1 Develop corporate procurement strategy.
 - PO2 Develop standard policy to be included in all tenders / procurements.
 - PO3 Complete move to use 100% recycled paper in all Council offices.
 - PO4 Ensure clear direction/priorities are identified.
 - PO5 Monitor and report on milestones inline with government action plan/task force.
 - PO6 Adopt best practice standards.
 - PO7 Adopt recommendations within Climate Change Presentation.
 - PO8 Evaluate utilities and explore potential of new energy saving fixture and fittings.
 - PO9 Increase awareness and encourage culture change.
-