



# EXECUTIVE

## BURNLEY TOWN HALL

Tuesday 2<sup>nd</sup> April 2013 at 5.30 p.m.

This agenda gives notice of items to be considered in private as required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

### **AGENDA**

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the meeting held on 18<sup>th</sup> February 2013 (available at [www.burnley.gov.uk](http://www.burnley.gov.uk))

3. ***Minutes of Individual Decisions and Urgent Delegated Decisions***

To note the following Individual Executive Decisions made since the last meeting;

Minute 24 - Additional funding request to finance the award of Discretionary Housing Payments

Minute 25- DDS Disposal Daneshouse

Minute 26- RAPP Finance and Property Management Staffing Review

4. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

5. ***Declaration of Interest***

To receive any declarations of interest from Members relating to any item on the agenda in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

6. ***Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

7. ***Public Question Time***

To consider questions, statements or petitions from Members of the Public.

**PUBLIC ITEMS**

8. ***Revenue Budget Monitoring 2012/13 Cycle 4***

To report any variations from the approved revenue budget and the forecast outturn position for the year as at 31<sup>st</sup> March 2013. (report enclosed)

9. ***Capital Budget Monitoring 2012/13 Cycle 4***

To provide Members with an update on capital expenditure and resources position along with highlighting any variances. (report enclosed)

10. ***Release of Capital Programme Funds 2012/13***

To request the release of funds in the Council's Capital Programme for 2013/14 to allow the commencement of work on the reinstatement of the direct rail link from Accrington and Burnley to Manchester, and on the provision of highway, infrastructure and public realm improvements in the Weavers' Triangle (report enclosed)

11. ***Capital Programme Green Spaces Procurement- Towneley Hall Alarm System***

To seek approval to procurement of Green Spaces item relating to Towneley Hall Alarm System within the Capital Programme 2013/14 (report enclosed)

12. ***Localised Scheme for Council Tax – Council Tax Support and Housing Benefit Discretionary Policies***

To approve an exceptional Hardship policy for those receiving Council Tax Support and to approve an updated Discretionary Housing Payments policy for Housing Benefit. (report enclosed)

**13. Targeted Family Services Extension of Contract (TFS)**

To request an extension of contract and commissioning arrangements between Burnley Council and Action for Children to continue to deliver Targeted Family Services for 2013/14 (report enclosed)

**14. Land and Property Disposals Procedure**

To seek approval for a revised Property Disposal Framework in the light of the requirements of the Localism Act (report enclosed)

**15. Leisure Trust**

To consider options relating to a leisure trust (report enclosed)

**16. Former Michelin Site Local Development Order**

To seek approval to consult on a draft LDO for the site (report enclosed)

**17. Empty Homes CPO**

To seek approval for a compulsory purchase order relating to empty homes (report enclosed)

**18. Leader's Amendments to Constitution- Part 3 Scheme of Delegation**

To note a report on the Leader's amendments to Part 3 of the constitution relating to the scheme of delegation (report enclosed)

**19. Exclusion of the Public**

To consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

**PRIVATE ITEMS**

Details of any representations received by the Executive about why any of the following reports should be considered in public –None.

Statement in response to any representations – None.

**20. *Capital Programme Green Spaces Procurement- Transport Vehicles***

To seek approval to procurement of Green Spaces item relating to Transport Vehicles within the Capital Programme 2013/14 (report enclosed)

This item is private as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

**MEMBERSHIP OF COMMITTEE**

Councillor Howard Baker  
Councillor Julie Cooper  
Councillor John Harbour

Councillor Shah Hussain  
Councillor Andy Tatchell  
Councillor Mark Townsend

**PUBLISHED**

Thursday 21<sup>st</sup> March 2013