

12<sup>th</sup> December 2012

Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

**Thursday the 20<sup>th</sup> December 2012**

**starting at 7.00 p.m.**

To transact the business specified below.

**Tom Forshaw  
Head of Chief Executives Office**

**Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.**

**Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings). Requests will be dealt with in the order in which they are received.**

## **A G E N D A**

1. Minutes of the last meeting

To receive, as read, the Minutes of the proceedings of the Council held on the 25<sup>th</sup> October 2012 and to confirm them or otherwise. (enclosed)

2. Declarations of Interest

To receive any declarations of interest.

3. Mayors' Communications

To receive communications (if any) from His Worship the Mayor

4. Presentation of Awards

To present the Investors in People Gold Standards award and European Mentoring and Coaching Council 20<sup>th</sup> Anniversary Award to representatives from the People & Development Team.

5. Public Question Time

To receive questions, statements or petitions (if any) from members of the public.

6. Notice of Motion

Councillor Cooper will move that:

This Council condemns the Coalition Government's changes to the NHS and calls upon the recently formed East Lancashire Clinical Commissioning Group (CCG) to include amendments to its constitution, set out below, as suggested by the 38 Degrees campaign group, so as to guarantee that local people will be properly consulted about changes and that any such changes will put the interests of patients before the profits of private companies.

The amendments to the CCG Constitution are:

- To protect local NHS services and consult patients properly before making changes
- To spend money wisely and don't do deals with irresponsible private companies
- To adopt policies and a constitution which reflect these values.

7. Items for Decision by the Council

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(a) Recommendations from the Independent Remuneration Panel

7

To consider the findings of the Independent Remuneration Panel in respect of the Members' Allowance Scheme for 2013/14 as required by the Local Authorities (Members' Allowances )(England) Regulations 2003 (report enclosed).

(b) Unauthorised Traveller Encampments

27

To approve an allocation from the Capital Programme to enable site protection measures (report and relevant minute enclosed).

(c) Revenue Budget 2013/14

35

To approve non-staffing/posts savings to assist in balancing the 2013/14 revenue budget (report enclosed, relevant minute to follow).

(d) Technical Changes to Council Tax

47

To approve the adoption of changes to Council Tax charged on empty properties and second homes (report enclosed, relevant minute to follow).

- (e) Localised Scheme for Council Tax 57  
 To approve the adoption of a Council Tax Support scheme for 2013/4 and 2014/5 (report enclosed, relevant minute to follow).
- (f) Fees & Charges 2013/14 75  
 To approve the proposed tariff of fees & charges from 1<sup>st</sup> January 2013 (report enclosed, relevant minute to follow).
- (g) Strategic Review of Taxi Policy and Age Limits of Hackney Carriage Vehicles 139  
 To approve an amendment to the Councils policy on age limits for Hackney Carriage Vehicles (report and relevant minute enclosed).
- (h) Amendments to the Constitution 155  
 To approve an amendment to Part 3 of the Councils Constitution (Scheme of Delegation) in relation to the determination of the Council Tax Base and Estimated Business Rate collection (report enclosed).
- (i) Appointments to Committees 2012/13 159  
 To update appointments to Committees 2012/13 (report enclosed).

## 8. Strategic Plan Progress Reports

Reports from Executive Members. Each Executive Member's report will be taken in order. Members of the Council may ask a question or make an observation on any subject covered in the reports.

Julie Cooper	Leader	165
Andy Tatchell	Deputy Leader/ Regeneration and Economic Development	169
Mark Townsend	Resources and Performance Management	175
Howard Baker	Housing and Environment	181
John Harbour	Leisure and Culture	185
Shah Hussain	Community Services	189

## 9. The Executive

To consider the Minutes of the following which are available at [www.burnley.gov.uk](http://www.burnley.gov.uk)

The Executive – 16<sup>th</sup> October 2012  
 The Executive – 20<sup>th</sup> November 2012

10. Regulatory Committees

To consider the Minutes of the following Committees which are available at [www.burnley.gov.uk](http://www.burnley.gov.uk)

Development Control – 18<sup>th</sup> October 2012  
Development Control – 29<sup>th</sup> November 2012  
Licensing – 22<sup>nd</sup> November 2012

11. Scrutiny Committees

To consider the Minutes of the following Scrutiny Committees which are available at [www.burnley.gov.uk](http://www.burnley.gov.uk)

Community Services – 27<sup>th</sup> November 2012  
Resources – 4<sup>th</sup> December 2012  
Economic Regeneration 5<sup>th</sup> December 2012

12. Other Committees

To consider the Minutes of the following Committee which are available at [www.burnley.gov.uk](http://www.burnley.gov.uk)

Standards Committee – 7<sup>th</sup> November 2012

13. Questions

To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No 10 (2)

14. Exclusion of the Public

To consider the exclusion of the public from the meeting before discussion takes place on the following item of business on the grounds that in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

15. Revenue Budget 2013/14 – Workforce Planning

197

To approve a reduction in the Revenue Budget for 2013/14 (report enclosed, relevant minute to follow).