



EXECUTIVE

BURNLEY TOWN HALL

Tuesday 24th July 2012 at 6.30 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the meeting held on 25th June 2012 (available at www.burnley.gov.uk)

3. ***Minutes of Individual Decisions***

To note the following Individual Executive Decisions made since the last meeting;

Minute No 7- Customer Services Apprenticeship

Minute No 8 – Business Administration Apprentice Posts

4. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

5. Declaration of Interest

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

6. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

7. Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

8. Localised Support for Council Tax

To agree a draft local scheme for implementation from April 2013 as a basis for consultation with affected individuals and organisations (report enclosed)

9. Strategic Risk Register

To carry out the six monthly review and update of the strategic risk register (report enclosed)

10 2011/12 Capital Programme – Outturn Position

To recommend changes to the Capital Budget for 2012/13 (report enclosed)

11 HLF Parks for People Lottery Bid

To approve the submission of a HLF Parks for People Lottery Bid for Thompson Park (report enclosed)

12 Brun Valley Forest Park

To approve release of funds within the capital programme for the Brun Valley Forest Park (report enclosed)

13 Homelessness programme

To seek approval to a revised homelessness budget and associated preventative programme (report enclosed)

14 *Cluster of Empty Homes Programme*

To approve Burnley's cluster of empty homes programme (report enclosed)

15 *Vacant Properties financial assistance policy*

To approve a vacant properties financial assistance policy (report enclosed)

16 *Vacant Properties disposal policy*

To approve a vacant properties disposal policy update (report enclosed)

17 *Desktop Virtualisation*

To approve the IT Desktop Virtualisation Programme (report enclosed)

18 *Customer Relationship Management System (CRM)*

To approve the procurement of the replacement Customer Relationship Management System (CRM) system (report enclosed)

MEMBERSHIP OF COMMITTEE

Councillor Howard Baker
Councillor Julie Cooper
Councillor John Harbour

Councillor Shah Hussain
Councillor Andy Tatchell
Councillor Mark Townsend

PUBLISHED

Monday 16th July 2012