



AUDIT COMMITTEE

BURNLEY TOWN HALL

Wednesday 25th September 2013 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter and a summary of the points to be raised must be given to the Head of Chief Executives Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

A G E N D A

1. ***Appointment of Chair***

To consider nominations and appoint a Chair for the meeting

2. ***Apologies***

To receive any apologies for absence.

3. ***Minutes***

To approve as a correct record the Minutes of the last meeting held on 26th June 2013 available at www.burnley.gov.uk.

4. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

5. ***Declarations of Interest***

To receive any declarations of interest – if you declare an interest you should complete the appropriate form (available from the Committee Administrator) and, if necessary, seek advice on whether you can speak or vote on the item in question.

6. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

Public Question Time

7.

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

8. The Audit Findings

To consider the External Auditors report on key matters arising from our audit of Burnley Borough Council's financial statements for the year ended 31 March 2013 (report enclosed).

9. Review of the Councils Arrangements for Securing Financial Resilience

To consider the report of the External Auditors in relation to the Councils arrangements for securing financial resilience (report enclosed)

10. Annual Governance Statement

To approve the Annual Governance statement as revised during the audit process (report enclosed)

11. Statement of Accounts Amended During Audit

To approve the Statement of Accounts for the financial year 2012/13 as amended during the audit process (report enclosed)

12. Internal Audit Progress Report

To consider the work undertaken by the Internal Audit Section for the period 1st April 2013 to 30th June 2013 (report enclosed).

13. Work Programme 2013/14

To give consideration to the Work Programme for 2013/14 (enclosed).

MEMBERSHIP OF COMMITTEE

Councillors

Janet Brown
Ida Carmichael
Marcus Johnstone
Arif Khan
Margaret Lishman

Paul Reynolds
Jeff Sumner
Andy Tatchell
Mark Townsend

Co-opted Members

Colin Crowther
Louise Gaskell

External Auditor

Karen Murray – Grant Thornton
Georgia Jones – Grant Thornton

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