



EXECUTIVE

BURNLEY TOWN HALL

Tuesday 26th July 2011 at 6.30 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1. *Apologies*

To receive any apologies for absence.

2. *Minutes*

To approve as a correct record the Minutes of the meeting held on 28th June 2011 (available at www.burnley.gov.uk)

3. *Minutes of Individual Decisions*

To note the following Minutes of Individual Executive Decisions made since the last meeting;

Individual Decision – Minute 3 - DDA Capital Works

Individual Decision – Minute 4 - Fire Capital Works

Individual Decision – Minute 5 - Release of Funds Legionella

Individual Decision – Minute 6 - Bus Shelter Replacement Works

(available at www.burnley.gov.uk)

4. *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

5. *Declaration of Interest*

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those

interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

6. *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

7. *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

8. *Cycling and Access-Capital Finance Release 2011/12*

To secure the release of £215,500 from the Capital Programme Allocation of £335,658 for the financial year 2011-2012 for the Cycling and Access Programme and to seek approval to tender the proposed works in accordance with Standing Orders (report enclosed)

9. *Towneley Deer Pond Retaining Wall*

To secure the release of £60,000 from the Capital Programme for the financial year 2011-2012 for the Towneley Deer Pond and to seek approval to tender the proposed works in accordance with Standing Orders to enable work to commence on replacing the water retaining wall at the pond (report enclosed)

10. *Resurfacing Towneley Holmes Road-Capital Finance Release 2011/12*

To secure the release of £69,000 from the Capital Programme for the financial year 2011-2012 for the Towneley Holmes Road Re-surfacing and to seek approval to tender the proposed works in accordance with Standing Orders (report enclosed)

11. *Burnley Knowledge Park, Princess Way Budget for Preliminary Works*

To seek approval for the release of the remaining monies in the Burnley Knowledge Park ring fenced project budget as expenditure to be incurred in the 2011/2012 financial year (report enclosed)

12. *William Blythe Site Development Brief*

To seek endorsement of a Development Brief for the former William Blythe Works (attached as Appendix 1) that has been prepared in order to establish a planning framework within which new development can be brought forward (report enclosed)

13. *Records Management Policy*

To approve a Corporate Records Management Policy (report enclosed)

14. *Strategic Risk Register*

To seek approval for the Strategic Risk Register for 2011-12 (report enclosed)

15. *Review of energy efficiency housing policy (CRISP)*

To seek approval to make changes to the home energy efficiency improvement programme (report enclosed)

16. *Statement of Accounts 2010/11 - Revenue Account Issues*

To report on the final position on the Council's revenue account for 2010/11 (report enclosed)

17. *Capital Programme 2010/11– Outturn Position*

To consider a report on the Capital Programme 2010/11 Outturn Position (report enclosed)

18. *Treasury Management*

To consider a report on Treasury Management (report enclosed)

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Charlie Briggs
Councillor Roger Frost
Councillor Margaret Lishman
Councillor Peter McCann

Councillor Neil Mottershead
Councillor Jeff Sumner
Councillor Linda White

PUBLISHED

Monday 18th July 2011