



# EXECUTIVE

## BURNLEY TOWN HALL

Tuesday 29<sup>th</sup> May 2012 at 6.30 p.m.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Chief Executive's Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

### AGENDA

1. ***Apologies***

To receive any apologies for absence.

2. ***Constitutional reporting to the Executive***

To note the Leader's appointment of Deputy Leader and members to the Executive and their portfolio allocations. (report enclosed)

3. ***Minutes***

To approve as a correct record the Minutes of the meeting held on 24<sup>th</sup> April 2012 (available at [www.burnley.gov.uk](http://www.burnley.gov.uk))

4. ***Minutes of Individual Decisions***

To note the following Individual Executive Decisions made since the last meeting;

Minute No. 30 Environmental Health and Licensing Team mini restructure

Minute No 31 Museum Guide Attendant

Minute No 32 Changes to grade and designation of post CEO/Communications team

5. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

**6. Declaration of Interest**

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

**7. Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting.

**8. Public Question Time**

To consider questions, statements or petitions from Members of the Public.

**PUBLIC ITEMS**

**9. Local Development Scheme 2012 – 2015 and Local Plan Preparation**

To seek approval to revise the programme through an updated Local Development Scheme covering the period 2012 – 2015 and to tender and appoint suitably qualified consultants to carry out a Retail, Office and Leisure study of the borough. (report enclosed)

**10. Former Towneley all weather pitch**

That the Executive approves the release of £48,375 allocated to development of a pay and display car park on the site of the former all-weather pitch, Towneley. (report enclosed)

**11. Play Area Improvement Programme**

To seek approval to revise the capital programme and increase the budget for Play Area Improvement Programme and secure the release of the resources identified to fund expenditure scheduled for 2012/2013. (report enclosed)

**12. Traffic Regulation Order Sub-Committee appointments**

To seek appointment of three Members of the Executive to serve on the Traffic Regulation Order Sub Committee.

The terms of reference are to amend or confirm Traffic Regulation Orders or refer them to the Executive for a decision.

**13. Weavers Triangle Joint Venture Company**

To appoint the Leader, Chief Executive and the Director of Economic Regeneration as Directors to the Weavers Triangle Joint Venture Company.

The Joint Venture Company has an overseeing and guiding role and is the mechanism through which the detailed development proposals are discussed with the Developer before submission to the Council for sign off.

**14. *Pennine Lancashire Building Control Joint Executive Committee***

To appoint the Executive Member for Housing and Environment, with the substitute being the Executive Member for Resources, to the Pennine Lancashire Building Control Joint Committee.

The Committee is constitutionally and legally an Executive joint committee between Burnley and Blackburn with Darwen Local Authorities to oversee the building control service including the enforcement of building regulations in the joint area.

**15. *Pennine Lancashire Leaders and Chief Executives Joint Committee (PLACE)***

To appoint the Leader, with the substitute being the Deputy Leader, to the PLACE committee.

The Committee is constitutionally and legally a statutory joint committee between Burnley and other Pennine Lancashire Local Authorities to oversee the role of Regenerate Pennine Lancashire.

**PRIVATE ITEMS**

**16. *Disposal of Land adjacent Victoria Mill, Trafalgar Street, Burnley***

To seek approval to dispose of the long leasehold interest in 18 sq m of land adjacent Victoria Mill, Trafalgar Street, Burnley and shown edged black on the attached plan and to grant any associated easements (report enclosed)

**17. *Lease of the former Natural History Centre, Towneley Park, Burnley***

To approve terms for the lease of the former Natural History Centre to Groundwork Pennine Lancashire. (report enclosed)

**MEMBERSHIP OF COMMITTEE**

**Councillors**

Councillor Howard Baker  
Councillor Julie Cooper  
Councillor John Harbour

Councillor Shah Hussain  
Councillor Andy Tatchell  
Councillor Mark Townsend

**PUBLISHED**

Monday 21<sup>st</sup> May 2012