



AUDIT COMMITTEE

BURNLEY TOWN HALL

Wednesday 13th March 2013

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter and a summary of the points to be raised must be given to the Head of Chief Executives Office by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

A G E N D A

1. ***Apologies***

To receive any apologies for absence.

2. ***Minutes***

To approve as a correct record the Minutes of the last meeting held on 16th January 2013 available at www.burnley.gov.uk.

3. ***Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4. ***Declarations of Interest***

To receive any declarations of interest – if you declare an interest you should complete the appropriate form (available from the Committee Administrator) and, if necessary, seek advice on whether you can speak or vote on the item in question.

5. ***Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

6. ***Public Question Time***

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7. ***Annual Accounts 2012/13 Arrangements***

To consider a report on the Annual Accounts Arrangements for 2012/13 (report to follow).

8. ***Internal Audit Progress Report Quarter 3***

To consider a report on the work undertaken by the Internal Audit Section for the period 1st October 2012 to 31st December 2012 (report enclosed).

9. ***Risk Management Review***

To update the Audit Committee on the current risk management progress in the Council (report enclosed).

10. ***External Audit Plan 2012/13***

To consider the draft Audit Plan for 2012/13 (report enclosed)

11. ***Grant Certification Work***

To consider a report on the actions arising from Grant Certification Work 2011/12 (report enclosed)

12. ***Public Sector Internal Audit Standards***

To consider a report on the requirements of the Public Sector Internal Audit Standards (report enclosed)

13. ***Work Programme 2012/13***

To review the Work Programme for 2012/13 and put forward suggestions for the 2013/14 programme (enclosed).

MEMBERSHIP OF COMMITTEE

Councillors

Ida Carmichael
Tony Harrison
Marcus Johnstone
Anne Kelly
Arif Khan

Margaret Lishman
Paul Reynolds
Jeff Sumner
Mark Townsend

Co-opted Members

Colin Crowther
Louise Gaskell

External Auditor

Georgia Jones – Grant Thornton
Karen Murray – Grant Thornton

Published: Tuesday 5th March 2013