

## REPORT TO FULL COUNCIL



<b>DATE</b>	<b>15<sup>th</sup> May 2008</b>
<b>PORTFOLIO</b>	<b>None</b>
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### Constitution of Committees, Working Groups, Panels and Boards for the 2008/09 Municipal Year

#### PURPOSE

1. To appoint Committees, Working Groups, Panels and Boards for the 2008/2009 Municipal Year.

#### RECOMMENDATION

2. The Council are asked to:

Approve the Committees/Sub-Committees/Working Groups to be appointed as outlined in the Appendix 1 to the report including their size and terms of reference.

Approve the Membership of each of the Committees, Working Groups, Panels and Boards as outlined in Appendix 2.

Approve the dissolution of the Elevate Member Reference Group

#### REASONS FOR RECOMMENDATION

3. To ensure that the Council continues to have an effective decision making structure following the Council elections.

#### SUMMARY OF KEY POINTS

4. The Council is required at the beginning of the municipal year to decide which committees and sub-committees to establish for the year and make the necessary appointments in accordance with the statutory political balance calculation.
5. Enclosed as appendix 1 to the report is a list detailing the Committees/Groups and Working Groups to be appointed for this year.

6. Following the elections on 1<sup>st</sup> May 2008, the political balance calculation was applied to the Council's Committees, Working Groups, Panels and Boards, in accordance with the Local Government and Housing Act 1989 in the case of statutory committees, and local custom and practice in respect of the working groups etc.
7. Following the election, meetings were held with group leaders to enable the calculation to be applied to the various bodies where appointments were to be made, and each group agreed the placings on Committees.
8. A final list of members who have been nominated to serve on each Committee, Working Group etc will be circulated at the meeting of the Full Council, as Appendix 2, and members will be asked to approve these appointments.
9. Change from Last Year. - Elevate Member Reference Group
10. The Group was established in order to provide a mechanism for decisions to be made outside the normal committee cycle, if necessary, in relation to the Elevate Programme.  
  
The Group currently comprises:  
  
The Leader of the Council  
Executive Member for Resources  
Executive Member for Regeneration and Housing  
Chair of the Environment & Housing Scrutiny Committee  
  
The Director of Regeneration has delegated powers to implement the decisions of the Working Group.
11. Burnley's Elevate Programme is now in its 4<sup>th</sup> year. When the programme started in Burnley the cross party Member Reference Group's remit was to be the body responsible for the broad testing of policy as the programme developed. Now that the programme is well established there is a need to recognise that this role is no longer appropriate. The Council's Executive is responsible for all decisions and overseeing performance on the Elevate Programme and the Member Reference Group has not met for over 12 months.

#### **FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

11. None

#### **POLICY IMPLICATIONS**

12. None

#### **DETAILS OF CONSULTATION**

13. Group Leaders

**BACKGROUND PAPERS**

14. None

**FURTHER INFORMATION**

**PLEASE CONTACT:**

**ALSO:**