	Do you live with this person to provide care? Yes No					
	How many hours a week do you provide care?					
Hours						
Please contact us if you are employed to provide care to the above person.						
Is the person entitled to receive any of the following benefits?						
Higher rate atte	endance allowance	Yes	١	lo		
Highest rate care component of disability living allowance		Yes	N	10		
Increase in constant attendance allowance		Yes	N	10		
Highest amount increase in disablement pension		Yes	N	10		
Are you the spouse or partner of the person receiving care?		Yes	N	10		
Are you the parent of that person if they are under 18 years old?			N	10	N/A	
Declaration I declare that the information given is correct to the best of my knowledge. I will inform Burnley Council of any changes that may affect my council tax account within 21 days.						
Signature						
Full Name						
Date						
Daytime phone no						
Email						

COUNCIL TAX REDUCTIONS



Burnley Council... working hard for you

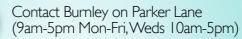
HOW TO CONTACT US

one:



01282 425011 (9am-5pm Mon-Fri, Weds 10am-5pm)

Visit:







Revenues and Benefits Service, Burnley Council, Parker Lane, Burnley, BB11 2DS

Email:



localtaxation@burnley.gov.uk

Website:



www.burnley.gov.uk/counciltax

Revenues and Benefits is a customer focused service unit providing a professional and quality service that is flexible, positive and efficient. Our vision is to effectively communicate with all our customers. This will be achieved by the teamwork that is at the forefront of all our objectives.







For carers and people being cared for UPDATED 2013

This guide explains the reductions that are available if you have left your home to receive care elsewhere or if you are providing care.

WHEN A PERSON HAS MOVED TO RECEIVE CARE ELSEWHERE

A property will be exempt from council tax when the occupier moves out and the property is unoccupied if:

- The occupier has had to leave to stay permanently in a hospital, residential care home, nursing home, mental nursing home or hostel to receive care or treatment.
- The occupier has moved out to go and live with someone else to receive care because of old age, disablement, illness, past or present alcohol or drug dependence, or past or present mental illness.

The person being cared for will be disregarded for discount purposes if the property they have moved out of remains occupied by somebody else and if they have moved into a care home, hostel or independent hospital.

These reductions only apply when the property has been vacated for a permanent and not a temporary period, and when care has been received continuously since vacating the property.

COUNCIL TAX REDUCTIONS WHEN A PERSON HAS MOVED TO PROVIDE CARE

A property will be exempt from council tax when the occupier moves out and the property is unoccupied because they have gone to provide care to someone else. The care they are providing must be because of old age, disablement, illness, past or present alcohol or drug dependence, or past or present mental illness.

The carer will be disregarded for discount purposes if the property they have moved out of remains occupied by somebody else.

Again, these reductions only apply when the property has been vacated permanently and not for a temporary period.

IFYOU HAVE A CARER LIVING WITHYOU

The amount of council tax you have to pay will not increase if you have somebody living with you who is providing care for you. The carer must:

- Live at the same address as the person receiving the care.
- Provide care for at least 35 hours per week.

- Not be the spouse or partner of the person being cared for:
- Not be the parent of a child under 18 receiving the care.

In addition, the person receiving the care must be receiving one of the following benefits:

- Any rate of attendance allowance.
- The highest or middle rate of the care component of disability living allowance.
- The highest amount increase in disablement pension.
- An increase in constant attendance allowance.
- The standard or enhanced rate of the daily living component of personal independence payment

HOW DO I APPLY FOR A REDUCTION?

You can write, email or phone us. Contact details are overleaf.

Once we have all the information we need, we will decide whether or not you qualify for the reduction and will calculate how much council tax you have to pay.

We will send you a new council tax bill if you qualify for the reduction. If we can't give you the reduction we will send you a letter explaining why. We will let you know our decision as quickly as possible. Until then, you must continue to pay the instalments shown on your current bill.

WHAT IF I DON'T AGREEWITH YOUR DECISION?

If we don't give you a reduction and you think that we should have, or if you think that we have given you the wrong amount of reduction, you can write to us and tell us why.

We will look at your application again and let you know our decision. If you are still not happy with this decision, you can appeal to the Valuation Tribunal.

The Valuation Tribunal is not part of the council. If you decide to appeal, the tribunal will decide whether or not our decision was correct.

Even if you appeal, you must continue to pay the instalments on your current bill until a final decision is made.

APPLICATION FOR COUNCIL TAX REDUCTION FOR CARERS AND PEOPLE BEING CARED FOR



Full name and home address	
Name	
Address	
Property address if different from above	
Address	
Property vacated by someone receiving care	
Name	
Address	
Date of permanent admission/residence	
Date	
Despert uncerted by corresponding corre	
Property vacated by someone providing care Name	
Address	
Address	
Date you left your address	
Date	
To be classed as a carer: Name and address of person receiving your care	
Name	
Address	