BURNLEY BOROUGH COUNCIL
CHARGES FOR PRE-APPLICATION PLANNING ADVICE
From 1st January 2018

Pre-application enquiries and meetings, charges will apply as follows and are inclusive of VAT@ 20%:

<table>
<thead>
<tr>
<th></th>
<th>Significant Major(^{(1)}) Development Proposals</th>
<th>Major(^{(2)}) Development Proposals</th>
<th>Minor(^{(3)}) Development Proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixed Charge</td>
<td>£695</td>
<td>£417</td>
<td>£139</td>
</tr>
<tr>
<td>Incl. 20% VAT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Follow up meetings</td>
<td>£278 or hourly rate agreed in advance with applicant</td>
<td>£139 or hourly rate agreed in advance with applicant</td>
<td>£69 or hourly rate agreed in advance with applicant</td>
</tr>
</tbody>
</table>

**Notes:**

(1) Significant Major development proposals include –
- 30 or more dwellings (for outline applications a density of 30 dwellings per hectare will be applied)
- 2000 sq m or more of commercial floorspace
- 10 or more wind turbines

(2) Major development proposals include –
- 10 or more dwellings
- Offices/Research/Business and Light Industry between 1000 - 2000 sq m, or over 1 hectare
- Heavy Industry/Manufacturing/Storage and Warehousing between 1000 - 2000 sq m or over 1 hectare
- Retail distribution and servicing over 1000 sq m or over 1 hectare
- All other major developments

(3) Minor development proposals include –
- Less than 10 dwellings
- Offices/Research/Business and Light Industry up to 1000 sq m or less than 1 hectare
- Heavy Industry/Manufacturing/Storage and Warehousing up to 1000 sq m or less than 1 hectare
- Changes of use, including farm buildings
- Retail distribution and servicing up to 1000 sq m or less than 1 hectare
- All other minor developments
<table>
<thead>
<tr>
<th></th>
<th>Householder Proposal (4)</th>
<th>Householder Proposal (with Site Visit) (5)</th>
<th>Other Development (6)</th>
<th>Other Development (with Site Visit) (7)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fixed Charge Incl. 20% VAT</td>
<td>£47</td>
<td>£68</td>
<td>£70</td>
<td>£92</td>
</tr>
<tr>
<td>Follow up meeting cost</td>
<td>Unlikely to be required</td>
<td>Unlikely to be required</td>
<td>Unlikely to be required</td>
<td>Unlikely to be required</td>
</tr>
</tbody>
</table>

**Notes:**

(4) Householder Proposal
   (Does not include Listed properties – see Other Development)
   - Written advice only

(5) Householder Proposal with a Site Visit / Meeting
   (Does not include Listed properties – see Other Development)
   - The Case Officer will arrange to visit the site in order to meet and discuss the scheme
   - Any verbal advice given will be followed up with a formal written response

(6) Other Development proposals include
   - Adverts
   - Proposals that affect a Listed Building (including domestic properties)
   - Applications for Prior Approval
   - All other developments not included above

(7) Other Development proposals with a Site Visit / Meeting
   - The Case Officer will arrange to visit the site in order to meet and discuss the scheme
   - Any verbal advice given will be followed up with a formal written response

There is no charge for advice given in respect of proposals leading to a Listed Building Consent application **only**, however you will still need to submit a pre-application enquiry form along with all the required and relevant information (see pre-application enquiry form).