

## **NOTES AND CONDITIONS OF ISSUE**

- 1) The charges are as follows for all Council operated parking places at which contract parking is offered:
  - a) Mon – Fri £185.70 per quarter
  - b) Mon – Sat £222.90 per quarterAll contracts end on a quarter date i.e. 31<sup>st</sup> March, 30<sup>th</sup> June, 30<sup>th</sup> September or 31<sup>st</sup> December.
- 2) If a receipt is required for VAT purposes, one should be requested at the time of purchase.
- 3) It is a condition of issue that no refunds will be made, except where provided for under this agreement.
- 4) Only original contract permits may be displayed; photocopies are not recognised as valid.
- 5) Unauthorised alterations to a contract permit will render it invalid.
- 6) Details of a vehicle change or the loss of a contract permit should be notified to the Council immediately.
- 7) The Council and its agents reserve the right to revoke any contract if it is found that the holder has misused the facilities offered.
- 8) Vehicles, their accessories and the contents therein are left in the Council's parking places entirely at the owner's risk. Whilst endeavour will be made to ensure the safety thereof, the Council and its agents will not be responsible for loss or damage thereto, howsoever caused and whether by neglect or otherwise.
- 9) Use of the parking places is restricted to private cars, and vans of weight not exceeding 1500kg.
- 10) Where reserved spaces for contract parking are in operation, it is a condition that at the time of parking a contract space must be used if vacant.
- 11) Where contracts are issued for periods of longer than one quarter, the Council and its agents reserve the right, with notice of 1 month, to cancel subsequent whole quarters of the contract and in such event provide a proportionate refund.
- 12) In the event of force majeure preventing continued use of a parking place, the Council and its agents reserve the right to cancel contracts without notice and provide a proportionate refund for the period remaining.
- 13) Use of parking places provided by the Council is regulated by the current Off Street Parking Places Order, a copy of which can be inspected at the Contact Burnley, 9 Parker Lane, Burnley, BB11 2BJ.

## **FOR ALL CAR PARKS**

- 1) The Contract permit must be clearly displayed on your windscreen or dashboard such that the permit detail is clearly visible in its entirety from the outside of the vehicle at all times. Failure to do so may result in a Penalty Charge Notice being issued.
- 2) Passes are not transferable from car park to car park.
- 3) Vehicles must be parked wholly within the marked bays.

Burnley Borough Council will use your information in accordance with the Data Protection Act 1998. The Council has a duty to protect public funds and may use the information you have provided or share it with other bodies for the purpose of preventing and detecting fraud. It will also share your information where it has any other legal obligation to do so, or where it believes that by doing so we can provide you with a better standard of service. The data provided in this form may also be processed by third parties who provide services on behalf of the Council. For more information please see [www.burnley.gov.uk/fairprocessingnotice](http://www.burnley.gov.uk/fairprocessingnotice).