

FACTSHEET FOR CLOSE CONTACT SERVICES HAIR, BEAUTY, NAILS & TATTOOISTS

Following the recent Government announcement of the `road map` out of lockdown we have provided a brief summary of some of the main areas covered in the guidance on how to make your workplace COVID secure. Businesses such as yours, which are considered to be personal care (close contact) are scheduled to re-open no earlier than 12th April. This date is not an absolute and could change depending on the infection rate.

Please consider the following checks before reopening your business.

- Review your Covid safe measures and risk assessment with staff.
- Consider water & health & safety checks. Soaking/disinfecting shower heads, running water through systems etc.
- Cleaning schedule – documented. All staff aware of contact time/dilution ratios of products, staff responsibilities for cleaning.
- Signage – NHS QR code poster must be visible to customers, Easy way for customers to check in. If not use written Test and Trace system. Use GOV.UK service to create your own QR code and display. Link to site attached.
- Information posters for social distancing, hand sanitising, face coverings, maximum occupancy, one way systems etc should be clearly displayed.
- Legal requirement for face covering signage to be displayed on door/entrance.
- Book appointments using phone/text/online – Discourage booking in person and `walk in` appointments. Mention face covering requirements at time of booking.
- Complete welfare questionnaire before appointment. If they or any close contacts have symptoms they must not attend.
- Consider temperature checks on entry. All clients to sanitise hands.
- Encourage contactless payments. Try to avoid cash.
- Ventilation - try to have a window/door open to allow fresh air to circulate.
- Visors and face masks **must be worn by all staff**. They must fit and be worn properly to cover the forehead, extend below the chin, and wrap around the side of the face. Type II face masks must cover the nose and mouth.
- Face coverings must be worn by clients.
- Appointment times should be kept to a minimum to reduce potential exposure.
- Maintain a strict cleaning schedule between clients, sanitizing all areas that have been in contact with customers. Allow time for this when taking bookings.
- Consider a `one in, one out` policy to limit numbers in your shop at any one time.
- You may need to modify the layout of your premises in order to maintain social distancing. Use tape to close off areas, remove chairs etc.
- Disposable./single use gowns/capes should be used where possible. If fabric they must be washed after each client at 60 degrees.
- Clean towels required for each client.
- Disinfect all equipment between clients – combs, scissors, clippers etc.
- Keep music/background noise to a minimum to avoid having to shout.
- Stations, chairs, trolleys etc must be disinfected throughout the day and between every client.
- Store personal belongings in plastic bag/box. Clean after each client.
- No reading material other than clients. No food allowed. Drinks in disposable cups or clients own.

You can find further information at : <https://www.gov.uk/create-coronavirus-qr-poster>
<https://www.covid19.nhs.uk/>

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/close-contact-services>