

REPORT TO EXECUTIVE



DATE	10 th December 2013
PORTFOLIO	Resources & Performance Management
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Fees & Charges 2014/15

PURPOSE

1. To inform Members of the Council's proposed fees and charges from 1st January 2014.

RECOMMENDATION

That the Executive recommend to Full Council:

2. Approval of the proposed tariff of fees & charges from 1st January 2014 as outlined in Appendix A attached.
3. To authorise the Head of Finance & Property Management in consultation with the relevant Head of Service to determine any new charges or changes to existing charges relating to the preparation and approval of the 2014/15 revenue budget.
4. To authorise the Executive Portfolio Members to amend fees & charges periodically in their own area on the basis that overall income in their portfolio area remains the same as a minimum.
5. To authorise the Head of Facilities Management in consultation with the Executive Member for Resources and Performance Management and the Director of Economic Regeneration to adjust fees and charges in relation to the Markets service from time to time to reflect current trading conditions and the overall position of the market.

REASONS FOR RECOMMENDATION

6. To set the Council's fees and charges from 1st January 2014 and assist in finalising the 2014/15 budget process.

SUMMARY OF KEY POINTS

7. Heads of Service were asked to:
- ensure that no charge has been omitted and the schedule is complete,
 - confirm increases at an overall 2% for the service (excluding areas where either no increase is proposed or where they are set statutorily),
 - confirm that the fees and corresponding vat rates are correct,
 - give notification of any potential new areas for the introduction of fees and charges within their service area and of the proposed level of such fees and charges from 1st January 2014, and
 - confirm the date of the fee increase.

The following areas should be noted :-

8. Sport & Culture
These fees have not been updated as part of the strategy of transferring operations to a Leisure Trust. All proposed fees and charges relating to the Leisure Trust will be discussed, implemented and changed in accordance with the funding and management agreement between the Council and the Trust.
9. Golf Fees
Officers consider that these fees should not be increased in 2014/15 as income levels have declined over the last few years.
10. Towneley Hall Art Gallery
Officers consider that these fees should not be increased in 2014/15 as income levels have declined over the last few years.
11. Burnley Open Market
This market ceased trading in 2013/14.
12. Burnley Bus Station
The fees will be increased by 2%. However, it must be noted that there is potential for decline in the use of the bus station by operators.
13. Planning Application Fees
These fees are set by Parliament and updated fees have now come into force as from 1st October 2013.
14. Building Control Fees
Fees are set by Pennine Lancashire Building Control Joint Committee. Charges are subject to change when the Joint Committee meets to discuss the level of fees for 2014/15. Any changes are likely to be from 1st April 2014.
15. Car Parking Charges
It is proposed that Pay & Display charges are not increased as they are usually increased every other year (and were increased last year). It is also proposed that Contract parking charges are not increased due to increased competition.
16. Garage Sites & Garden Plots
If these fees are agreed, tenants require a minimum of 3 months' notice of the increases.

Therefore, the fees would be increased on 1st April 2014.

17. Taxi Licensing

A separate report is being prepared for Licensing Committee to determine the fees for 2014/15. The tariff will therefore remain at the 2013/14 level until the new fees are approved. The intended date for implementing any increase in these fees is 1st April 2014.

18. Local Air Pollution Prevention & Control (LAPPC)

These fees are set by the Department for the Environment, Food and Rural Affairs (DEFRA) and will not be decided until the new year. Therefore, any increases are not likely to be implemented until 1st April 2014.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

19. All variations included in the income tariff have been incorporated within the 2014/15 revenue budget.

POLICY IMPLICATIONS

20. None directly as a consequence of this report.

DETAILS OF CONSULTATION

21. None.

BACKGROUND PAPERS

22. None.

FURTHER INFORMATION

PLEASE CONTACT:

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ALSO:

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