



BURNLEY BOROUGH COUNCIL

BURNLEY TOWN HALL

Wednesday 9th December 2015

PRESENT

MEMBERS

Her Worshipful The Mayor (Councillor Elizabeth Monk) in the Chair;

Councillors Birtwistle, Briggs, Brindle, Campbell, Cant, Carmichael, Chaudhary, Cunningham, Ellis, Fleming, Foster, Frost, Graham, Greenwood, Harbour, Harrison, Heginbotham, Hosker, Hussain, Isherwood, Ishtiaq, Johnstone, Kelly, Arif Khan, Wajid Khan, Large, Lishman, Malik, Martin, Mottershead, Newhouse, Pate, Porter, Reynolds, Stringer, Sumner, Tatchell and Townsend

OFFICERS

Pam Smith	-	Chief Executive
Lukman Patel	-	Head of Governance Law and Regulation
Imelda Grady	-	Democracy Officer
Alison McEwan	-	Democracy Officer
David Bristow	-	Deputy Mayor's Officer

36. Minutes

RESOLVED The Minutes of the meeting of the Council held on 30th September 2015 were confirmed and signed by the Chair.

37. Mayor's Communications

The Mayor thanked former Councillor, Charlie Bullas for his hard work and commitment to the people of Coalclough with Deerplay ward and Burnley in his 17 years of service as a Councillor, former Executive Member, and Mayor. On behalf of the Council the Mayor wished him well for the future and Members joined the Mayor in acknowledging his contribution to the Council.

38. Public Questions

John Rowe addressed the Council under the Request to Speak Policy on the Woodtop School and housing developments.

39. Report of the Independent Remuneration Panel on the Members' Allowance Scheme

Mrs Anne Slater presented the report of the Independent Remuneration Panel.

Consideration was given to the findings of the Independent Remuneration Panel in respect of a members allowance scheme from 1st April 2016.

RESOLVED That the findings off the Independent Remuneration Panel be noted.

40. Combined Authority for Lancashire

Consideration was given to the findings of the Governance Review undertaken for a Combined Authority for Lancashire, and the next steps and recommendations.

- RESOLVED**
- (1) That the contents of the Lancashire Governance Review and its recommendations, and the draft Scheme for a Combined Authority be noted.
 - (2) That the Council take part in the public consultation in January/February 2016 which would seek views on the formation of a Combined Authority for Lancashire;
 - (3) That the Council consider the feedback from the planned public consultation and note that following this, those authorities who wished to form a Lancashire Combined Authority would submit a proposal to the Secretary of State for consideration;
 - (4) That in principle agreement be given for the Council to become a constituent member of the combined authority for Lancashire; and
 - (5) That Council give final consideration to becoming a constituent member of a Lancashire Combined Authority at the Council meeting in April 2016.

41. 2015/16 Treasury Management Mid-Year Report

With reference to Minute No. 56 (3rd November 2015) of the Executive, consideration was given to the mid-year treasury management activity for 2015/16.

RESOLVED That the mid-year treasury management activity be endorsed.

42. Revenue Budget Monitoring 2015/16 Q2

With reference to Minute No. 66 (1st December) of the Executive, consideration was given to the revenue budget monitoring for the second

cycle of 2015/16.

RESOLVED That the latest revised budget of £15,889k as shown in Appendix 1 to the report, and the net transfers to earmarked reserves in the quarter of £161k as shown in Appendix 4 to the report be approved.

43. Capital Budget Monitoring

With reference to Minute No. 67 (1st December 2015) of the Executive, consideration was given to the Cycle 2 Capital Budget Monitoring activity.

RESOLVED

- (1) That the revised capital budget for 2015/16 totalling £7,378,797, as outlined in Appendix 1 to the report be approved;
- (2) That the proposed financing of the revised capital budget totalling £7,378,797 as shown in Appendix 2 to the report be approved;
- (3) That a new Capital scheme for the Waste Cleaning Vehicle, totalling £40,000, to be funded from Revenue Contributions to Capital Outlay, from the Waste Cleaning Contingency budget be approved.

44. Revenue Budget 2016/17 Latest Position and Savings Proposals

With reference to Minute No. 69 (1st December 2015) of the Executive, consideration was given to the latest position with regard to balancing the Council's 2016/17 revenue budget, and proposed savings which would assist in balancing the budget.

RESOLVED That approval be given to the latest projected 2016/17 budget deficit figures of between £8k and £113k, and proposed savings totalling £1.491 million to assist in balancing the 2016/17 revenue budget and the deficit figures in appendices 1 and 2 be amended accordingly.

45. Commercial Strategy and Fees and Charges 2016/17

With regard to Minute No. 68 (1st December 2015) of the Executive, consideration was given to the proposed Commercial Strategy, and accompanying list of fees and charges to be levied from 1st January 2016.

RESOLVED

- (1) That the Commercial Strategy at Appendix 1 be approved;
- (2) That the proposed tariff of fees and charges (as amended) from 1st January 2016 at Appendix 2 to the report be approved;
- (3) That delegated authority be given to the Head of Finance & Property Management in consultation with the relevant Heads of Service to determine any new charges or changes to existing charges relating to

the preparation and approval of the 2016/17 revenue budget.

46. Food (Official Controls) Delivery Plan

With reference to Minute No. 63 (1st December 2015) of the Executive, consideration was given to the plans necessary to meet statutory requirements.

RESOLVED That the Food (Official Controls) Delivery Plan be approved.

47. Health & Safety Intervention Plan

With reference to Minute No. 64 (1st December 2015) of the Executive, consideration was given to the plan required to meet statutory requirements.

RESOLVED That the Health and Safety Plan for 2015/16 be approved.

48. Amendments to Part 3, Scheme of Delegation (Strategic Partnership, General Review of Delegations, and Executive Officer Delegations), Financial Procedure Rules and Standing Orders for Contracts

Consideration was given to a report on amendments to the Constitution (Part 3, Scheme of Delegation); delegated limits given to Officers in the Financial Procedure Rules; and Standing Orders for Contracts following the disestablishment of the Chief Executive's Office.

- RESOLVED**
- (1) That the updated Part 3, Scheme of Delegation regarding Council Functions as set out at Appendix 1 be approved;
 - (2) That approval by the Leader on 30th November 2015 of a revised Part 3, Scheme of Delegation relating to Executive Functions as set out at Appendix 2 and Appendix 3 be noted.
 - (3) That changes to the delegated limits given to Officers in the Financial Procedure Rules as set out at Appendix 4 be approved.
 - (4) That the minor amendments to the Standing Orders for Contracts as set out at Appendix 5 be approved.

49. Appointment to Committees and Working Groups for the 2015/16 Municipal Year

Consideration was given to a report on changes to membership of Committees and Working Groups during the second cycle of meetings.

- RESOLVED**
- (1) That Councillor Howard Baker be appointed as the Labour Member to Scrutiny Committee for the remainder of 2015/16;
 - (2) That the in year appointments made by delegation to Committees and Working Groups during 2015/16, as set out in Appendix 1 be noted.;

50. Appointment to the Independent Remuneration Panel

Consideration was given to making an appointment to the Independent Remuneration Panel in order to maintain membership of the panel.

RESOLVED That Mr Jeff Thomson be appointed to the Independent Remuneration Panel until 8th December 2018.

51. Constitutional Reporting – Business Rate Pooling – Urgent Executive Delegated CEO Decision

With reference to Minute No. 54 (3rd November 2015) of the Executive, consideration was given to an Urgent Decision taken by the Chief Executive regarding Business Rates Pooling.

RESOLVED That the decision be noted.

52. Scrutiny Committee Chair's Cycle 3 Report

RESOLVED That the report of the Chair of Scrutiny for Cycle 3 be noted.

53. Strategic Plan Progress Reports

RESOLVED That the Strategic Plan progress reports of Executive members be noted.

54. Exclusion of the Public

RESOLVED That the public be excluded from the meeting before discussion took place on Minute 55 on the grounds that in view of the nature of the business to be transacted, to the public who would be present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

55. Senior Management Review

With reference to Minute No. 59 of the Executive (3rd November 2015) consideration was given to the updated management structure following the decision to seek a strategic business partner for a number of Council services, and revise arrangements for a market and town centre review.

RESOLVED (1) That minor updates to the management structure be approved as detailed in Appendix 1, with effect from 1st October 2015;

(2) That the Markets Project Manager post be deleted from the structure approved in June 2014.