

Town Hall
Burnley
10th May 2016

Sir or Madam,

Notice is given of the ANNUAL MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

Wednesday 18th May 2016

starting at 4.00 p.m.

To transact the business specified below.

**Lukman Patel
Head of Governance, Law &
Regulation**

Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: www.burnley.gov.uk/meetings. Requests will be dealt with in the order in which they are received.

A G E N D A

1. Election of Mayor

To elect the Mayor of the Borough and Chair of the Council for the 2016/17 Municipal Year.

2. Vote of thanks to the retiring Mayor

To move a vote of thanks to the retiring Mayor for her services during the past municipal year.

Please note that phones and other equipment may be used to film, record, tweet or blog from this meeting. The use of those images or recordings is not under the Council's control. No part of the meeting room is exempt from public filming. Under current legislation members of the public can film or record this meeting provided they don't disrupt the meeting.

3. Appointment of Deputy Mayor

To appoint a Deputy Mayor and Vice Chair of the Council.

4. Mayor's Communications

To receive communications (if any) from His Worship the Mayor.

Adjournment

The meeting will adjourn for refreshments and reconvene at 6.30 pm

5. Minutes

To receive as read the minutes of the last meeting of the Council held on 13th April 2016 and to confirm them or otherwise (enclosed)

6. Declarations of Interest

To receive any declarations of interest.

7. Public Question Time

To receive questions, statements or petitions (if any) from members of the public.

8. Items for decision by the Council

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(a) The Executive and their portfolios for 2016/17

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To note the Executive and their portfolios for 2016/17 (document to be circulated at the meeting)

(b) Appointments to Committees, Working Groups and Panels 2016/17

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To appoint to committees, working groups and panels for the 2016/17 Municipal year (report enclosed)

(c) Appointment of Chairs and Vice Chairs of Scrutiny, Regulatory and other Committees 2016/17

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To consider the appointment of Chairs and Vice Chairs of Scrutiny, Regulatory and other Committees for the 2016/17 Municipal year (report enclosed)

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- (d) Appointments to Outside Bodies for 2016/17 17
To consider the appointment of representatives to serve on various outside bodies for the 2016/17 Municipal year (report enclosed)
- (e) Appointments to the Independent Remuneration Panel 31
To consider the appointment of representatives to serve on the Independent Remuneration Panel from 2016/17 Municipal year (report enclosed)
- (f) Updates to the Constitution 35
To consider updates to the constitution regarding delegated Officer Decisions and Part 3 Proper Officer designations (report enclosed)
9. Questions
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No 10 (2)

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