

## How to apply for a Basic DBS check

Go to the website

<https://www.gov.uk/request-copy-criminal-record>

### **What you'll need**

To apply for a basic DBS check you'll need:

- all your addresses for the last 5 years and the dates you lived there
- your National Insurance number
- your passport
- your driving licence

### **Apply online**

The service is available from 8am to 11:30pm.

### **How to pay**

You pay for a basic DBS check yourself and the cost is £23.

You can pay with a debit or credit card. You can also use Google Pay or Apple Pay and you need to pay it when you apply.

### **Get help to use the online service**

If you need support to apply online, call the DBS helpline on 03000 200 190 and select option 2 and then option 1.