

The preferred method of payment is by bank transfer using the following bank account details for Burnley Borough Council:

Bank.: HSBC
Account: 91206850
Sort Code: 40 15 17

Alternatively, payment can be made over the phone by contacting 01282 425011 and asking to be put through to payments (please do not use the automated payment service as this is not set up to support payments for Licensing & Environmental Health). Please be aware that due to an increased demand placed on the Council's switchboard service, you may be held in a queue.

Please quote the relevant reference code and give a brief description of your name/premises name and the type of licence you are applying for when making payment:

Reference Code	Payment for:
FSAFE/3331	Food Hygiene Re-Rating Food Export Health Certificate Street Traders Food Advisory Visit
R6160 / 3331	All taxi matters
HSAFE / 3331	Skin Piercers Registration Animal Welfare Licences (pet shops, boarding kennels, riding establishments etc)
R6161 / 3331	Premises Licences (alcohol & entertainment) Personal Licences (alcohol) Gambling Premises Scrap Metal Second Hand Goods Lotteries
R6005/3358	Environmental Permits Environmental Protection Matters

Please email a copy of your receipt for payment/screenshot of your transaction to: tracy.crawshaw@liberata.com and copy to licensing@burnley.gov.uk and envhealth@burnley.gov.uk)

It is also useful to add the receipt number/screenshot of your transaction to your application when submitting it to the Council.