

If you need to pay a fee for an application to Burnley Council you have 3 options

- 1) Card payments can be made over the phone 01282 425011 and ask for payments – Quote the account ID Number highlighted below and the reason for the payment (eg TEN Notice) –
It is useful also to add to the application the receipt number that you will be given when you make the payment
- 2) If you wish to pay by BACS transfer please use the following details.

Bank. HSBC
Account 91206850
Sort Code 40 – 15 – 17

Customer Ref / Account Id No. :	Payment for:
FSAFE/3331	Food Hygiene Re-Rating Food Export Health Certificate Street Traders Food Advisory Visit
R6160 / 3331	All taxi matters
HSAFE / 3331	Skin Piercers Registration Animal Welfare Licences (pet shops, boarding kennels, riding establishments etc)
R6161 / 3331	Premises Licences (alcohol & entertainment) Personal Licences (alcohol) Gambling Premises Scrap Metal Second Hand Goods Lotteries
R6005/3358	Environmental Permits Environmental Protection Matters

Please email a copy of your remittance advice to: tracy.crawshaw@liberata.com
and copy to licensing@burnley.gov.uk and envhealth@burnley.gov.uk)

- 3) in person at Contact Burnley, Parker Lane, Burnley, BB11 2BY and quoting the appropriate reference above. (office hours only)

Payments by cheque should be made payable to "Burnley Borough Council".

PLEASE NOTE CASH PAYMENTS CAN NOT BE ACCEPTED.