

ENTRY CLEARANCE INSPECTION REQUEST FORM



Arrangement and payment for an Entry Clearance Inspection can be made at the Cashiers Office in Contact Burnley, Parker Lane, Burnley BB11 2DS. The Cashiers will arrange an inspection with a Housing Technical Officer and give you a receipt once you have paid. The cost of the inspection is **£77.50***.

Survey Address:		
Sponsor's name:		
Owners Name :		
Owners Address:		
	Applicant(s) Name(s):	Relationship to Sponsor:
1		
2		
3		
4		
Length of Stay:		
Sponsor Tel. No.		

***NB** *The only surveys that are exempt from payment are where:*

1. *the property is being re-inspected after the Council has specified repairs to make the property fit to live in;*
or
2. *the property is subject to further inspection within 6 months and the names of the sponsor and applicant(s) are the same.*

For Office Use Only:

Receipt No.	
Date of Enquiry:	
Enquiry Received By:	
Inspector:	
Appointment Date & Time:	

COST CODE R3221/3379