

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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COMMUNITY SERVICES

GREEN SPACES & AMENITIES

CEMETERIES

Interment Fees

Stillborn - 12 month	-	-	-	-	-	-
Over 1 year - 17 years	298.00	323.00	-	323.00	zero	1-Jan-19
18 years and over	1,141.00	1,237.00	-	1,237.00	zero	1-Jan-19
Where Casket is used	1,326.00	1,437.00	-	1,437.00	zero	1-Jan-19
Where Vault is used	1,326.00	1,437.00	-	1,437.00	zero	1-Jan-19
Interment after appointed time	192.00	209.00	-	209.00	zero	1-Jan-19
Interment of cremated remains	230.00	250.00	-	250.00	zero	1-Jan-19

Interment Fees - Public Grave

Over 1 year - 17 years	187.00	203.00	-	203.00	zero	1-Jan-19
18 years and over	383.00	415.00	-	415.00	zero	1-Jan-19
Service in Cemetery Chapel	142.00	154.00	-	154.00	zero	1-Jan-19

Removal & Replacement

Headstones (remove and re-fix to National Association of Memorial Masons standards)	177.00	192.00	-	192.00	zero	1-Jan-19
Sidestones	145.00	158.00	-	158.00	zero	1-Jan-19
Chippings	88.00	96.00	-	96.00	zero	1-Jan-19

Right to Erect Memorials

Headstone (900mm maximum)(including first inscription)	265.00	288.00	48.00	240.00	20.00	1-Jan-19
Wooden Cross	44.00	48.00	8.00	40.00	20.00	1-Jan-19
Vase without inscription and under 300 mm						
Otherwise	97.00	106.00	17.67	88.33	20.00	1-Jan-19
Inscription (each)	51.00	56.00	9.33	46.67	20.00	1-Jan-19

Exclusive Right of Burial

Burnley						
Row 1 - 4	1,033.00	1,120.00	-	1,120.00	zero	1-Jan-19
Lawn Section	1,270.00	1,377.00	-	1,377.00	zero	1-Jan-19
Half Grave (for burial of ashes only)	409.00	444.00	-	444.00	zero	1-Jan-19
Any other row	1,033.00	1,120.00	-	1,120.00	zero	1-Jan-19
Additional charge for Vault	648.00	703.00	-	703.00	zero	1-Jan-19
Purchase of above by Non-Resident of Burnley Borough						

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Miscellaneous							
Search of Register		FOC		FOC			
<u>Padiham Garden of Remembrance</u>							
Use of Memorial Stone	118.00	128.00	-	128.00	zero	1-Jan-19	
Use of Niche for one person	217.00	236.00	-	236.00	zero	1-Jan-19	
Additional remains in Niche	137.00	149.00	-	149.00	zero	1-Jan-19	
<u>CREMATORIUM</u>							
<u>Cremation</u>							
Stillborn - 12 month	-	-	-	-	-		
Over 1 year - 17 years	202.00	219.00	-	219.00	zero	1-Jan-19	
18 years and over	705.00	764.00	-	764.00	zero	1-Jan-19	
Medical Referee	18.00	20.00	-	20.00	zero	1-Jan-19	
Additional fee for Saturday & 12.30 additional time	194.00	211.00	-	211.00	zero	1-Jan-19	
<u>Entries in Book of Remembrance</u>							
2 line	103.00	111.60	18.60	93.00	20.00	1-Jan-19	
5 line	160.00	173.35	28.89	144.46	20.00	1-Jan-19	
8 line	235.00	254.60	42.43	212.17	20.00	1-Jan-19	
5 line with flower emblem	221.00	239.40	39.90	199.50	20.00	1-Jan-19	
5 line with Badge	246.00	266.50	44.42	222.08	20.00	1-Jan-19	
6 line with Coat of Arms	315.00	341.30	56.88	284.42	20.00	1-Jan-19	
<u>Remembrance Cards</u>							
With 2 line inscription	64.00	69.35	11.56	57.79	20.00	1-Jan-19	
With 5 line inscription	75.00	81.25	13.54	67.71	20.00	1-Jan-19	
With 8 line inscription	102.00	110.50	18.42	92.08	20.00	1-Jan-19	
Additional 2 line inscription	38.00	41.15	6.86	34.29	20.00	1-Jan-19	
Additional 5 line inscription	50.00	54.20	9.03	45.17	20.00	1-Jan-19	
Additional 8 line inscription	58.00	62.85	10.48	52.37	20.00	1-Jan-19	
Additional cost for flower emblem (only with 5 or 8 line entry)	64.00	69.35	11.56	57.79	20.00	1-Jan-19	
<u>Retaining of Ashes</u>							
After 1 month (per month)	66.00	71.50	-	71.50	zero	1-Jan-19	
<u>Scattering of Ashes</u>							
Cremation not at Burnley	66.00	71.50	-	71.50	zero	1-Jan-19	
<u>Memorial Wall</u>							

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Lakeland stone plaque	510.00	552.60	92.10	460.50	20.00	1-Jan-19	
(plus lettering per letter - existing walls only, new walls subject to new price list)	3.00	3.20	0.53	2.67	20.00	1-Jan-19	
Additional inscription admin charge (plus lettering)	30.00	32.50	5.42	27.08	20.00	1-Jan-19	
Emblem	37.00	40.10	6.68	33.42	20.00	1-Jan-19	
Renewal of lease at end of agreement per 5 years	75.00	81.20	13.53	67.67	20.00	1-Jan-19	
<u>Ash Plots</u>							
Exclusive right of burial (40 years)	409.00	444.00	74.00	370.00	20.00	1-Jan-19	
Interment fee	230.00	250.00	41.67	208.33	20.00	1-Jan-19	
Right to erect memorial	259.00	281.00	46.83	234.17	20.00	1-Jan-19	
Foundation	25.00	25.00	4.17	20.83	20.00	1-Jan-19	
<u>PARKS - OUTDOOR SPORTS ACTIVITIES & EVENTS</u>							
<u>Events - Towneley Park</u>							
Local Organisations	164.70	169.60	28.27	141.33	20.00	1-Jan-19	
Non Resident Organisation - per event	419.75	432.35	72.06	360.29	20.00	1-Jan-19	
<u>Towneley Park</u>							
Cricket	54.10	55.70	9.28	46.42	20.00	1-Jan-19	
<u>Football pitches (from 1st August each year)</u>							
<u>Grade A - (changing, showers & attendant)</u>							
Prairie, Fennyfold, Towneley	54.10	55.70	9.28	46.42	20.00	1-Jan-19	
<u>Grade B (pitch only)</u>							
Queens Park, Worsthorne, Stoneyholme, Hapton	37.90	39.05	6.51	32.54	20.00	1-Jan-19	
<u>Barden Central Arena</u>							
Burnley United A F C per season	n/a	not charged in lieu of cleaning and management					
<u>Junior Football</u>							
Hire of Junior pitch	11.80	12.10	2.02	10.08	20.00	1-Jan-19	
Use of changing accommodation only	11.80	12.10	2.02	10.08	20.00	1-Jan-19	
<u>ALLOTMENTS</u>							
Allotment Rent per m ²	0.27	0.28	-	0.28	zero	n/a	
Concessionary Rental (50%)	0.14	0.14	-	0.14	zero	n/a	

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Water	14.35	14.80	-	14.80	zero	n/a	
Admin fee for setting up of new tenancy agreements	11.70	12.05	2.01	10.04	20.00	n/a	

Note : Allotments users require 3 months notice of any price increases.

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TOWNELEY

Car Parking - Pay & Display

Riverside - per day	1.50	1.50	0.25	1.25	20.00	1-Jan-19
Towneley Hall - per hour	0.80	0.80	0.13	0.67	20.00	1-Jan-19
9 Hole Golf - per day	1.50	1.50	0.25	1.25	20.00	1-Jan-19
Causeway End / Golf Course - per day	2.00	2.00	0.33	1.67	20.00	1-Jan-19
Barwise per day	1.50	1.50	0.25	1.25	20.00	1-Jan-19

Car Parking - Contracts (per annum)

Towneley Hall	58.00	59.70	9.95	49.75	20.00	1-Jan-19
Riverside	39.00	40.10	6.68	33.42	20.00	1-Jan-19
Barwise	39.00	40.10	6.68	33.42	20.00	1-Jan-19
Woodgrove	78.00	80.30	13.38	66.92	20.00	1-Jan-19

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TOWNELEY HALL

Guided Tours

Local Links Subscription Scheme for Schools per annum	224.30	231.05	38.51	192.54	20.00	1-Jan-19
Adults Day - Per Guide (up to 25 people)	202.20	208.25	34.71	173.54	20.00	1-Jan-19
Unbooked (per person)	5.70	5.85	0.98	4.87	20.00	1-Jan-19
Unbooked (children)	3.30	3.30	0.55	2.75	20.00	1-Jan-19
Adults Evening (per person) (minimum 25 people)(including tea & coffee)	10.40	10.70	1.78	8.92	20.00	1-Jan-19
School Groups - per person	3.70	3.70	0.62	3.08	20.00	1-Jan-19
School Groups - with actors	5.10	5.20	0.87	4.33	20.00	1-Jan-19

Use of Hall

Commercial Photography (non Burnley Firms)	1,061.20	1,093.00	182.17	910.83	20.00	1-Jan-19	400-1,000
Great Hall	636.70	655.80	109.30	546.50	20.00	1-Jan-19	300-600
Daytime Events by negotiation (Regency Rooms)	636.70	655.80	109.30	546.50	20.00	1-Jan-19	300-600
Evening Events by negotiation (Regency Rooms)	1,061.20	1,093.00	182.17	910.83	20.00	1-Jan-19	500-1,000
Lecture Theatre	424.40	437.10	72.85	364.25	20.00	1-Jan-19	200-400
Library	73.80	76.00	12.67	63.33	20.00	1-Jan-19	31.20
Great Hall & both Regency Rooms	2,122.40	2,186.00	364.33	1,821.67	20.00	1-Jan-19	500-2,000

Conference & Meeting Courses

Day Delegate Rate - includes room hire, 2 servings of tea / coffee & light buffet lunch per person (basic standard AV equipment included)	34.80	35.85	5.98	29.87	20.00	1-Jan-19
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Additional Equipment & Services

TV & Video	79.10	81.45	13.58	67.87	20.00	1-Jan-19
Photocopies per sheet (up to 50)	0.25	0.25	0.04	0.21	20.00	1-Jan-19
Photocopies per sheet (over 50)	0.10	0.10	0.02	0.08	20.00	1-Jan-19

Wedding Charges

Red Regency Room - wedding only (Mon - Thurs)	655.70	675.30	112.55	562.75	20.00	1-Jan-19	300-600
Red Regency Room - wedding only (Fri - Sun)	1,639.50	1,688.70	281.45	1,407.25	20.00	1-Jan-19	600-1,500
Red & Green Rooms - wedding only	1,093.00	1,125.80	187.63	938.17	20.00	1-Jan-19	600-1,000
Great Hall & Red & Green Rooms - special rate	2,186.00	2,251.60	375.27	1,876.33	20.00	1-Jan-19	1,000-2,000
Marquee Fees	546.50	562.90	93.82	469.08	20.00	1-Jan-19	

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<u>Wedding - Special Offer Packages</u>							
Basic - Wedding ceremony & drinks reception	2,156.65	2,221.35	370.23	1,851.12	20.00	1-Jan-19	
Deluxe - Wedding breakfast, drinks & toastmaster	3,171.30	3,266.40	544.40	2,722.00	20.00	1-Jan-19	
Premier - Wedding ceremony, drinks, breakfast, drinks package & toastmaster	4,440.05	4,573.25	762.21	3,811.04	20.00	1-Jan-19	
<u>Wedding - New Special Offer Packages</u>							
Friday & Saturday - Daytime (min 70 guests) Hall - price per person	70.90	73.00	12.17	60.83	20.00	1-Jan-19	
Friday & Saturday - Evening (min 100 guests) Stables - price per person	16.30	16.80	2.80	14.00	20.00	1-Jan-19	
Sunday to Thursday - Daytime (min 70 guests) Hall - price per person	60.00	61.80	10.30	51.50	20.00	1-Jan-19	
Sunday to Thursday - Evening (min 100 guests) Stables - price per person	16.30	16.80	2.80	14.00	20.00	1-Jan-19	
<u>Towneley Hall Catering Equipment (related to Marquee events)</u>							
5 foot round Banqueting Tables - per table	11.20	11.55	1.93	9.62	20.00	1-Jan-19	
Red Banqueting Chairs - per chair	3.35	3.45	0.58	2.87	20.00	1-Jan-19	
Occasional Tables - per table	4.50	4.65	0.78	3.87	20.00	1-Jan-19	
Trestle Tables - per table	6.85	7.05	1.18	5.87	20.00	1-Jan-19	
<u>Other items by negotiation</u>							
Chair covers	3.25	3.35	0.56	2.79	20.00	1-Jan-19	
Chair covers & bows	4.40	4.55	0.76	3.79	20.00	1-Jan-19	
Banquet cloths	5.45	5.60	0.93	4.67	20.00	1-Jan-19	
Banquet chairs	3.25	3.35	0.56	2.79	20.00	1-Jan-19	
<u>Entrance Fees</u>							
Adult 12-month pass	5.00	5.00	0.83	4.17	20.00	1-Jan-19	*
* Free admission for children and students							
<u>THOMPSON PARK</u>							
Car Parking - Pay & Display							
Thompson Park - per day (New charge 2019/20)	-	2.00	0.33	1.67	20.00	1-Jan-19	

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STREETSCENE

CAR PARKING CHARGES

The current strategy is to increase car parking charges every two years.

Short Stay Car Parks

**Elizabeth St / Grimshaw St / Standish St / Parker Lane /
William Thompson / Orchard Bridge / Cow Lane 1 & 2 / Pioneer 1 /
Sutcliffe St / Thomas St**

0-1 hour	} Monday - Saturday	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	5.60	0.93	4.67	20.00	n/a
Sundays & Bank Holidays		Free	Free				
Disabled pass holders - up to 3 hrs		Free	Free				

Disabled pass holders - over 3 hrs - charges apply as above

Victoria

0-1 hour	} Saturday only	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	5.60	0.93	4.67	20.00	n/a
Disabled pass holders - up to 3 hrs		Free	Free				

Disabled pass holders - over 3 hrs - charges apply as above

Pioneer 2 / King St

0-1 hour	} Monday - Saturday	1.00	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	2.10	0.35	1.75	20.00	n/a
3 Hours plus		3.80	3.80	0.63	3.17	20.00	n/a
Disabled pass holders - up to 3 hrs		Free	Free				

Disabled pass holders - over 3 hrs - charges apply as above

Long Stay Car Parks

Finsley Gate 2 / Centenary Way

Monday - Saturday per visit	3.80	3.80	0.63	3.17	20.00	n/a
Sundays & Bank Holidays	Free	Free				
Disabled pass holders - up to 3 hrs	Free	Free				

Disabled pass holders - over 3 hrs - charges apply as above

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Contracts

Finsley Gate 1, 2 & 3 / King St / Bank Parade / Pioneer 2 / Centenary Way

William Thompson / Royle Road

per quarter Monday to Friday (inclusive)	180.30	185.70	30.95	154.75	20.00	1-Jan-19
per quarter Monday to Saturday (inclusive)	216.40	222.90	37.15	185.75	20.00	1-Jan-19

Other Contracts Charges

Staff Car Parking Charges - Operational	289.20	297.90	49.65	248.25	20.00	1-Jan-19
Staff Car Parking Charges - Non-Operational	332.40	342.30	57.05	285.25	20.00	1-Jan-19
Part Time Employees / Members Car Parking Charges	pro rata	pro rata				

PEST CONTROL & WASTE

Pest Control *

Flea & Bed Bug Sprays	52.15	53.70	8.95	44.75	20.00	1-Jan-19
Wasps Nests	52.15	53.70	8.95	44.75	20.00	1-Jan-19
Commercial (New Charge 2019/20)	-	60.00	10.00	50.00	20.00	1-Jan-19

* Charges start from

Waste & Recycling Collection Containers

Replacement per residual waste wheeled bin	29.10	29.95	-	29.95	zero	1-Jan-19
Residual waste wheeled bin at new build properties	29.10	29.95	-	29.95	zero	1-Jan-19
Recycling Box & Lid	FOC	FOC				
White Sacks	FOC	FOC				
First green waste wheeled bin	FOC	FOC				
Additional green waste wheeled bin	29.10	29.95	-	29.95	zero	1-Jan-19
Provision of 1100L container for new build apartments/flats	395.35	407.20	67.87	339.33	20.00	1-Jan-19
Annual charge for Green Waste Collection	30.00	30.00	-	30.00	zero	1-Jan-19

Bulky & White Goods (One collection covers one white good or up to four bulky items)

Charge per collection	13.00	13.00	-	13.00	zero	1-Jan-19
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Default Works - Property repair works

Full Cost plus charge for staff time & administration	n/a Officer time now accounted for instead					
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Chargeable Commercial Waste *

Annual Contract

Container Costs	240.00	247.20	-	247.20	zero	1-Jan-19
General Waste Sack - per sack	2.00	2.05	-	2.05	zero	1-Jan-19
240L bin - per bin lift	5.00	5.15	-	5.15	zero	1-Jan-19
360L bin - per bin lift	7.50	7.75	-	7.75	zero	1-Jan-19
1100L bin - per bin lift	16.00	16.50	-	16.50	zero	1-Jan-19

* Charges start from

CONTAMINATED LAND

Contaminated Land Report	190.05	195.75	-	195.75	zero	1-Jan-19
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STREET RENAMING & NUMBERING

Change of a house name / number	-	50.00	-	50.00	zero	1-Jan-19
Change of a building name	-	100.00	-	100.00	zero	1-Jan-19
Change of a street name	-	200.00	-	200.00	zero	1-Jan-19
- plus charge per property for a change of street name	-	20.00	-	20.00	zero	1-Jan-19

LICENSING

Other Licensing

Boarding New - 1 year (New 2018 Animal Welfare Regulation)	-	190.00	-	190.00	zero	n/a
2 year	-	254.00	-	254.00	zero	n/a
3 year	-	286.00	-	286.00	zero	n/a
Boarding Renew - 1 year (New 2018 Animal Welfare Regulation)	-	186.00	-	186.00	zero	n/a
2 year	-	251.00	-	251.00	zero	n/a
3 year	-	283.00	-	283.00	zero	n/a
Home Boarder New - 1 year (New 2018 Animal Welfare Regulation)	-	159.00	-	159.00	zero	n/a
2 year	-	215.00	-	215.00	zero	n/a
3 year	-	243.00	-	243.00	zero	n/a
Home Boarder Renew - 1 year (New 2018 Animal Welfare Regulation)	-	155.00	-	155.00	zero	n/a
2 year	-	211.00	-	211.00	zero	n/a
3 year	-	239.00	-	239.00	zero	n/a
Dog Creche New - 1 year (New 2018 Animal Welfare Regulation)	-	188.00	-	188.00	zero	n/a
2 year	-	252.00	-	252.00	zero	n/a
3 year	-	284.00	-	284.00	zero	n/a
Dog Creche Renew - 1 year (New 2018 Animal Welfare Regulation)	-	185.00	-	185.00	zero	n/a
2 year	-	249.00	-	249.00	zero	n/a
3 year	-	281.00	-	281.00	zero	n/a
Dog Breeder New** - 1 year (New 2018 Animal Welfare Regulation)	-	148.00	-	148.00	zero	n/a
2 year	-	205.00	-	205.00	zero	n/a

3 year

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-	233.00	-	233.00	zero	n/a	
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Dog Breeder Renew - 1 year (New 2018 Animal Welfare Regulation)	-	184.00	-	184.00	zero	n/a	
2 year	-	241.00	-	241.00	zero	n/a	
3 year	-	269.00	-	269.00	zero	n/a	
Pet Selling New - 1 year (New 2018 Animal Welfare Regulation)	-	179.00	-	179.00	zero	n/a	
2 year	-	240.00	-	240.00	zero	n/a	
3 year	-	271.00	-	271.00	zero	n/a	
Pet Selling Renew - 1 year (New 2018 Animal Welfare Regulation)	-	175.00	-	175.00	zero	n/a	
2 year	-	237.00	-	237.00	zero	n/a	
3 year	-	267.00	-	267.00	zero	n/a	
Hiring Horses New** - 1 year (New 2018 Animal Welfare Regulation)	-	98.00	-	98.00	zero	n/a	
2 year	-	167.00	-	167.00	zero	n/a	
3 year	-	201.00	-	201.00	zero	n/a	
Hiring Horses Renew** - 1 year (New 2018 Animal Welfare Regulation)	-	98.00	-	98.00	zero	n/a	
2 year	-	167.00	-	167.00	zero	n/a	
3 year	-	201.00	-	201.00	zero	n/a	
Train/exhibit animal - 3 year (New 2018 Animal Welfare Regulation)	-	154.00	-	154.00	zero	n/a	
Zoo** - 6 year	-	473.00	-	473.00	zero	n/a	
4 year	-	427.00	-	427.00	zero	n/a	
Dangerous Wild Animals** - 2 year (New 2018 Animal Welfare Regulation)	-	171.00	-	171.00	zero	n/a	
							** plus vets inspection fee
Skin Piercing/Cosmetic Treatment Establishment	135.25	139.30	-	139.30	zero	1-Jan-19	
Skin Piercers Personal Registration	44.55	45.90	-	45.90	zero	1-Jan-19	
Personal Registration - Special Cosmetic Treatments (once adopted)	44.55	45.90	-	45.90	zero	1-Jan-19	
Second hand goods dealer	74.20	76.45	-	76.45	zero	1-Jan-19	
Health Certificate	42.35	43.60	-	43.60	zero	1-Jan-19	
Request to show unclassified films	469.20	483.30	-	483.30	zero	1-Jan-19	
Sex Shop	2,245.50	2,245.50	-	2,245.50	zero	1-Jan-19	
New Sexual Entertainment Venue Licence	5,797.50	5,971.45	-	5,971.45	zero	1-Jan-19	
Renewal of a Sexual Entertainment Venue Licence	2,787.30	2,870.90	-	2,870.90	zero	1-Jan-19	
Transfer of a Sexual Entertainment Venue Licence	668.90	688.95	-	688.95	zero	1-Jan-19	
Variation of a Sexual Entertainment Venue Licence	445.95	459.35	-	459.35	zero	1-Jan-19	
Grant of Scrap Metal Dealers Site Licence (3 years)	339.60	349.80	-	349.80	zero	1-Jan-19	
Renewal of Scrap Metal Dealers Site Licence (3 years)	339.60	349.80	-	349.80	zero	1-Jan-19	
Variation of Scrap Metal Dealers Site Licence	148.55	153.00	-	153.00	zero	1-Jan-19	
New Scrap Metal Collectors Licence (3 years)	196.30	202.20	-	202.20	zero	1-Jan-19	
Renewal of Scrap Metal Collectors Licence (3years)	196.30	202.20	-	202.20	zero	1-Jan-19	
Variation of Scrap Metal Collectors Licence	148.55	153.00	-	153.00	zero	1-Jan-19	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Street Trading Consents

12 Months	775.00	798.25	-	798.25	zero	1-Jan-19
6 Months	422.50	422.50		422.50	zero	1-Jan-19
3 Months	246.50	246.50		246.50	zero	1-Jan-19
1 Month	129.00	129.00		129.00	zero	1-Jan-19
Special Event Consents (permitting up to 6 days trading per calendar month)						
12 Months	221.00	221.00		221.00	zero	1-Jan-19
6 Months	146.00	146.00		146.00	zero	1-Jan-19
3 Months	108.00	108.00		108.00	zero	1-Jan-19
1 Month	83.00	83.00		83.00	zero	1-Jan-19

Taxi Licensing (Note: Test fee income is collected by testing station & is therefore not included in the tariff)

Fees for 2019 have been set by the Licensing Committee in Oct 2018 & remain unchanged

Private Hire Vehicle Licence	77.00	Set by Licensing Committee		exempt	n/a	
Hackney Carriage Licence	155.00	Set by Licensing Committee		exempt	n/a	
Annual Private Hire Driver Licence	64.00	Set by Licensing Committee		exempt	n/a	
3 Year Private Hire Driver Licence	144.00	Set by Licensing Committee		exempt	n/a	
Annual Hackney Carriage Driver Licence	140.00	Set by Licensing Committee		exempt	n/a	
3 Year Hackney Carriage Driver Licence	372.00	Set by Licensing Committee		exempt	n/a	
Dual Driver Licence Discount	45.00	Set by Licensing Committee		exempt	n/a	
New Driver - Additional Fee Knowledge Test	41.00	Set by Licensing Committee		exempt	n/a	
Annual PH Operator - single vehicle at private address	261.00	Set by Licensing Committee		exempt	n/a	
5 Year PH Operator - single vehicle at private address	1,250.00	Set by Licensing Committee		exempt	n/a	
Annual PH Operator	543.00	Set by Licensing Committee		exempt	n/a	
5 Year PH Operator	2,660.00	Set by Licensing Committee		exempt	n/a	
Replacement vehicle plate	20.80	20.80	-	20.80	exempt	1-Jan-19
Replacement Plate Platform	6.20	6.20	-	6.20	exempt	1-Jan-19
Window stickers	7.80	7.80	-	7.80	exempt	1-Jan-19
Hackney roundel/Private Hire Door Signs	8.80	8.80	-	8.80	exempt	1-Jan-19
Lanyard	4.40	4.40	-	4.40	exempt	1-Jan-19
Badge holder	3.20	3.20	-	3.20	exempt	1-Jan-19
Replacement badge	12.50	12.50	-	12.50	exempt	1-Jan-19
Plate buttons	2.20	2.20	-	2.20	exempt	1-Jan-19
Operator booking Registers	2.10	2.10	-	2.10	exempt	1-Jan-19
CRB admin fee	5.50	5.50	-	5.50	exempt	1-Jan-19
Insurance or 3rd part letters	18.20	18.20	-	18.20	exempt	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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THE LICENSING ACT 2003 - FEES & CHARGES

Grant of Personal Licence	37.00	37.00	-	37.00	exempt	n/a
Replacement of lost/stolen licence	10.50	10.50	-	10.50	exempt	n/a

Premises Licences - Up to a Capacity of 5,000 persons

Grant/Variation

Rateable Value

Band A - No Rateable Value	100.00	100.00	-	100.00	exempt	n/a
Band A - less than £4,300	100.00	100.00	-	100.00	exempt	n/a
Band B - £4,300 to £33,000	190.00	190.00	-	190.00	exempt	n/a
Band C - £33,001 to £87,000	315.00	315.00	-	315.00	exempt	n/a
Band D - £87,001 to £125,000	450.00	450.00	-	450.00	exempt	n/a
Band E - Over £125,000	635.00	635.00	-	635.00	exempt	n/a

Annual Fee

Rateable Value

Band A - No Rateable Value	70.00	70.00	-	70.00	exempt	n/a
Band A - less than £4,300	70.00	70.00	-	70.00	exempt	n/a
Band B - £4,300 to £33,000	180.00	180.00	-	180.00	exempt	n/a
Band C - £33,001 to £87,000	295.00	295.00	-	295.00	exempt	n/a
Band D - £87,001 to £125,000	320.00	320.00	-	320.00	exempt	n/a
Band E - Over £125,000	350.00	350.00	-	350.00	exempt	n/a

Premises Licences - Additional Fees where Capacity exceeds

5,000 persons

Initial Fee

Occupancy:

5,000 - 9,999	1,000.00	1,000.00	-	1,000.00	exempt	n/a
10,000 - 14,999	2,000.00	2,000.00	-	2,000.00	exempt	n/a
15,000 - 19,999	4,000.00	4,000.00	-	4,000.00	exempt	n/a
20,000 - 29,999	8,000.00	8,000.00	-	8,000.00	exempt	n/a
30,000 - 39,999	16,000.00	16,000.00	-	16,000.00	exempt	n/a
40,000 - 49,999	24,000.00	24,000.00	-	24,000.00	exempt	n/a
50,000 - 59,999	32,000.00	32,000.00	-	32,000.00	exempt	n/a
60,000 - 69,999	40,000.00	40,000.00	-	40,000.00	exempt	n/a
70,000 - 79,999	48,000.00	48,000.00	-	48,000.00	exempt	n/a
80,000 - 89,999	56,000.00	56,000.00	-	56,000.00	exempt	n/a
Over 90,000	64,000.00	64,000.00	-	64,000.00	exempt	n/a

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Annual Fee

Occupancy:

5,000 - 9,999	500.00	500.00	-	500.00	exempt	n/a
10,000 - 14,999	1,000.00	1,000.00	-	1,000.00	exempt	n/a
15,000 - 19,999	2,000.00	2,000.00	-	2,000.00	exempt	n/a
20,000 - 29,999	4,000.00	4,000.00	-	4,000.00	exempt	n/a
30,000 - 39,999	8,000.00	8,000.00	-	8,000.00	exempt	n/a
40,000 - 49,999	12,000.00	12,000.00	-	12,000.00	exempt	n/a
50,000 - 59,999	16,000.00	16,000.00	-	16,000.00	exempt	n/a
60,000 - 69,999	20,000.00	20,000.00	-	20,000.00	exempt	n/a
70,000 - 79,999	24,000.00	24,000.00	-	24,000.00	exempt	n/a
80,000 - 89,999	28,000.00	28,000.00	-	28,000.00	exempt	n/a
Over 90,000	32,000.00	32,000.00	-	32,000.00	exempt	n/a

Premises Licences - Exclusively / Primarily supplying Alcohol

Initial Fee

Rateable Value

Band D - £87,001 to £125,000 : 2 x the Premises Licence	900.00	900.00	-	900.00	exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,905.00	1,905.00	-	1,905.00	exempt	n/a

Annual Fee - Exclusively/Primarily supplying Alcohol

Rateable Value

Band D - £87,001 to £125,000 : 2 x the Premises Licence	640.00	640.00	-	640.00	exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,050.00	1,050.00	-	1,050.00	exempt	n/a

Annual Fee

Rateable Value

Band A - No Rateable Value	100.00	100.00	-	100.00	exempt	n/a
Band A - less than £4,300	100.00	100.00	-	100.00	exempt	n/a
Band B - £4,300 to £33,000	190.00	190.00	-	190.00	exempt	n/a
Band C - £33,001 to £87,000	315.00	315.00	-	315.00	exempt	n/a
Band D - £87,001 to £125,000	450.00	450.00	-	450.00	exempt	n/a
Band E - Over £125,000	635.00	635.00	-	635.00	exempt	n/a

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Premises Licenses - Other

Annual Fee

Application

S.25 - Theft, loss etc. of premises licence or summary	10.50	10.50	-	10.50	exempt	n/a
S.29 - Application for a provisional statement where premises being built	315.00	315.00	-	315.00	exempt	n/a
S.33 - Notification of change of name or address	10.50	10.50	-	10.50	exempt	n/a
S.37 - Application to vary licence to specify individual as premises supervisor	23.00	23.00	-	23.00	exempt	n/a
S.42 - Application for transfer of premises licence	23.00	23.00	-	23.00	exempt	n/a
S.47 - Interim authority notice following death etc. of licence holder	23.00	23.00	-	23.00	exempt	n/a
S.79 - Theft, loss etc. of certificate or summary	10.50	10.50	-	10.50	exempt	n/a
S.82 - Notification of change of name or alteration of rules of club	10.50	10.50	-	10.50	exempt	n/a
S.83(1) / (2) - Change of relevant registered address of club	10.50	10.50	-	10.50	exempt	n/a
S.100 - Temporary event notice	21.00	21.00	-	21.00	exempt	n/a
S.100 - Late Temporary event notice	21.00	21.00	-	21.00	exempt	n/a
S.110 - Theft, loss etc. of temporary event notice	10.50	10.50	-	10.50	exempt	n/a
S.117 - Application for a grant or renewal of personal licence (10 yrs)	37.00	37.00	-	37.00	exempt	n/a
S.126 - Theft, loss etc. of personal licence	10.50	10.50	-	10.50	exempt	n/a
S.127 - Duty to notify change of name or address	10.50	10.50	-	10.50	exempt	n/a
S.178 - Right of freeholder etc. to be notified of licensing matters	21.00	21.00	-	21.00	exempt	n/a

Rounded to nearest £1

Note: MAX denotes that the fee is currently at the statutory maximum

Gambling Premises

Bingo Premises

New & Provisional Statement	2,512.00	2,587.00	-	2,587.00	exempt	n/a	
Annual Fee	980.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	921.00	949.00	-	949.00	exempt	n/a	
Variation	1,231.00	1,268.00	-	1,268.00	exempt	n/a	
Transfer	921.00	949.00	-	949.00	exempt	n/a	
Re-instatement	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	50.00	-	50.00	exempt	n/a	MAX

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Betting Premises							
New & Provisional Statement	2,614.00	2,692.00	-	2,692.00	exempt	n/a	
Annual Fee	600.00	600.00	-	600.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	921.00	949.00	-	949.00	exempt	n/a	
Variation	1,231.00	1,268.00	-	1,268.00	exempt	n/a	
Transfer	921.00	949.00	-	949.00	exempt	n/a	
Re-instatement	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	50.00	-	50.00	exempt	n/a	MAX
Betting Premises (Tracks)							
New & Provisional Statement	2,500.00	2,500.00	-	2,500.00	exempt	n/a	MAX
Annual Fee	839.00	864.00	-	864.00	exempt	n/a	
Licence for Provisional Statement Holder	921.00	949.00	-	949.00	exempt	n/a	MAX
Variation	1,231.00	1,250.00	-	1,250.00	exempt	n/a	MAX
Transfer	921.00	921.00	-	921.00	exempt	n/a	
Re-instatement	950.00	950.00	-	950.00	exempt	n/a	MAX
Copy Licence	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	50.00	-	50.00	exempt	n/a	MAX
Family Entertainment Centre							
New & Provisional Statement	2,000.00	2,000.00	-	2,000.00	exempt	n/a	MAX
Annual Fee	750.00	750.00	-	750.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	921.00	949.00	-	949.00	exempt	n/a	
Variation	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Transfer	921.00	949.00	-	949.00	exempt	n/a	
Re-instatement	950.00	950.00	-	950.00	exempt	n/a	MAX
Copy Licence	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	50.00	-	50.00	exempt	n/a	MAX

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Adult Gaming Centre							
New & Provisional Statement	2,000.00	2,000.00	-	2,000.00	exempt	n/a	MAX
Annual Fee	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	921.00	949.00	-	949.00	exempt	n/a	
Variation	1,000.00	1,000.00	-	1,000.00	exempt	n/a	MAX
Transfer	921.00	949.00	-	949.00	exempt	n/a	
Re-instatement	1,200.00	1,200.00	-	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	25.00	-	25.00	exempt	n/a	MAX
Notification of Change	50.00	50.00	-	50.00	exempt	n/a	MAX
<u>Lotteries</u>							
Small Society Lottery Grant	40.00	40.00	-	40.00	exempt	n/a	
Small Society Lottery Annual Fee	20.00	20.00	-	20.00	exempt	n/a	
Gaming in Pubs and Clubs							
Licensed Premises Gaming Machine Notification	50.00	50.00	-	50.00	exempt	n/a	
Licensed Premises Gaming Machine Permit (existing operator)	100.00	100.00	-	100.00	exempt	n/a	
Licensed Premises Gaming Machine Permit (in all other cases)	150.00	150.00	-	150.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Variation	100.00	100.00	-	100.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Transfer	25.00	25.00	-	25.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Change of Name	25.00	25.00	-	25.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Copy of Permit	15.00	15.00	-	15.00	exempt	n/a	
Club Gaming Machine Permit Grant	200.00	200.00	-	200.00	exempt	n/a	
Club Gaming Machine Permit Grant (Existing Club Premises Cert. Holder)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Machine Permit Grant (Club Prem. Cert. Holder with current Part 2 or 3 Licence)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Machine Permit Existing Operator Grant	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Machine Permit Variation	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Machine Permit Renewal	200.00	200.00	-	200.00	exempt	n/a	
Club Gaming Machine Permit Renewal (Club Premises Cert. Holder)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Machine Permit Copy Permit	15.00	15.00	-	15.00	exempt	n/a	
Club Gaming Permit Grant	200.00	200.00	-	200.00	exempt	n/a	
Club Gaming Permit Grant (Club Premises Cert. Holder with current Part 2 or 3 Licence)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Permit Grant (Existing Operator)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Permit Variation	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Permit Renewal	200.00	200.00	-	200.00	exempt	n/a	
Club Gaming Permit Renewal (Club Premises Certificate Holder)	100.00	100.00	-	100.00	exempt	n/a	
Club Gaming Permit Copy Certificate	15.00	15.00	-	15.00	exempt	n/a	
Annual fee for all Gaming Machine Permits	50.00	50.00	-	50.00	exempt	n/a	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AIR POLLUTION PREVENTION & CONTROL (LAPPC)

Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4 MW.

Application Fee

Standard Process	1,579.00	1,579.00	-	1,579.00	zero	n/a
Additional fee for operating without a permit	1,137.00	1,137.00	-	1,137.00	zero	n/a
PVRI, SWOBs and Dry Cleaners reduced fee activities	148.00	148.00	-	148.00	zero	n/a
PVR I & II combined	246.00	246.00	-	246.00	zero	n/a
Other reduced fee activities	346.00	346.00	-	346.00	zero	n/a
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00	-	68.00	zero	n/a
Mobile screening & crushing plant for the 1st & 2nd applications	1,579.00	1,579.00	-	1,579.00	zero	n/a
For the 3rd to 7th applications	943.00	943.00	-	943.00	zero	n/a
For the 8th and subsequent applications	477.00	477.00	-	477.00	zero	n/a

Note: where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts

Annual Subsistence Charge

Standard process Low (+ £99 if permit for combined Part B & waste installation)	739.00	739.00	-	739.00	zero	n/a
Standard process Medium (+ £149 if permit for combined Part B & waste installation)	1,111.00	1,111.00	-	1,111.00	zero	n/a
Standard process High (+ £198 if permit for combined Part B & waste installation)	1,672.00	1,672.00	-	1,672.00	zero	n/a
Reduced Fee activities - Low	76.00	76.00	-	76.00	zero	n/a
Reduced Fee activities - Medium	151.00	151.00	-	151.00	zero	n/a
Reduced Fee activities - High	227.00	227.00	-	227.00	zero	n/a
PVR I & II combined - Low	108.00	108.00	-	108.00	zero	n/a
PVR I & II combined - Medium	216.00	216.00	-	216.00	zero	n/a
PVR I & II combined - High	326.00	326.00	-	326.00	zero	n/a
Other reduced fee activities - Low	218.00	218.00	-	218.00	zero	n/a
Other reduced fee activities - Medium	349.00	349.00	-	349.00	zero	n/a
Other reduced fee activities - High	524.00	524.00	-	524.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - Low	618.00	618.00	-	618.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - Medium	989.00	989.00	-	989.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - High	1,484.00	1,484.00	-	1,484.00	zero	n/a
For the 3rd to 7th permits - Low	368.00	368.00	-	368.00	zero	n/a
For the 3rd to 7th permits - Medium	590.00	590.00	-	590.00	zero	n/a
For the 3rd to 7th permits - High	884.00	884.00	-	884.00	zero	n/a
For the 8th and subsequent permits - Low	189.00	189.00	-	189.00	zero	n/a

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
For the 8th and subsequent permits - Medium	302.00	302.00	-	302.00	zero	n/a	
For the 8th and subsequent permits - High	453.00	453.00	-	453.00	zero	n/a	
Late payment fee	50.00	50.00	-	50.00	zero	n/a	
Note: Where a Part B Installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts							
Transfer and Surrender							
Standard process transfer	162.00	162.00	-	162.00	zero	n/a	
Standard process partial transfer	476.00	476.00	-	476.00	zero	n/a	
New operator at low risk reduced fee activity	75.00	75.00	-	75.00	zero	n/a	
Surrender: all Part B activities	-	-	-	-	zero	n/a	
Reduced fee activities: transfer	-	-	-	-	zero	n/a	
Reduced fee activities: partial transfer	45.00	45.00	-	45.00	zero	n/a	
Temporary transfer for mobiles							
First transfer	51.00	51.00	-	51.00	zero	n/a	
Repeat following enforcement or warning	51.00	51.00	-	51.00	zero	n/a	
Substantial Change							
Standard process	1,005.00	1,005.00	-	1,005.00	zero	n/a	
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	-	1,579.00	zero	n/a	
Reduced fee activities	98.00	98.00	-	98.00	zero	n/a	

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
LAPPC mobile plant charges							
Application Fee - 1 permit	1,579.00	1,579.00	-	1,579.00	zero	n/a	
Application Fee - 2 permits	1,579.00	1,579.00	-	1,579.00	zero	n/a	
Application Fee - 3 permits	943.00	943.00	-	943.00	zero	n/a	
Application Fee - 4 permits	943.00	943.00	-	943.00	zero	n/a	
Application Fee - 5 permits	943.00	943.00	-	943.00	zero	n/a	
Application Fee - 6 permits	943.00	943.00	-	943.00	zero	n/a	
Application Fee - 7 permits	943.00	943.00	-	943.00	zero	n/a	
Application Fee - 8 permits and over	477.00	477.00	-	477.00	zero	n/a	
Subsistence Fee - 1 permit - Low	618.00	618.00	-	618.00	zero	n/a	
Subsistence Fee - 2 permits - Low	618.00	618.00	-	618.00	zero	n/a	
Subsistence Fee - 3 permits - Low	368.00	368.00	-	368.00	zero	n/a	
Subsistence Fee - 4 permits - Low	368.00	368.00	-	368.00	zero	n/a	
Subsistence Fee - 5 permits - Low	368.00	368.00	-	368.00	zero	n/a	
Subsistence Fee - 6 permits - Low	368.00	368.00	-	368.00	zero	n/a	
Subsistence Fee - 7 permits - Low	368.00	368.00	-	368.00	zero	n/a	
Subsistence Fee - 8 permits and over - Low	189.00	189.00	-	189.00	zero	n/a	
Subsistence Fee - 1 permit - Med	989.00	989.00	-	989.00	zero	n/a	
Subsistence Fee - 2 permits - Med	989.00	989.00	-	989.00	zero	n/a	
Subsistence Fee - 3 permits - Med	590.00	590.00	-	590.00	zero	n/a	
Subsistence Fee - 4 permits - Med	590.00	590.00	-	590.00	zero	n/a	
Subsistence Fee - 5 permits - Med	590.00	590.00	-	590.00	zero	n/a	
Subsistence Fee - 6 permits - Med	590.00	590.00	-	590.00	zero	n/a	
Subsistence Fee - 7 permits - Med	590.00	590.00	-	590.00	zero	n/a	
Subsistence Fee - 8 permits and over - Med	302.00	302.00	-	302.00	zero	n/a	
Subsistence Fee - 1 permit - High	1,484.00	1,484.00	-	1,484.00	zero	n/a	
Subsistence Fee - 2 permits - High	1,484.00	1,484.00	-	1,484.00	zero	n/a	
Subsistence Fee - 3 permits - High	884.00	884.00	-	884.00	zero	n/a	
Subsistence Fee - 4 permits - High	884.00	884.00	-	884.00	zero	n/a	
Subsistence Fee - 5 permits - High	884.00	884.00	-	884.00	zero	n/a	
Subsistence Fee - 6 permits - High	884.00	884.00	-	884.00	zero	n/a	
Subsistence Fee - 7 permits - High	884.00	884.00	-	884.00	zero	n/a	
Subsistence Fee - 8 permits and over - High	453.00	453.00	-	453.00	zero	n/a	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AUTHORITY - INTEGRATED POLLUTION PREVENTION AND CONTROL LA-IPPC

Note: Every subsistence charge in the fees below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Application	3,218.00	3,218.00	-	3,218.00	zero	n/a
Additional fee for operating without a permit	1,137.00	1,137.00	-	1,137.00	zero	n/a
Annual Subsistence - Low	1,384.00	1,384.00	-	1,384.00	zero	n/a
Annual Subsistence - Medium	1,541.00	1,541.00	-	1,541.00	zero	n/a
Annual Subsistence - High	2,233.00	2,233.00	-	2,233.00	zero	n/a
Late payment fee	50.00	50.00	-	50.00	zero	n/a
Substantial variation	1,309.00	1,309.00	-	1,309.00	zero	n/a
Transfer	225.00	225.00	-	225.00	zero	n/a
Partial Transfer	668.00	668.00	-	668.00	zero	n/a
Surrender	668.00	668.00	-	668.00	zero	n/a

Environment Agency Subsistence Fees for Discharge to Controlled Waters

Charge Band A - Where permit conditions contain numerical water discharge limits other than for the pollutants or parameters listed in bands B and C	2,270.00	2,270.00	-	2,270.00	zero	n/a
Charge Band B - Where permit conditions contain numerical water discharge limits for BOD, COD(3) or ammonia	760.00	760.00	-	760.00	zero	n/a
Charge Band C - Where permit conditions contain numerical limits for water flow, volume, suspended solids, pH, temperature, or oil or grease	222.00	222.00	-	222.00	zero	n/a
Charge Band D - Where conditions are included in a permit which do not fall within any of the descriptions in bands A-C (e.g. descriptive conditions)	66.00	66.00	-	66.00	zero	n/a

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Private Water Supply Sampling

Sampling Visit per hour (to max of £100)	29.00	30.00	-	30.00	zero	1-Jan-19
Risk Assessment Visit per hour (to max of £500)	29.00	30.00	-	30.00	zero	1-Jan-19
Investigation Visit per hour (to max of £100)	29.00	30.00	-	30.00	zero	1-Jan-19
Temporary Authorisation to Breach Standard (to max of £100)	29.00	30.00	-	30.00	zero	1-Jan-19
Domestic Supply Sample (to max of £25)	23.00	24.00	-	24.00	zero	1-Jan-19
Commercial Supply Monitoring Sample (to max of £100)	50.00	52.00	-	52.00	zero	1-Jan-19
Commercial Supply Audit Sample (to max of £500)	Range from £45 to £500 depending on parameters sampled					

Environmental Health

FHRS Re-rating Visit (on-line application)	105.05	108.20	-	108.20	zero	1-Jan-19
FHRS Re-rating Visit (posting application)	112.20	115.55	-	115.55	zero	1-Jan-19
Tattooist/Skin Piercing Rating Scheme Initial Visit & Training	102.00	105.05	-	105.05	zero	1-Jan-19
Tattooist/Skin Piercing Rating Scheme Revisit	51.00	52.55	-	52.55	zero	1-Jan-19
Tattooist/Skin Piercing Rating Scheme Annual Inspection	61.20	63.05	-	63.05	zero	1-Jan-19
Pre Licence/Registration/Permit Advisory Visit	64.25	66.20	-	66.20	zero	1-Jan-19
Data Protection Act Letters	18.35	18.90	-	18.90	zero	1-Jan-19
Hourly rate for business advice/guidance	26.50	27.30	-	27.30	zero	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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HOUSING & DEVELOPMENT CONTROL

HOUSING

Grants

Disabled Facilities Grants Administration	981.75	1,011.20	168.53	842.67	20.00	1-Jan-19
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Immigration Act

Immigration Act Entry Clearance Inspection	71.95	74.10	12.35	61.75	20.00	1-Jan-19
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Enforcement Notices Under Housing Act 2004

Single Dwelling (cost based on staff time & surveys carried out)	Range between £200 and £470			zero	n/a
House in Multiple Occupation (cost based on staff time & surveys carried out)	Range between £200 and £470			zero	n/a

Licensing

House in Multiple Occupation - fee covers 5 year period (up to max 10 rooms then additional charge of £21.00 per room)	574.15	463.00	-	463.00	zero	1-Jan-19
House in Multiple Occupation - fee covers 5 year period - Accredited Landlord	430.65	336.00	-	336.00	zero	1-Jan-19

Selective Licensing

Renewal Application Fee	664.00	664.00	-	664.00	zero	n/a
Renewal Additional Property Fee	584.00	584.00	-	584.00	zero	n/a
New Application Fee	750.00	750.00	-	750.00	zero	n/a
New Additional Property Fee	670.00	670.00	-	670.00	zero	n/a

Please note:

Accredited Landlords have a 30% reduction on the application and property fee.
 There is a £100 reduction if complete within three months of the start of the designation.
 £20 reduction for submitting completed applications online.

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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PLANNING SERVICES

Copying Charges

Plotter Copies - Black & White

A0	5.90	6.10	-	6.10	zero	1-Jan-19
A1	4.80	4.95	-	4.95	zero	1-Jan-19
A2	3.55	3.65	-	3.65	zero	1-Jan-19

Plotter Copies - Colour

A0	9.50	9.80	-	9.80	zero	1-Jan-19
A1	7.20	7.40	-	7.40	zero	1-Jan-19
A2	5.90	6.10	-	6.10	zero	1-Jan-19
A3 & A4	1.35	1.40	-	1.40	zero	1-Jan-19

A minimum handling charge of £1.50 is payable if documents are forwarded by post.

Approval Notices & Habitation Certificates (per sheet)	0.10	0.10	-	0.10	zero	1-Jan-19
Scanned copy of Decision Notice/S106	7.00	7.20	-	7.20	zero	1-Jan-19

rounded to nearest £1

Location Plans supplied under Ordnance Survey, Planning & Building Control Scheme (per set)	36.00	38.00	-	38.00	zero	1-Jan-19
Proposals Maps (set of 4)	21.00	22.00	-	22.00	zero	1-Jan-19
Retail & Leisure Study 2005	192.00	198.00	-	198.00	zero	1-Jan-19

rounded to nearest £1

Saved Local Plan

Burnley Local Plan Second Review	51.00	52.00	-	52.00	zero	1-Jan-19
Set of Proposals Maps (4)	21.00	21.00	-	21.00	zero	1-Jan-19

New Policy Documents (including drafts)

Local Development Scheme	5.00	5.00	-	5.00	zero	1-Jan-19
Annual Monitoring Report	20.00	20.00	-	20.00	zero	1-Jan-19
SCI	FOC	FOC	-	FOC		
New Burnley Local Plan (all versions) (price each)	30.00	30.00	-	30.00	zero	1-Jan-19
Policies Map	20.00	20.00	-	20.00	zero	1-Jan-19
Supplementary Planning Documents - SPDs & SPGs (price each)	10.00	10.00	-	10.00	zero	1-Jan-19
Sustainability Appraisal (all versions) (price each)	71.00	73.00	-	73.00	zero	1-Jan-19
Habitats Regulations Assessments (price each)	10.00	10.00	-	10.00	zero	1-Jan-19
Sustainability Appraisal Scoping Report	20.00	20.00	-	20.00	zero	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Associated Documents

Retail & Leisure Study 2005 (price each)	195.00	200.00	-	200.00	zero	1-Jan-19
Retail Office & Leisure Study 2013	51.00	52.00	-	52.00	zero	1-Jan-19
Burnley Employment Land Study Demand Update 2014	20.00	20.00	-	20.00	zero	1-Jan-19
Strategic Flood Risk (Level 1)	102.00	105.00	-	105.00	zero	1-Jan-19
Burnley & Pendle Council's Housing Needs Study & SHMA 2013	51.00	52.00	-	52.00	zero	1-Jan-19
Burnley & Pendle GTAA 2012	10.00	10.00	-	10.00	zero	1-Jan-19
Burnley SHLAA (forthcoming) - Report Only	30.00	30.00	-	30.00	zero	1-Jan-19
Burnley SHLAA (forthcoming) - Including Maps	51.00	52.00	-	52.00	zero	1-Jan-19

Other

All Other Related Documents:

Black & White - Price per side - A4	0.10	0.10	-	0.10	zero	1-Jan-19
Black & White - Price per side - A2	0.20	0.20	-	0.20	zero	1-Jan-19
Colour - Price per side - A4	0.20	0.20	-	0.20	zero	1-Jan-19
Colour - Price per side - A3	0.50	0.50	-	0.50	zero	1-Jan-19
Planning History Search (up to 2 entries)	10.00	10.00	-	10.00	zero	1-Jan-19
Planning History Search (up to 4 entries)	21.00	21.00	-	21.00	zero	1-Jan-19
Planning History Search (5 to 9 entries)	32.00	32.00	-	32.00	zero	1-Jan-19
Planning History Search (10 plus entries)	43.00	44.00	-	44.00	zero	1-Jan-19

Pre-Planning Application Fees

Significant Major Development Proposal	695.00	716.00	119.33	596.67	20.00	1-Jan-19
Further Meeting to above (or an hourly rate agreed in advance)	278.00	286.00	47.67	238.33	20.00	1-Jan-19
Major Development Proposal	417.00	430.00	71.67	358.33	20.00	1-Jan-19
Further Meeting to above (or an hourly rate agreed in advance)	139.00	143.00	23.83	119.17	20.00	1-Jan-19
Minor Development Proposal	139.00	143.00	23.83	119.17	20.00	1-Jan-19
Further Meeting to above (or an hourly rate agreed in advance)	69.00	71.00	11.83	59.17	20.00	1-Jan-19
Householder Development Proposal (written advice only)	47.00	48.00	8.00	40.00	20.00	1-Jan-19
Householder Development Proposal (with site visit)	68.00	70.00	11.67	58.33	20.00	1-Jan-19
Other Development (adverts, trees, LBC, priors) Proposals (written advice)	70.00	72.00	12.00	60.00	20.00	1-Jan-19
Other Development (adverts, trees, LBC, priors) Proposals (with site visit)	92.00	95.00	15.83	79.17	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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PLANNING APPLICATION FEES

ALL OUTLINE APPLICATIONS

per 0.1 hectare for sites up to and including 2.5 hectares	462.00	462.00	-	462.00	zero	1-Jan-19
for sites more than 2.5 hectares	11,432.00	11,432.00	-	11,432.00	zero	1-Jan-19
In addition, for each 0.1 hectare in excess of 2.5 hectares subject to maximum total of £125,000	138.00	138.00	-	138.00	zero	1-Jan-19

HOUSEHOLDER APPLICATIONS

Alterations/extensions to a single dwelling including works within boundary	206.00	206.00	-	206.00	zero	1-Jan-19
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FULL APPLICATIONS (and First Submissions of Reserved Matters)

Dwellings

Alterations/extensions to two or more dwellings including works within boundaries	407.00	407.00	-	407.00	zero	1-Jan-19
New dwellings (up to and including 50), per dwelling	462.00	462.00	-	462.00	zero	1-Jan-19
New dwellings (more than 50)	22,859.00	22,859.00	-	22,859.00	zero	1-Jan-19
In addition, for each dwelling house in excess of 50 subject to a maximum in total of £250,000	138.00	138.00	-	138.00	zero	1-Jan-19

Erection of Buildings (not dwellings, agricultural, glasshouses, plant or machinery)

Gross floor space to be created by the development:						
No increase or no more than 40m2	234.00	234.00	-	234.00	zero	1-Jan-19
More than 40m2 but no more than 75m2	462.00	462.00	-	462.00	zero	1-Jan-19
More than 75m2 but no more than 3750m2, cost per each 75m2 or part thereof	462.00	462.00	-	462.00	zero	1-Jan-19
More than 3750m2	22,859.00	22,859.00	-	22,859.00	zero	1-Jan-19
in addition, for each 75m2 in excess of 3750m2 subject to a maximum in total of £300,000	138.00	138.00	-	138.00	zero	1-Jan-19

Erection of Buildings (on land used for agriculture purposes)

Gross floor space to be created by the development:						
Not more than 465m2	96.00	96.00	-	96.00	zero	1-Jan-19
More than 465m2 but not more than 540m2	462.00	462.00	-	462.00	zero	1-Jan-19
More than 540m2 but not more than 4215m2, cost for first 540m2	462.00	462.00	-	462.00	zero	1-Jan-19
In addition, for each 75m2 or part thereof in excess of 540m2	462.00	462.00	-	462.00	zero	1-Jan-19
More than 4215m2	22,859.00	22,859.00	-	22,859.00	zero	1-Jan-19
In addition, for each 75m2 in excess of 4215m2 subject to maximum total of £300,000	138.00	138.00	-	138.00	zero	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Erection of Glasshouses (on land used for the purposes of agriculture)

Gross floor space to be created by the development:

Not more than 465m²

More than 465m²

96.00	96.00	-	96.00	zero	1-Jan-19	
2,580.00	2,580.00	-	2,580.00	zero	1-Jan-19	

Erection, Alteration or Replacement of Plant and Machinery

Site Area:

No more than 5 hectares, cost per 0.1 hectare or part thereof

More than 5 hectares

In addition, for each 0.1 hectare (or part thereof) in excess of 5 hectares
subject to a maximum in total of £250,000

462.00	462.00	-	462.00	zero	1-Jan-19	
22,859.00	22,859.00	-	22,859.00	zero	1-Jan-19	
138.00	138.00	-	138.00	zero	1-Jan-19	

APPLICATIONS OTHER THAN BUILDING WORKS

Car Parks, Service Roads or Other Accesses

For existing uses

234.00	234.00	-	234.00	zero	1-Jan-19	
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Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

Site area:

No more than 15 hectares, cost per 0.1 hectare (or part thereof)

More than 15 hectares

in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares
subject to a maximum in total of £78,000

234.00	234.00	-	234.00	zero	1-Jan-19	
34,934.00	34,934.00	-	34,934.00	zero	1-Jan-19	
138.00	138.00	-	138.00	zero	1-Jan-19	

Operations Connected with Exploratory Drilling for Oil or Natural Gas

Site area:

No more than 7.5 hectares, cost per 0.1 hectares (or part thereof)

More than 7.5 hectares

In addition, for each 0.1 hectare (or part thereof) in excess of 7.5 hectares
subject to a maximum in total of £300,000

508.00	508.00	-	508.00	zero	1-Jan-19	
38,070.00	38,070.00	-	38,070.00	zero	1-Jan-19	
151.00	151.00	-	151.00	zero	1-Jan-19	

Operations (other than exploratory drilling) for the winning and working of oil or natural gas

Site area:

No more than 15 hectares, cost per 0.1 hectare (or part thereof)

More than 15 hectares

in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares
subject to a maximum in total of £78,000

257.00	257.00	-	257.00	zero	1-Jan-19	
38,520.00	38,520.00	-	38,520.00	zero	1-Jan-19	
151.00	151.00	-	151.00	zero	1-Jan-19	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Other Operations (winning and working of minerals) excluding oil & natural gas

Sire area: No more than 15 hectares, cost per 0.1 hectare (or part thereof)	234.00	234.00	-	234.00	zero	1-Jan-19
More than 15 hectares	34,934.00	34,934.00	-	34,934.00	zero	1-Jan-19
In addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum total of £78,000	138.00	138.00	-	138.00	zero	1-Jan-19

Other Operations (not coming within any of the above categories)

Any site area, per 0.1 hectare (or part thereof) subject to a maximum in total of £2,028	234.00	234.00	-	234.00	zero	1-Jan-19
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Lawful Development Certificate

Existing use - in breach of a planning condition	same as full planning fee					
Existing use - lawful not to comply with any particular condition or limitation	234.00	234.00	-	234.00	zero	1-Jan-19
Proposed use or operation	half the normal planning fee					

PRIOR APPROVAL

Agricultural & forestry buildings & operations or demolition of buildings	96.00	96.00	-	96.00	zero	1-Jan-19
Communications (previously referred to as Telecommunications Code Systems Operators)	462.00	462.00	-	462.00	zero	1-Jan-19
Proposed change of use to state funded school or registered nursery	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of agriculture building to a state-funded school or registered nursery	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of agricultural building to a flexible use within shops, financial & professional services, restaurants & cafes, business, storage or distribution, hotels or assembly or leisure	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of a building from office (use class B1) use to a use falling within use class 3C (dwellinghouse)	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of agricultural building to a dwellinghouse (use class C3), where there are no building operations	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of agriculture building to a dwellinghouse (use class C3) and associated building operations	206.00	206.00	-	206.00	zero	1-Jan-19
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) where there are no associated building operations	96.00	96.00	-	96.00	zero	1-Jan-19
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) and associated building operations	96.00	96.00	-	96.00	zero	1-Jan-19
Notification for prior approval for a change of use from storage or distribution buildings (class 8B) and any land within its curtilage to dwellinghouses (class C3)	96.00	96.00	-	96.00	zero	1-Jan-19
Notification for prior approval for a change of use from amusement arcades/centres & casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3)	96.00	96.00	-	96.00	zero	1-Jan-19
Notification for prior approval for a change of use from amusement arcades/centres & casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3) and associated building operations	206.00	206.00	-	206.00	zero	1-Jan-19

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3)	96.00	96.00	-	96.00	zero	1-Jan-19	
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3) & associated building operations	206.00	206.00	-	206.00	zero	1-Jan-19	
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops (sui generis uses) to assembly & leisure uses (class D2)	96.00	96.00		96.00	zero	1-Jan-19	
Notification for prior approval for a development consisting of the erection or construction of a collection facility within the curtilage of a shop	96.00	96.00		96.00	zero	1-Jan-19	
Notification for prior approval for the temporary use of buildings or land for the purpose of commercial film-making and the associated temporary structures, works, plant or machinery required in connection with that use	96.00	96.00		96.00	zero	1-Jan-19	
Notification for prior approval for the installation, alteration or replacement of other solar photovoltaics (PV) equipment on the roofs of non-domestic buildings, up to a capacity of 1 megawatt	96.00	96.00		96.00	zero	1-Jan-19	
<u>RESERVED MATTERS</u>							
Application for approval of reserved matters following outline approval - amount due if full fee not already paid	462.00	462.00	-	462.00	zero	1-Jan-19	
<u>APPROVAL/VARIATION/DISCHARGE OF CONDITION</u>							
Application for removal of variation of a condition following grant of planning permission	234.00	234.00	-	234.00	zero	1-Jan-19	
Request for confirmation that one or more planning conditions have been complied with:							
Per request per Householder	34.00	34.00	-	34.00	zero	1-Jan-19	
Per request otherwise	116.00	116.00	-	116.00	zero	1-Jan-19	
<u>CHANGE OF USE</u>							
Change of use of a building to use as one or more separate dwelling houses							
Per dwelling up to 50 dwellings	462.00	462.00	-	462.00	zero	1-Jan-19	
More than 50 dwellings	22,859.00	22,859.00	-	22,859.00	zero	1-Jan-19	
in addition, for each dwelling house in excess of 50 dwelling houses subject to a maximum in total of £300,000	138.00	138.00	-	138.00	zero	1-Jan-19	
Other changes of use							
Building or land	462.00	462.00	-	462.00	zero	1-Jan-19	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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ADVERTISING

Relating to the business on the premises
 Advance signs which are not situated on or visible from the site, directing the public to a business
 Other advertisements

132.00	132.00	-	132.00	zero	1-Jan-19
132.00	132.00	-	132.00	zero	1-Jan-19
462.00	462.00	-	462.00	zero	1-Jan-19

APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF A PLANNING PERMISSION

Application in respect of:
 Householder development
 Other development

34.00	34.00	-	34.00	zero	1-Jan-19
234.00	234.00	-	234.00	zero	1-Jan-19

BUILDING REGULATION FEES

TABLE A - STANDARD CHARGES FOR NEW HOUSES

Charges are now set by Pennine Lancashire Building Control Service and the income retained by the partnership

These fees to be ratified on 30 October 2018 and are rounded up to the nearest whole pound.

Plan Charge

No. of dwellings:

1	231.00	238.00	39.67	198.33	20.00	1-Jan-19
2	316.00	326.00	54.33	271.67	20.00	1-Jan-19
3	416.00	429.00	71.50	357.50	20.00	1-Jan-19
4	515.00	531.00	88.50	442.50	20.00	1-Jan-19
5	623.00	642.00	107.00	535.00	20.00	1-Jan-19

Inspection Charge

No. of dwellings:

1	609.00	628.00	104.67	523.33	20.00	1-Jan-19
2	842.00	868.00	144.67	723.33	20.00	1-Jan-19
3	1,070.00	1,103.00	183.83	919.17	20.00	1-Jan-19
4	1,235.00	1,273.00	212.17	1,060.83	20.00	1-Jan-19
5	1,367.00	1,409.00	234.83	1,174.17	20.00	1-Jan-19

Building Notice Charge

No. of dwellings:

1	1,007.00	1,038.00	173.00	865.00	20.00	1-Jan-19
2	1,388.00	1,430.00	238.33	1,191.67	20.00	1-Jan-19
3	1,780.00	1,834.00	305.67	1,528.33	20.00	1-Jan-19
4	2,100.00	2,163.00	360.50	1,802.50	20.00	1-Jan-19
5	2,387.00	2,459.00	409.83	2,049.17	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Note

1. For 5 or more dwellings or if the floor area of a dwelling exceeds 300m² or flats over 3 storeys, the charge will be individually determined.
2. All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme, if this is not the case an additional charge will apply based upon a basic inspection charge per dwelling of £197.00 including Vat (account will be given to repetitive work and a discount may be applied).
3. The amount of the plan charge is based on the number of dwellings contained in the application.
4. The inspection charge is based on the total units in the project.
5. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
6. For larger building projects the Council may agree to fees being paid by instalments. Please contact your local Pennine Lancashire Building Control office for further details.

TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS

CATEGORY 1 - Extensions to dwellings

Plan Charge

Extension(s) - Internal floor area not exceeding 6m ²	398.00	410.00	68.33	341.67	20.00	1-Jan-19
Internal floor area over 6m ² but not exceeding 40m ²	175.00	181.00	30.17	150.83	20.00	1-Jan-19
Internal floor area over 40m ² but not exceeding 60m ²	175.00	181.00	30.17	150.83	20.00	1-Jan-19
Internal floor area over 60m ² but not exceeding 80m ²	175.00	181.00	30.17	150.83	20.00	1-Jan-19

Inspection Charge

Extension(s) - Internal floor area not exceeding 6m ²	Included in Plan Charge					
Internal floor area over 6m ² but not exceeding 40m ²	348.00	359.00	59.83	299.17	20.00	1-Jan-19
Internal floor area over 40m ² but not exceeding 60m ²	508.00	524.00	87.33	436.67	20.00	1-Jan-19
Internal floor area over 60m ² but not exceeding 80m ²	716.00	738.00	123.00	615.00	20.00	1-Jan-19

Building Notice Charge

Extension(s) - Internal floor area not exceeding 6m ²	477.00	492.00	82.00	410.00	20.00	1-Jan-19
Internal floor area over 6m ² but not exceeding 40m ²	627.00	646.00	107.67	538.33	20.00	1-Jan-19
Internal floor area over 40m ² but not exceeding 60m ²	819.00	844.00	140.67	703.33	20.00	1-Jan-19
Internal floor area over 60m ² but not exceeding 80m ²	1,068.00	1,101.00	183.50	917.50	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 2 - Garages & Carports

Erection or extension of a detached or attached building or an extension to a dwelling;

Which consists of a garage, carport, or both, having a floor area not exceeding 40m² in total and is intended to be used in common with an existing building

Plan Charge	279.00	288.00	48.00	240.00	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	335.00	346.00	57.67	288.33	20.00	1-Jan-19

Where the garage extension exceeds a floor area of 40m² but does not exceed 60m²

Plan Charge	398.00	410.00	68.33	341.67	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	477.00	492.00	82.00	410.00	20.00	1-Jan-19

CATEGORY 3 - Garage Conversions

The conversion, in part or full, of an attached domestic garage to an existing dwelling into a habitable room.

Plan Charge	271.00	280.00	46.67	233.33	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	326.00	336.00	56.00	280.00	20.00	1-Jan-19

CATEGORY 4 - Loft Conversions & Dormers

Formation of a room(s) in an existing roof space, including means of access thereto.

Fees for lofts greater than 40m² are to be based on the cost of the work, subject to an agreed minimum plan charge.

Without a dormer but not exceeding 40m² in floor area*

Plan Charge	398.00	410.00	68.33	341.67	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	477.00	492.00	82.00	410.00	20.00	1-Jan-19

With a dormer but not exceeding 40m² in floor area*

Plan Charge	175.00	181.00	30.17	150.83	20.00	1-Jan-19
Inspection Charge	348.00	359.00	59.83	299.17	20.00	1-Jan-19
Building Notice Charge	627.00	646.00	107.67	538.33	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Note

1. Floor area is the area measured at a height of 2 metres above floor level.
2. All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.
3. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
4. If the internal floor area, of an extension to a dwelling, exceeds 80m² Table E will apply (subject to a minimum build cost of £50,001).
5. Loft Conversions greater than 40m² will be based on the cost of the work and Table E will apply, subject to a agreed minimum plan charge.

TABLE C - STANDARD CHARGES FOR DOMESTIC ALTERATIONS

CATEGORY 1 - Installation of replacement windows and doors*

in a dwelling where the number of windows / doors does not exceed 20

Plan Charge	107.00	111.00	18.50	92.50	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	107.00	111.00	18.50	92.50	20.00	1-Jan-19

CATEGORY 2 - Controlled Electrical work*

To a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)

Plan Charge	203.00	210.00	35.00	175.00	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	203.00	210.00	35.00	175.00	20.00	1-Jan-19

CATEGORY 3 - Renovation of a Thermal Element

To a dwelling house or flat (including cavity wall insulation)

Plan Charge	133.00	137.00	22.83	114.17	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	133.00	137.00	22.83	114.17	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 4 - Heating Appliance Installation*

Where work relates to installation of a multi-fuel heating appliance including associated flue liner/chimney and hearth to which Part J applies, and to a single dwelling by a person not registered under a Government scheme, the following charges will be applied

Plan Charge	271.00	280.00	46.67	233.33	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	271.00	280.00	46.67	233.33	20.00	1-Jan-19

CATEGORY 5 - Removal or partial removal of chimney breast(s) within a dwelling

Plan Charge	228.00	235.00	39.17	195.83	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	228.00	235.00	39.17	195.83	20.00	1-Jan-19

CATEGORY 6 - Removal of wall and insertion of 1 or 2 steel beams up to a maximum span of 4 metres

Plan Charge	228.00	235.00	39.17	195.83	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	228.00	235.00	39.17	195.83	20.00	1-Jan-19

Note

- * Not carried out and registered under by a Competent Person Scheme
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.

TABLE D - OTHER NON-DOMESTIC WORK : EXTENSIONS AND NEW BUILD & THERMAL IMPROVEMENTS

CATEGORY 1 - Extension(s) - Internal floor area not exceeding 6m²

Plan Charge	398.00	410.00	68.33	341.67	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	Not applicable					

CATEGORY 2 - Internal floor area over 6m² but not exceeding 40m²

Plan Charge	175.00	181.00	30.17	150.83	20.00	1-Jan-19
Inspection Charge	348.00	359.00	59.83	299.17	20.00	1-Jan-19
Building Notice Charge	Not applicable					

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 3 - Internal floor area over 40m² but not exceeding 80m²

Plan Charge	175.00	181.00	30.17	150.83	20.00	1-Jan-19
Inspection Charge	508.00	524.00	87.33	436.67	20.00	1-Jan-19
Building Notice Charge	Not applicable					

CATEGORY 4 - Renovation of thermal element - cost up to £20,000*

Plan Charge	210.00	217.00	36.17	180.83	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	Not applicable					

CATEGORY 5 - Replacement of non-domestic windows*, not exceeding 20

Plan Charge	155.00	160.00	26.67	125.00	20.00	1-Jan-19
Inspection Charge	Included in Plan Charge					
Building Notice Charge	Not applicable					

Note

- * Where cost exceeds £20,000 the charge is individually determined.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- Floor area is the area measured at a height of 2 metres above floor level.
- If the internal floor area exceeds 80m² Table E will apply (subject to a minimum plan charge equal to a minimum build cost of £50,001)
- Category 5 does not include replacement doors due to Part B - Fire safety implications.

TABLE E - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B, C & D

(excludes individually determined charges)

Plan Charge

Estimated Cost from £0 - £2,000	228.00	235.00	39.17	195.83	20.00	1-Jan-19
£2,001 - £5,000	271.00	280.00	46.67	233.33	20.00	1-Jan-19
£5,001 - £7,000	292.00	301.00	50.17	250.83	20.00	1-Jan-19
£7,001 - £10,000	308.00	318.00	53.00	265.00	20.00	1-Jan-19
£10,001 - £20,000	99.00	102.00	17.00	85.00	20.00	1-Jan-19
£20,001 - £30,000	117.00	121.00	20.17	100.83	20.00	1-Jan-19
£30,001 - £40,000	148.00	153.00	25.50	127.50	20.00	1-Jan-19
£40,001 - £50,000	186.00	192.00	32.00	160.00	20.00	1-Jan-19
£50,001 - £75,000	228.00	235.00	39.17	195.83	20.00	1-Jan-19
£75,001 - £100,000*	292.00	301.00	50.17	250.83	20.00	1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Inspection Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

308.00	318.00	53.00	265.00	20.00	1-Jan-19
410.00	423.00	70.50	352.50	20.00	1-Jan-19
479.00	494.00	82.33	411.67	20.00	1-Jan-19
555.00	572.00	95.33	476.67	20.00	1-Jan-19
683.00	704.00	117.33	586.67	20.00	1-Jan-19
872.00	899.00	149.83	749.17	20.00	1-Jan-19

Building Notice Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

272.00	281.00	46.83	234.17	20.00	1-Jan-19
326.00	336.00	56.00	280.00	20.00	1-Jan-19
349.00	360.00	60.00	300.00	20.00	1-Jan-19
370.00	382.00	63.67	318.33	20.00	1-Jan-19
489.00	504.00	84.00	420.00	20.00	1-Jan-19
632.00	651.00	108.50	542.50	20.00	1-Jan-19
751.00	774.00	129.00	645.00	20.00	1-Jan-19
886.00	913.00	152.17	760.83	20.00	1-Jan-19
1,091.00	1,124.00	187.33	936.67	20.00	1-Jan-19
1,396.00	1,438.00	239.67	1,198.33	20.00	1-Jan-19

Note

1. *Where cost exceeds £100,000 the charge is individually determined.
2. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
3. In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme. If this is not the case an additional charge will apply, see Table C

TABLE F - DEMOLITION CHARGE

Application to demolish existing property under Section 80 of the Building Act 1984 and issuing the counter notice under Section 81 of the Building Act 1984

192.00	198.00	-	198.00	zero	1-Jan-19
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2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE G - OTHER CHARGES**CATEGORY 1 - Copy of Completion certificates**

27.00 28.00 4.67 23.33 20.00 1-Jan-19

CATEGORY 2 - Copy Decision Notices

27.00 28.00 4.67 23.33 20.00 1-Jan-19

CATEGORY 3 - Re-opening of Archived applications that have been dormant for 2 years or more

Charge per hour subject to a minimum charge of £77.00

77.00 80.00 13.33 66.67 20.00 1-Jan-19

CATEGORY 4 - Withdrawal of an application and any associated changes

Charge per hour subject to a minimum charge of £77.00

77.00 80.00 13.33 66.67 20.00 1-Jan-19

CATEGORY 5 - Building Regulations Confirmation letter

Charge per hour subject to a minimum charge of £77.00

77.00 80.00 13.33 66.67 20.00 1-Jan-19

CATEGORY 6 - Supply of non-standard data and information, including responding to Solicitor's enquiries

Charge per hour subject to a minimum charge of £77.00

77.00 80.00 13.33 66.67 20.00 1-Jan-19

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Note

- Where a **'Full Plans'** application is made, in most cases a plan charge is payable at the time of application and an invoice for the inspection charge will be sent following the first inspection on site.
- For a **'Regularisation'** application (related to unauthorised work) fees are individually determined but will be subject to a minimum of 150% of the associated net charge(s).
No Vat is payable on a Regularisation Charge.
- Charges in **Table E** are based upon an estimated cost, which means a reasonable estimate (excluding Vat) that would be charged for carrying out all the work, by a professional contractor.
No reductions are made for DIY proposals.
- When it is intended to carry out **additional work** on a dwelling at the same time as any work in **Table B**, then the charge for this additional work may be discounted by 50%, subject to a maximum estimated cost of £310,000.
- When it is intended to carry out more than one extension to a dwelling, the areas of the extensions may be aggregated in determining a total internal floor area to which the fee may then be applied.
Please note however, the area of loft conversions or garage conversions may not be aggregated to an extension but a 50% discount can be applied.
- For work that is an electrical installation only, such as rewiring, use **Table C**.
All other installation work should be included in the overall charges.
- For a **"Reversion"** application fees are individually determined.
Please contact your local Pennine Lancashire Building Control Office for further details.
- For applications that are due to **start on site immediately**, both Plan Fee and Inspection Fee are payable when submitting the application.
Please be advised that if you commence works prior to receiving Building Regulations approval, you do so at your own risk.
- For current and active Local Authority Building Control Partnership customer fees will be individually determined.

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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RESOURCES**REVENUES & BENEFITS****LOCAL TAXATION**

Council Tax Summons	96.90	99.80	-	99.80	zero	1-Jan-19
Council Tax Liability Order	20.40	21.00	-	21.00	zero	1-Jan-19
NNDR Summons	107.10	110.30	-	110.30	zero	1-Jan-19
NNDR Liability Order	20.40	21.00	-	21.00	zero	1-Jan-19

LEGAL & DEMOCRATIC SERVICES**LEGAL FEES**

Note 1. Vat is chargeable on the fees if vat is payable on the consideration or rent.

* These fees may be charged at a higher level in accordance with, for example, the work involved in more complex cases.

Rounded to nearest £5

Disposals

Sale of Garden plot	260.00	270.00	-	270.00	see note 1	1-Jan-19
Sale of any other land	540.00	555.00	-	555.00	see note 1	1-Jan-19
Small Scale Building Licence	540.00	555.00	-	555.00	see note 1	1-Jan-19
Building Licence	1,255.00	1,295.00	-	1,295.00	see note 1	1-Jan-19
Sealing of documents	65.00	65.00	-	65.00	see note 1	1-Jan-19

Landlord & Tenant

Contracted out' short term lease/licences	540.00	555.00	-	555.00	see note 1	1-Jan-19
Longer term business lease	895.00	920.00	-	920.00	see note 1	1-Jan-19
Underlease - Brunshaw / Anglesey	450.00	465.00	-	465.00	see note 1	1-Jan-19
Licence to Assign	370.00	380.00	-	380.00	see note 1	1-Jan-19
Licence for Alterations	370.00	380.00	-	380.00	see note 1	1-Jan-19
Licence for Change of Use	370.00	380.00	-	380.00	see note 1	1-Jan-19
Licence to Assign (combined with licence for ε	620.00	640.00	-	640.00	see note 1	1-Jan-19
Licence to Underlet	620.00	640.00	-	640.00	see note 1	1-Jan-19
Licence to Underlet (combined with licence for	895.00	920.00	-	920.00	see note 1	1-Jan-19
Surrenders	370.00	380.00	-	380.00	see note 1	1-Jan-19
Letter of consent to assign (long leaseholds at	66.00-160.00	68.00-165.00	-	68.00-165.00	see note 1	1-Jan-19
Registration of Assignment or Underlease	65.00	65.00	-	65.00	see note 1	1-Jan-19
Grant of Easements or Rights	370.00	380.00	-	380.00	see note 1	1-Jan-19
Deed of Variation	370.00	380.00	-	380.00	see note 1	1-Jan-19

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Planning

Section 106 Agreements (minimum charge)	540.00	555.00	-	555.00	outside scope	1-Jan-19	
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Mortgages

Vacating Receipts	164.10	169.00	-	169.00	see note 1	1-Jan-19	
Notice of Charge	82.05	84.50	-	84.50	see note 1	1-Jan-19	
Mortgage Questionnaire	139.70	143.90	-	143.90	see note 1	1-Jan-19	

Miscellaneous

Copy Documents - per A4 sheet (minimum £1)	0.45	0.45	-	0.45	see note 1	1-Jan-19	
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Land Charges**Note: CON29 elements of Land Charges are now vatable at the standard rate**

LLC1	19.00	19.00	-	19.00	zero	1-Jan-19	
CON29R	141.00	141.00	23.50	117.50	standard	1-Jan-19	
Local Search (LLC1 + CON29R)	160.00	160.00	23.50	136.50	mixed	1-Jan-19	
Each Additional Parcel of Land	25.00	25.00	4.17	20.83	standard	1-Jan-19	
Each Optional CON29O Enquiry (Q 5 - 20)	5.00	5.00	0.83	4.17	standard	1-Jan-19	
Each Optional CON29O Enquiry (Q4 Q21 & Q	35.00	35.00	5.83	29.17	standard	1-Jan-19	
Each Additional Enquiry	31.00	31.00	5.17	25.83	standard	1-Jan-19	
Personal Search	FOC	FOC		FOC			

ROOM HIRE**Burnley Town Hall - Room Hire****Meetings**

Mornings - 8am to 1pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Afternoon - 1pm to 6pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Evening - 6pm to 10pm	86.10	88.70	-	88.70	zero	1-Jan-19	

Others

Mornings - 8am to 1pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Afternoon - 1pm to 6pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Evening - 6pm to 10pm	86.10	88.70	-	88.70	zero	1-Jan-19	

Parker Lane - Room Hire

Mornings - 8am to 1pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Afternoon - 1pm to 6pm	86.10	88.70	-	88.70	zero	1-Jan-19	
Evening - 6pm to 10pm	86.10	88.70	-	88.70	zero	1-Jan-19	

2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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FINANCE & PROPERTY SERVICES

PROPERTY TEAMGARAGE SITES

Note : 3 months notice is required to increase rents for garage sites & garden plots

Per plot, per annum	104.45	107.60	17.93	89.67	20.00	1-Jan-19
Concession for registered disabled	11.65	12.00	2.00	10.00	20.00	1-Jan-19

GARDEN PLOTS

Per square yard, per annum	0.7463	0.7687	-	0.7687	zero	1-Jan-19
Per square metre, per annum	0.8926	0.9194	-	0.9194	zero	1-Jan-19
Allotments per square yard, per annum	0.1705	0.1756	-	0.1756	zero	1-Jan-19
Allotments per square metre, per annum	0.2040	0.2101	-	0.21	zero	1-Jan-19
Admin fee for setting up of new tenancy agree	48.95	50.40	8.40	42.00	20.00	1-Jan-19

Note : The rents of garage sites & garden plots are only being increased every 3 years due to the administrative cost of writing to inform tenants.

The last review was undertaken during 2016/17 of appropriate market rentals.

PROPERTY SURVEYOR FEES

These fees/charges are for general guidance.

These fees may be negotiated at higher level in accordance with the work involved in more complex cases.

Note 1 - Vat is not chargeable on the fees/charges unless VAT is payable on the consideration or rent.

Disposals

Sale of Garden plot	225.35	232.10	-	232.10	see note 1	1-Jan-19
Sale of any other land (minimum charge or 1%)	374.00	385.20	-	385.20	see note 1	1-Jan-19
Building Licence (minimum charge but depend on area)	748.00	770.45	-	770.45	see note 1	1-Jan-19
Freehold Reversion	225.35	232.10	-	232.10	see note 1	1-Jan-19

Landlord & Tenant

Contracted out' short term lease	262.00	269.85	-	269.85	see note 1	1-Jan-19
Longer term business lease	374.00	385.20	-	385.20	see note 1	1-Jan-19
Grant of Garden Tenancy	41.40	42.65	-	42.65	see note 1	1-Jan-19
Service of Notices on Garden Tenancies	35.30	36.35	-	36.35	see note 1	1-Jan-19
Underlease - Brunshaw / Anglesey Resources	262.00	269.85	-	269.85	see note 1	1-Jan-19

	2018/19 Gross Fees £	2019/20 Gross Fees £	Vat included in fee	2019/20 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Renewal Lease	262.00	269.85	-	269.85	see note 1	1-Jan-19	
Licence to Assign	248.55	256.00	-	256.00	see note 1	1-Jan-19	
Licence for Alterations	298.50	307.45	-	307.45	see note 1	1-Jan-19	
Licence for Change of Use	262.00	269.85	-	269.85	see note 1	1-Jan-19	
Licence to Assign (combined with licence for a	374.00	385.20	-	385.20	see note 1	1-Jan-19	
Licence to Underlet	298.50	307.45	-	307.45	see note 1	1-Jan-19	
Licence to Underlet (combined with licence for	374.00	385.20	-	385.20	see note 1	1-Jan-19	
Letter of consent to assign (long leaseholds at	min 108.00	min 108.00		min 108.00	see note 1	1-Jan-19	

Planning

S.106 Agreements	475.15	489.40	-	489.40	outside scope	1-Jan-19	
Site Compound Licence	248.55	256.00	-	256.00	see note 1	1-Jan-19	
Copy Documents - per A4 sheet	0.55	0.55	0.09	0.46	20.00	1-Jan-19	

Pavement Café Licences

Initial licence set up	these licences now issued by LCC
Annual renewal/change of licensee	these licences now issued by LCC

BURNLEY BUS STATION

Bus Station departure charges are calculated using pence to 4 decimal places

Per Departure - Standard bus / Minibus	0.9678	0.9871	0.1645	0.8226	20.00	1-Jan-19	
Per Departure - Long (coach)	2.0022	2.0422	0.3404	1.7018	20.00	1-Jan-19	
(Net Fee increased by 2% then VAT added)							