

REPORT TO FULL COUNCIL



DATE	17th May 2012
PORTFOLIO	None
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**Constitution of Committees, Working Groups, Panels and Boards
for the 2012/13 Municipal Year**

PURPOSE

1. To appoint Committees, Working Groups, Panels and Boards for the 2012/13 Municipal Year.

RECOMMENDATION

2. The Council is asked to:
 - (1) Approve the committees/sub-committees, working groups, panels and boards to be appointed as outlined in Appendix 1 to the report, including their size and terms of reference
 - (2) Approve the abolition of the Curzon Street Development Group and delete the relevant delegation in Part 3 of the Council's Constitution.
 - (3) Approve the membership of each of the committees, working groups, panels and boards as outlined in Appendix 2

REASONS FOR RECOMMENDATION

3. To comply with legislation and to ensure that the Council continues to have an effective decision making structure following the council elections.

SUMMARY OF KEY POINTS

4. The Council is required at the beginning of the municipal year to decide which committees, sub-committees, working groups and panels to establish for the year and to make the appointments in accordance with the statutory political balance calculation, where relevant and as required by the Local Government and Housing Act 1989.
5. Following the election held on 3rd May 2012 meetings were held with the Group Leaders to enable the calculation to be applied to the various committees, groups and panels.

6. A list detailing the nominations to serve on the committees, working groups and panels will be circulated at the meeting of the Full Council as Appendix 2 and Members will be asked to approve these nominations.

7. Members are asked to note the following changes to the Committee structure during the last municipal year :

i. **Standards Committee**

Under current legislative arrangements the Council is required to appoint two members to serve on the Standards Committee. These two appointments are not required to be politically balanced.

The Localism Act 2011 requires the Council to have in place by 1st July 2012, a Standards Committee to deal with the New Code of Conduct for Members and the arrangements to deal with complaints. This Committee must be politically balanced.

At Council on 5th April 2012 approval was given to the new Standards Committee, the composition of which will be 6 Borough Councillors (one of who must be appointed as Chair), 2 co-opted Parish Members and 2 co-opted Independent Members.

To be eligible to serve on the Standards Committee a Borough Councillor must **not** also be a serving member of a Parish Council or a Parish Clerk.

Consequently Council is being asked to appoint

2 members (not politically balanced) up to and including 30th June 2012
and

6 members (politically balanced) from 1st July 2012.

ii. **Scrutiny arrangements**

At Council on 5th April 2012 approval was given to reduce the number of scrutiny committees from four to three, to replace Finance and Performance Scrutiny Panel with a Budget Scrutiny Panel comprising 2 members from each political group and to discontinue the Scrutiny Committees Co-ordinating Panel.

The three 9 member committees are based on the three Directorates.

iii. **Police and Crime Panel**

The Police Reform and Social Responsibility Act 2011 brings in new structural arrangements for national and neighbourhood policing and in November 2012 elections will take place to appoint a Police and Crime Commissioner (PCC) for Lancashire. The PCC will be held to account by a Police and Crime Panel (PCP) which will be a formal joint committee of all the local authorities in the force area. Elsewhere on the agenda Council is being asked to approve the Arrangements, Terms of Reference and Roles and Responsibilities of the Panel and approve the appointment of one member from the leading Group to serve on the PCP.

8. Other issues to be determined are:

i. **Curzon Street Development Group**

Curzon Street Development Group (CSDG) is no longer required following the developers withdrawal from the development.

Current Scrutiny and Executive structures can be used to make decisions regarding the development of the site and it is therefore proposed that CSDG be abolished and the relevant delegation regarding CSDG in Part 3 of the Council's Constitution be deleted.

ii. **Three Tier Forum**

The Three Tier Forum is a joint meeting of County, District and Parish Councillors

The membership of the Forum is the 6 local County Councillors, an equal number of District Councillors appointed by the District Council and one Parish/Town Council representative nominated from the Parish Councils within the District area. It is not a statutory committee and does not form part of the political balance calculation.

Last year Council allocated 4 places to the Liberal Democrats, 1 place to Labour and 1 place to Conservative. Council is being asked to approve the allocation of the 6 places for 2012/13 which Group Leaders have prepared.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

9. None

POLICY IMPLICATIONS

10. None

DETAILS OF CONSULTATION

11. Group Leaders
Management Team

BACKGROUND PAPERS

12. None

FURTHER INFORMATION

PLEASE CONTACT:

ALSO: