

REPORT TO FULL COUNCIL



DATE	17 May 2012
PORTFOLIO	Resources
REPORT AUTHOR	Monitoring Officer
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Amendment to the Constitution – Officer Employment Procedure Rules

PURPOSE

1. To update the Officer Employment Procedure Rules, following the review of Scrutiny arrangements.

RECOMMENDATION

2. That Council approves the revisions to the Officer Employment Procedure Rules and amends Part 4 of the Constitution accordingly.

REASONS FOR RECOMMENDATION

3. To ensure the Council's Constitution is kept up to date.

SUMMARY OF KEY POINTS

4. The Council is required to have procedure rules in place for the recruitment, selection and appointment of its Chief Officers. The Council's Chief Officers are the Chief Executive, Directors and Heads of Service. The procedure rules are set out in the Officer Employment Procedure Rules (the Rules), in Part 4 of the Council's Constitution.
5. Following the approval of revised Scrutiny arrangements at the last meeting of the Council, it has been necessary to update the references to Scrutiny Committees, Scrutiny Chairs and Vice Chairs in the Rules. The opportunity has also been taken to remove some duplicated wording and ensure there is clarity in the position of the Chief Executive as a member of relevant Appointments Committees.
6. The revised Rules are appended to this report.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

7. None.

POLICY IMPLICATIONS

8. A policy of the Council will be updated.

DETAILS OF CONSULTATION

9. Group Leaders.

BACKGROUND PAPERS

10. None.

FURTHER INFORMATION

PLEASE CONTACT:

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ALSO: