

REPORT TO FULL COUNCIL



DATE	4 th April 2013
PORTFOLIO	None
REPORT AUTHOR	Eric Dickinson
TEL NO	01282 477256
EMAIL	edickinson@burnley.gov.uk

Calendar of Meetings 2013/14

PURPOSE

1. To seek approval for the Calendar of meetings relating to the 2013/14 Municipal Year.

RECOMMENDATION

2. That the Calendar of Meetings for the 2013/14 Municipal Year be approved from May 2013, as outlined in Appendix 1 to the report.

REASONS FOR RECOMMENDATION

3. To enable the Council to approve dates for Committees during the 2013/14 Year.

SUMMARY OF KEY POINTS

4. The Calendar has been produced on the basis of an eight week Council cycle, with the Executive meeting every four weeks, and on the basis of the three Scrutiny Committees meeting once in each eight week cycle.
5. The following issues have been highlighted for 2013/14;
 - (a) Extended Member Induction Training took place in the week after the May 2012 elections, and is next scheduled for May 2014 when the next Borough Elections will currently take place
 - (b) The European Election in 2014 is currently scheduled for June 2014, but may be combined with Borough Elections which are currently in May 2014
 - (c) Member Structures and Support Working is scheduled to be consistently on Wednesdays.
 - (d) Additional meetings of Resources Scrutiny Committee have been timetabled for January to March 2014, as in 2013, to carry out Budget Monitoring functions

- (e) The newly formed Standards Committee from July 2013 have their quarterly meetings starting in June 2014
- (f) Licensing Committee start time changed from 6.30pm to 6pm to be the same as Licensing Sub Committees and accommodate Trade and Professional working hours
- (g) Member Training description has now been changed to Member Workshop
- (h) Annual Council, is to be moved from Wednesday 15th May 2013 to Tuesday 14th May 2013 due to practical considerations
- (i) Full Council will now be on Wednesdays rather than Thursdays.

6. Based on the changes outlined in paragraph 6, the proposed Committee Calendar from May 2013 for 2013/14 is enclosed as Appendix 1 and is recommended for approval.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

7. None

POLICY IMPLICATIONS

8. None

DETAILS OF CONSULTATION

9. Members Structures and Support Officer Group
Members Structures and Support Working Group

BACKGROUND PAPERS

10. None

FURTHER INFORMATION

PLEASE CONTACT:

Eric Dickinson extension 7256

ALSO: