

Localised Council Tax Support – Critical Timeline for Development of Burnley Scheme

Date or w/c	Activity
31 st May 2012	Finalisation of preferred option following modelling exercise and preparation of final report. Clearing of preferred option at local level and briefing of key members.
21 st June 2012	Policy Board sign off of broad principles of the scheme to enable consultation to take place with major preceptors
11 th July 2012	Policy Board considers response from major preceptors
23 rd July 2012	Special meeting of Resources Scrutiny Committee to discuss draft scheme
24 th July 2012	Executive considers report detailing draft scheme to go out for consultation. Two weeks allowed for any call-in before formal consultation period begins.
6 th August 2012	Start of public consultation process. 12 weeks allowed for this exercise as recommended by the Government's Code of Practice for Consultation.
12 th September 2012	All member briefing
8 th October 2012	Budget Scrutiny Panel considers proposals
31 st October 2012	Consultation period ends. Analysis of responses to the consultation process carried out. Selection of preferred option & drafting of report.
29 th November 2012	Policy Board considers analysis of consultation responses and possible changes to the draft scheme.
11 th December 2012	Executive finalises the local scheme and makes a recommendation to full Council.
20 th December 2012	Local scheme approved by the full Council.
1 st January 2013	Extensive ongoing publicity campaign to ensure that all claimants are aware of how it will affect their personal circumstances
1 st April 2013	Local scheme implemented