

Project Officer	Scheme Name	Budget Released Date	Revised Budget	Adjustments Per This Report		Revised Budget to be Approved	Total Spend as at 30/11/12	% Schemes Spend	Narrative provided by Project Officers/Heads of Service Providing Members with updates on scheme delivery
			as at Exec 20/11/12	Budget Adjustments	Reprofiled into Future Years				
			£	£	£	£	£	£	
CUSTOMER & IT SERVICES									
A Akram	Server & Desktop Virtualisation	Executive 24/07/2012	56,628		(35,733)	20,895	10,895	52%	The budget spent so far has been used to virtualise a number of key servers. The desktop element of the Virtual Desktop Infrastructure (VDI) element has been delayed, due to the implementation of Sharepoint Project and Accommodation moves. Currently still investigating various VDI solutions with a view to setting up a small pilot in April after accommodation moves have been complete and Sharepoint pilot and Secure Socket Layer Virtual Private Network has been rolled out to pilot groups. Therefore, most of the unspent budget will need to be re-profiled into the next financial year, with £10,000 remaining this year to procure a server and associated hardware/software for 20 user VDI pilot.
A Akram	Hardware Replacement Programme	Executive 21/08/2012	10,000			10,000	7,603	76%	All the replacement copiers have now been procured. The remaining budget is being spent on memory and hard drive replacements for PC's that have gone faulty and are out of warranty. The budget will be fully spent by the end of January 2013.
			66,628	-	(35,733)	30,895	18,498	60%	
GREEN SPACES & AMENITIES									
S Goff	Towneley Park Restoration		12,000			12,000	2,966	25%	The order for fencing on Broad Ing Boundary has been issued, other work including the installation of a section of fencing adjoining river by Hanbrig entrance, replacement litter bins and tarmac work will be complete by end March 2013
S Goff	Woodland Grants		16,419	(16,419)		-			This budget needs to be combined with Brun Valley Forest Park as both relate to the same activity. See narrative for Brun Valley Forest Park
S Goff	Replacement Cremators	Executive 24/07/2012	120,654			120,654	95,850	79%	This will all be complete by end March 2013
S Goff	Transport & Grounds Maintenance	Executive 03/04/2012 and Executive 16/10/2012	122,176			122,176	117,980	97%	This will all be complete by end March 2013
S Goff	Towneley All-Weather Pitch	Executive 29/05/2012	48,735			48,735	24,877	51%	The contract is complete. Awaiting final account.
S Goff	Green Spaces Heritage Improvements		150,787		(150,787)	-			No progress has been made with Heritage Lottery Fund grant due to other priorities. The initial application for Thompson Park will be made after Christmas and the BBC funds need to be carried forward as match funding.
S Goff	Brun Valley Forest Park	Executive 24/07/2012	100,000	16,419	(71,419)	45,000	-	0%	Work is on site at present constructing new footpath cycleways at Rowley and Queens Park Road entrance. Access gates and other work is being tendered. However the £21,000 contract to resurface Rowley Lane may be delayed by the proposed Rowley Lake Wakeboarding Centre. Expenditure at end of financial year is expected to be £45,000 with approx. £21,500 of BBC funding carried forward into 2013/14, as match funding for the Forestry Commission grant funding of £68,000 which is expected to be approved in January / February 2013, for expenditure in financial year 2013/14.
S Goff	Play Area Improvement Programme	Executive 29/05/2012 and Executive 21/08/2012	193,922		(81,500)	112,422	31,354	28%	Supply of play equipment has been tendered. Expected spend to end of financial year is £112,422, with unspent balance to be carried forward. Completion of the £44,000 scheme to relocate Burnley Wood Park Play Area is determined by Keepmoat's programme to develop the new link road and is unlikely to be complete by the end of March 2013 and the £10,500 allocated to Queen St Ball court is match funding for a grant application not yet determined.
S Goff	Towneley Events Drainage Scheme	Delegation by Chief Executive 08/06/2012	20,000			20,000	19,446	97%	The contract is complete
S Goff	Unauthorised Traveller Encampments	Executive 20/11/2012	15,791			15,791	-	0%	This scheme is progressing. Quotations from local firms are being obtained and the scheme will be complete by end of March 2013.
			800,484	-	(303,706)	496,778	292,473	59%	
SPORT & CULTURE									
N Hutchinson	Replacement of Fitness Equipment & Refurbishment St Peters Centre	Executive 24/04/2012	275,000			275,000	15,777	6%	The refurbishment and installation of new equipment was completed by 22 December 2012. Invoices will be paid when received.
K Worley	Installation of CCTV Mechanics Theatre	Executive 24/04/2012	15,000			15,000	14,696	98%	CCTV installed and working
K Worley / L Rothwell	Updating Technical Equipment Mechanics Theatre	Executive 24/04/2012	40,000			40,000	38,534	96%	Equipment has been delivered, installed and in use.
			330,000	-	-	330,000	69,007	21%	

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STREETSCENE									
W Robinson	Burnley Town Centre Pedestrianisation Upgrade	Executive 24/04/2012	125,000		(50,000)	75,000	23,068	31%	Designs for the new scheme have been developed and a meeting is taking place with LCC in January regarding the potential joint funding of the scheme. Spend to date includes Capital Salaries from Engineers at £8,000 and Landscape Architecture Services at £15,000. Projected spend between now and year end is Engineers at £32,000, Landscape Architecture Services at £15,000 and £5,000 for Graphics recharges. Therefore, the remaining £50,000 needs to be re-profiled.
W Robinson	Towneley Deer Pond Retaining Wall	Prior Year Release Executive 26/07/2011	60,000			60,000	1,584	3%	Scheme going out to tender on Friday 21st December. Work to commence on site mid January 2013, with completion by the end of March 2013. The delay in spend is due to wildlife migration from the pond, which is January to March, returning April.
W Robinson	Works to Bus Station & Associated Highways	Prior Year Release Executive 31/05/2011	136,266			136,266	137,532	101%	Scheme Complete
W Robinson	Resurfacing Towneley Holmes Road	Prior Year Release Executive 26/07/2011	67,325		(1,800)	65,525	132	0%	An invoice for £58,500 has been received and the payment is being processed, and £7,000 of staff salaries are waiting to be processed. There will be a 3% retention [£1,800], which is to be released after 12 months maintenance period.
R Brown	Alleygating	Prior Year Release Executive 10/01/2012 Released Reprofiled Element of £52,571	102,571			102,571	1,020	1%	This budget comprises of: 2011/12 - £52,571. This was carried forward for supplying 6 new schemes. This program is now nearing completion, as the gates have been built and are due to be installed shortly. The cost of this will be £25,287. We are also anticipating an invoice from LCC for the legal orders for the 6 schemes, thus completing the work. 2012/13 - £50,000. The application / selection process has been completed and 6 schemes have been identified (a further 2 schemes have been identified using 'Empty Homes Project' funding). All 8 applications have now been submitted to LCC and are being processed. There have been significant changes in the Highways Department at LCC which may cause problems. These concerns are being addressed with LCC and the work is being raised in priority. In the meantime everything possible is being prepared in advance to mitigate any delays.
W Robinson	Cycling & Access	Executive 25/06/2012	149,500			149,500	23,077	15%	The budget comprises of: 1. Burnley Bridge – estimated at £25,000 This work will provide a shared-use link from the proposed road bridge over the canal at Junction 9 on the M65 across Pollard Moor to Manchester Road, Hapton. This scheme has been stalled and cannot go further forward until the Highway Authority (LCC) and Waterways Trust sign an agreement for access purposes. No spend on-site as yet. 2. Padiham Greenway Simonstone Link – estimated at £56,000 This is a proposed link between the Simonstone/Altham business areas and the Padiham Greenway Waiting for the results of a survey and feasibility study by the Highway Authority (LCC) for the inclusion of a Toucan controlled crossing. No spend on-site as yet. 3. Padiham By-Pass – estimated at £40,000 Upgrade of the footway along the by-pass from Shuttleworth Mead to Higham to allow shared use. Pendle Borough Council will upgrade the length from Higham to Barrowford, completing the full length of the by-pass. Green Spaces are currently on-site and will be until the end of January 2013 completing advance clearance works to enable the link work to proceed thereafter. The Highway Authority (LCC) have withdrawn their contribution this year due to financial pressures. I am waiting for the Highway Authority (LCC) to commit or otherwise to match-funding next financial year. Hence, it is very unlikely that this scheme will be completed this financial year. 4. Shuttleworth Mead Link – estimated at £10,000 Provision of a new short link from Shuttleworth Mead Business Park to Padiham Greenway. Negotiations are on-going with the business park property owner, Barnfield, regarding the most suitable line of access. It is anticipated that this scheme will be completed in Quarter four. 5. Small Improvements – estimated at £18,500 Minor upgrades to existing pathways including guard rails, barriers etc. Some works have been completed to date and it is anticipated that the whole of the work will be completed by the end of Quarter four.
W Robinson	Bus Shelter Replacement		15,000	9,343		24,343	15,485	64%	Spend plus commitments to date, is approx. £19,000. Within budget monitoring for Cycle 1, £9,343 was re-profiled into 2013/14. This budget adjustment is required to be reversed, to offset the higher spend in this financial year.
			655,662	9,343	(51,800)	613,205	201,899	33%	

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REGENERATION & PLANNING POLICY									
J Warnock	Weavers Triangle Programme	Executive 24/07/2012	403,313			403,313	229,672	57%	The most significant of the remaining projects in the Weavers' Triangle programme - Slater Terrace refurbishment - is due to start on site in February 2013.
K Ingram	Todmorden Curve Rail Link [RGF2]		869,007		(569,007)	300,000	-	0%	Network Rail are still progressing work on GRIP 4 which is taking longer than expected due to having to find solutions to unforeseen signalling issues and this will now be completed in January. In the meantime Network Rail have commenced some work on site and the track bed has been cleared. The scheme is still on course for physical completion by December 2013 and an operational service by May 2014
K Ingram	Infrastructure & Highways Improvements [RGF2]		515,500		(515,500)	-			This budget is awaiting confirmation of further ERDF support before work can commence. It has been reprofiled into 2013/14.
J Sharples	Knowledge Park	Prior Year Release Executive 26/07/2011	163,241		(152,068)	11,173	10,052	90%	A procurement process is on-going to identify a development partner for the site. This should be completed by April / May 2013. Therefore, remaining budget less commitments to be re-profiled into 2013/14.
K Ingram	Burnley Railway Station Manchester Road	Executive 03/04/2012	1,564,395		(1,222,965)	341,430	251,156	74%	The project is being redesigned to try and bring the new building within budget. The works will commence next financial year. Therefore, remaining budget less commitments to be re-profiled into 2013/14.
M Rutherford	Lancashire Digital Technology Centre		100,000	(100,000)		-			The Homes and Communities Agency currently have the property on the market for sale, together with the wider site and therefore it is not appropriate for it to undertake the capital investment originally proposed. The Council is still the landlord of the property, and any repairs or improvements undertaken in 2012/13 will be met from the revenue budget which has increased substantially in 2012/13 due to increased occupancy rates and an NNDR rebate.
J Sharples	University Technical College	Executive 03/04/2012 & Delegation Powers 20/07/2012	5,551,803			5,551,803	1,437,885	26%	Construction works to convert and extend the Council owned Victoria Mill on Trafalgar Street into a University Technical College began in July 2012 and are scheduled to complete in early August 2013. This timetable is planned to enable sufficient time for fit out and commissioning prior to opening for the first intake of students in September 2013. It is a very tight delivery timetable that was dictated through the Government's requirement for the new programme of University Technical Colleges to open for the 2013/14 academic year. The project budget of £10.4 million is externally funded; mostly through the Department of Education and also through the Townscape Heritage Initiative. The Council is the accountable body for the funding. A Design and Build Contract has been awarded to Barnfield Construction Ltd and a rent free Lease has been granted for 125 years to the Visions Learning Trust who will operate the University Technical College. Works on site are currently on budget though slightly behind schedule largely due to the time needed to resolve complex heritage related design and structural issues. However the contractor is confident of achieving the completion date provided there is no exceptionally inclement weather or significant unforeseeable circumstances. A payment of approx. £1 million is due for Valuation 6 as at the end of November, which is not included in the spend to date.
			9,167,259	(100,000)	(2,459,540)	6,607,719	1,928,765	29%	
FACILITIES MANAGEMENT									
C Hill	Burnley Open Market Investment Programme		343,710			343,710	-	0%	This project is currently under review.
T White	DDA Alterations & Improvements	Prior Year Release Individual Member Decision 11/07/2011	15,000			15,000	-	0%	Towneley Great Hall Disabled Access completed on site by end of October 2012. Awaiting Final Account Invoice from Main Contractor to be paid before end of March 2013.
M Essak	Fire & Asbestos Works	Executive 24/07/2012	13,880			13,880	5,573	40%	Market Fire Doors - We were ready to appoint contractor following Building Regulation Approval, but this has now been put on hold, awaiting Strategic Management decision for Market.
			372,590	-	-	372,590	5,573	1%	

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HOUSING & DEVELOPMENT CONTROL									
S Nutter	Disabled Facilities Grant	Executive 07/02/2012 Released all the Housing Investment Programme	983,771	(48,253)		935,518	417,889	45%	The DFG budget is 73% committed (£680,000) with 130 grants approved to date, 91 of these have been completed and the remainder are currently on site. Grants officers are working towards approval on a further 46 cases with an estimated value of £255,000. The budget was originally set at £903,911, and this was £48,253 more than the Specified Capital Grant received, therefore the budget has now been reduced to reflect this.
J Watson	Acquisitions & Clearance		2,254,034		(1,000,000)	1,254,034	198,498	16%	This programme is continuing to incur minimal spend this year with only one further property having been acquired since the last report. Negotiations are on-going but the majority of the remaining acquisitions may not now be completed until the end of the compulsory purchase process. The demolitions programme resumed in October – but the cost of the first contract produced a credit rather than a debit due to the recycling of reclaimed materials. As a result of the current position, £1,000,000 is being reprofiled into next year.
S Nutter	Energy Efficiency		137,872			137,872	51,628	37%	131 Heating rebate grants have been approved with a total commitment of £64,472. It is expected that a further £20,000 of commitment will be achieved by the end of the financial year. The remaining £50,000 has been earmarked for a Hard to Treat insulation scheme. The detail of this scheme is in progress however, it may not complete this financial year in which case it would be required for the 2013/14 financial year.
S Nutter	Emergency Repairs		60,000			60,000	40,158	67%	80% of the budget has been committed towards assisting 19 residents with serious disrepair issues in their homes.
P Gatrell	Market Support Programme		216,866			216,866	107,999	50%	The budget of £100,000 allocated to site remediation in Daneshouse has now been paid and is represented in the current spend figure. The remainder of any spend for the Market Support Programme is expected in the fourth quarter and will depend on the timing of current projects and whether we receive any applications for Purchase Assistance Loans.
J Killion	Vacant Property Initiative		411,809			411,809	84,612	21%	Two properties have been bought and both renovations are due to start just after the Christmas break and will be complete by financial year end.
J Killion	Empty Homes Programme	Executive 07/02/2012 & 24/07/2012	2,000,000		(1,500,000)	500,000	1,036	0%	Several Compulsory Purchase Orders [CPO's] have been approved by Executive, which are due to start in December and there will be several CPO's started early in the new year. Five properties are also in the process of being bought by agreement and these should complete by mid January when works can be started on the renovations. We are also in negotiations with owners regarding several other properties. We now have around 30 owners interested in the loans with the first renovation complete and the loan documentation signed. As a result of the current position, £1,500,000 is being reprofiled into next year.
			6,064,352	(48,253)	(2,500,000)	3,516,099	901,820	26%	
FINANCE AND PROPERTY MANAGEMENT									
A Leah	Heasandford Industrial Estate - Infrastructure		10,000			10,000	-	0%	The anticipated sale of the last remaining plot has fallen through due to the current poor economic climate. The plot is currently being marketed, however a sale is not imminent. As and when a sale is agreed the works concerned will be required. However, it is difficult to say with any degree of certainty when this will be.
A Leah	Charter Walk Shopping Centre	Executive 03/04/2012	225,000			225,000	-	0%	This project is in the final stages of preparation. As soon as a definite timescale for the works to commence is agreed a further report to Executive will be prepared. It should be clear shortly whether this expenditure will be incurred this year or re-profiled into 2013-14.
			235,000	-	-	235,000	-	0%	
CHIEF EXECUTIVE / CORPORATE INITIATIVES									
R Hussain	Ward Opportunities Fund	Executive 21/08/2012	153,745			153,745	39,879	26%	Spending has been slow in Quarter 3. All 15 wards have spent or committed a combined total of £136,944. It is anticipated that there will be an increase in spending before the financial year end however, substantial underspend is still expected. It is expected that most of this underspend will be committed and carried forward into the next financial year.
			153,745	-	-	153,745	39,879	26%	
Total			17,845,720	(138,910)	(5,350,779)	12,356,031	3,457,915	28%	