

Burnley Borough Council

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of a private meeting

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information.

If the Council is not able to give the required notice it must give notice of the reasons why it was not able to do so.

The Executive intends to meet on the 20th November 2012 and consider the following report in private. It has not been possible to give the required 28 days notice for the reasons stated:

Report	Reason report is Private	Reasons report is urgent and cannot reasonably be deferred
Former Brunshaw Neighbourhood Office, Brunshaw Avenue	Contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	To bring the building back into use as quickly as possible

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to:

Tom Forshaw

Head of Chief Executive's Office

Town Hall, Manchester Road

Burnley BB12 7PH

E-mail Tforshaw@burnley.gov.uk

Date: 9th November 2012