

The permission of the Highway Authority is necessary prior to placing any temporary signs for events or public safety campaigns in highway limits

Persons responsible for placing signs without permission are committing an offence and may be liable for:

- A fine (maximum £2,500)
- Costs incurred by the Council when removing the sign
- Damages arising in consequence

This leaflet explains how to apply for permission and the limited circumstances when it may be granted

PERMITTED

- ✓ Direction signs to a major public event which will relieve associated traffic problems.
(This excludes events at locations which are already adequately signed and is unlikely to apply to a typical car boot sale and antique fair)
- ✓ Signs advertising or giving direction to events promoted by a charity or non profit making organisation.
- ✓ Road safety and other signs in the public interest.
- ✓ Signs to housing developments in limited circumstances.
(separate application forms available)
- ✓ Signs indicating the route of an approved rally etc.
- ✓ Directional signs to the opening of a major retail or entertainment outlet.
(excluding seasonal and other occasional events)

NOT PERMITTED

- ✗ Any which obstruct or interfere with the safe and convenient use of the highway
- ✗ Any form of commercial advertising

STANDARD CONDITIONS WHICH APPLY TO PERMITTED SIGNS

PERMISSION

Permission is granted by or behalf of the Highway Authority. Other permission may be required (eg Local Planning Officer, Police etc)

CONTENT

Event name, date, location and/or directional arrow only. Captials to be between 60 and 280mm height approximately 40 to 200mm. Direction signs shall be black on yellow and white, or white on blue, or blue on white, except to housing developments hich shall comply with DTp Drg (P)2701.

SIZE

Rectanglar, or with pointed end if directional, of minimum size necessary to accommodate the approved content, and not exceeding 1sq metre. All to be non-luminous, non-reflective and non-illuminated.

CONSTRUCTION AND FIXING

Signs shall be weather resistant non-ferrous and of rigid material. Fixings shall be non ferrous or plastic coated of a nature not to cause damage. Under no circumstance shall direct adhesion be used

DURATION

Non commercial advertising: from 1 week before to 24 hours after the event.

Direction Signs: from 24hours before to 24hours after the event.

Direction Signs to opening of a new retail/entertainment outlet: from 24hours before to a maximum of 4 weeks.

Damaged, unsightly or dangerous signs shall be removed forthwith by the applicant at their own expense and similarly on expiry of the approved duration.

LOCATION

Duration signs are limited to the most appropriate route(s) between the event and major road(s).

Advertising signs shall not be more the 2 miles from the event location.

Attachment to existing street furniture is normally limited to lighting columns excluding any with permanent signs (other then parkin restrictions or speed limit repeaters). In unlit rural areas permission may be given to their erection on the posts of simple informatory signs (but not regulatory or warning signs).

Signs shall not cause abstruction and the full footway width shall be maintained, unless a reduced width (minimim 1.8m) is specifically agreed.

Signs shall only be permitted over verge or footway and not encroach within 0.5m of edge of carriageway. Maximum height shall be 4.0m and minimum height over footway 2.5m.

INDEMNITY

The person receiving permission shall at all times keep the County Council and its agents fully and effevctively indemnified from any consequences attributable to the proposal, arrange insurance cover to meet the cost of any potential claims and be able to produce evidence of public liability insurance cover with a minimum limited of indemnity of £2million

Event/Campaign Name:

Location:

Dates:

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Nature of Event/Campaign:

Promoter's Name:

Promoter's Status: (*commercial, charity, non-profit making etc*)

Estimated daily attendance:

Open to public

Restricted entry

Area of interest:

National

Regional

Local

Other relevant information:

I, on behalf of the promotor, apply for permission to display signs in respect of the above event as illustrated on the attached schedule and I agree to comply with the conditions menetioned in theis form.

PRINT NAME:

Email address:

Phone number

Capacity:

Date:

Signature:

or can be sent via post to Lancashire Highway Services, Cuerden Way, Bamber Bridge, Preston, PR5 6BS