



# INDIVIDUAL DECISION BY THE MEMBER FOR RESOURCES & PERFORMANCE MANAGEMENT

BURNLEY TOWN HALL

## PRESENT

OFFICERS Eric Dickinson - Democracy Officer

### 1. Facilities Management Restructure

**Purpose** To recognise that a previous restructure based on early outsourcing of the "Building Services" element needs to be revised in order to ensure continuity of service delivery.

To propose a cost neutral slight restructure across both Markets and Building Services in order to provide additional cover back into Building Services.

**Reason For Decision** To recognise that the recent external review of the Markets indicated some potential to review current cleaning provision and administrative support.

To increase resource availability in Building Services Section pending an increase in "pool" availability of cover and improved technology that would arise from outsourcing the service at some future stage.

**Decision** To delete vacant post MS2141, Markets Cleaner 23 hours

To make redundant post MS2145, Markets Administrative assistant 8 hours and give authority to the Head of People, Law & Regulation to issue a redundancy notice to the post holder where no suitable alternative employment can be found.

To increase hours of post MS2342 Mechanical and Electrical Maintenance Surveyor from 25 hours to 36.25 and re-advertise effective from 1st October 2014

Decision made by: Councillor Howard Baker  
Executive Member for Resources and Performance Management

Date: 6/6/2014 06/06/2014  
Decision Published on: 06/06/2014