



INDIVIDUAL DECISION BY THE MEMBER FOR RESOURCES & PERFORMANCE MANAGEMENT

BURNLEY TOWN HALL

PRESENT

OFFICERS Elaine Newsome - Democracy Officer

10. Facilities Management – Interim Restructure Proposals

Purpose	<p>To seek an individual Member decision to amend the Facilities Management “Building Services” Structure following the resignation of three officers.</p> <p>To advise that in considering any restructure ahead of the outcome of an “in course” Facilities Management review for future delivery options, this is a pragmatic balance between operational delivery now, future delivery need and the generation of future savings.</p>
Reason For Decision	<p>To deliver budget savings following resignation of 3 officers.</p> <p>To enable some building knowledge transfer in respect of M &E installations.</p> <p>To enable continuing management of Utilities can be delivered.</p> <p>To provide some switch in budget capacity in order to continue service provision and take forward proposed improvement in Utilities monitoring and forecasting.</p>
Decision	<p>That the following be approved;</p> <ul style="list-style-type: none">a) To delete Post MS2318 Assistant Maintenance and Quantity Surveyor.b) To delete Post MS2335 Trainee Maintenance Mechanical and Electrical Surveyorc) To redesignate Post MS2305 (G9) Building Maintenance Mechanical and Electrical Surveyor from full time to part time 25 hours per week on a fixed 12 month term contract , appointment effective from 4th November 2013d) To establish an overtime budget of £5k per annum should this redesignation to part time hours need to be supplemented by additional capacity.e) To create a new part time post of Utilities Officer (G5) on a fixed 12 month

