



# INDIVIDUAL DECISION BY THE MEMBER FOR RESOURCES & PERFORMANCE MANAGEMENT

BURNLEY TOWN HALL

## PRESENT

OFFICERS Eric Dickinson - Democracy Officer

### 18. Facilities Management and Property Services Restructure

**Purpose** To seek approval for changes in the staffing structure of the property services section and the facilities management section to achieve an interim management solution up to the commencement of the services outsourcing contract on 1st January 2016.

To implement changes as part of the change management programme as it relates to the Finance and Property Management unit and the facilities management section

To outline proposed management arrangements in relation to these functions within the Council in 2016 and beyond.

To provide a basis for achieving budget savings in the overall cost of the service unit.

**Reason For Decision** The changes are necessary in order to manage the facilities management and property services functions up to the commencement of the services outsourcing contract on 1<sup>st</sup> January 2016.

The recommendations also provide the basis for managing the Council's property and facilities management functions following the outsourcing of services and for providing savings in staffing and senior management costs as part of the Council's change programme.

**Decision** To approve:

- a) a change in management arrangements to incorporate facilities management staff within the Finance and Property Management unit with effect from 1st May 2015. See Appendix 3;
- b) the payment of an honorarium in respect of post AS 1300 (Property Services Manager) with effect from 1st May 2015;

- c) subject to reassessment and confirmation under job evaluation, the re-grading of post MS 2350 (Building Services Manager) from grade 13 to grade 14 with effect from 1st May 2015; and
- d) subject to reassessment and confirmation under job evaluation, the re-grading of post AS 1302 (Principal Property Information Surveyor) from grade 10 to grade 11 with effect from 1st May 2015 That the post of Children's Trust Co-ordinator be re-established within the Chief Executive's Office, subject to any future redundancy costs being ring fenced and funded from within Lancashire County Council's grant.

Decision made by: Councillor Howard Baker  
Executive Member for Resources and Performance Management

*H. Baker 11/5/15.*

Date: 6<sup>th</sup> May 2015  
Decision Published on: 6<sup>th</sup> May 2015