



INDIVIDUAL DECISION BY THE EXECUTIVE MEMBER FOR RESOURCES & PERFORMANCE MANAGEMENT

BURNLEY TOWN HALL

PRESENT

OFFICERS Eric Dickinson - Democracy Officer

23. Support Team Review- Revenues and Benefits and Chief Executive's Office

Purpose To propose a restructure of the Revenues and Benefits support team for executive member approval

Reason For Decision To ensure that only Revenues and Benefits work is carried out within the Revenues and Benefits support team. This will ease transition arrangements in the event that the service is outsourced in the future.

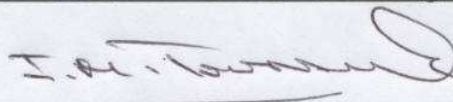
To ensure the focus of Town Hall reception work is to provide a comprehensive customer focussed service to elected members and customers and efficient support services for Town Hall staff.

To enable required savings of £32k to be made.

- Decision
- (1) That the Revenues and Benefits Support Team is split into two; Town Hall Reception managed by the Chief Executive's Office and Revenues and Benefits administration, managed by Revenues and Benefits; and.
 - (2) That post number RB 2043 Support Team Leader is deleted as part of this restructure and £32k savings used to part finance the £113k shortfall in benefit administration subsidy in 2014/15 and a redundancy notice issued if no suitable alternative employment can be identified.

Decision made by: Councillor Mark Townsend
Executive Member for Resources and Performance Management

Date: 04/03/2014
Decision Published on: 04/03/2014



4/3/13.