



INDIVIDUAL DECISION BY THE DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES & PERFORMANCE MANAGEMENT

BURNLEY TOWN HALL

PRESENT

OFFICERS Elaine Newsome - Democracy Officer

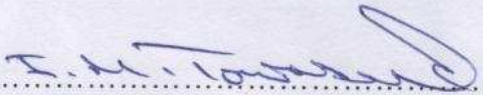
6. Staffing Changes- Revenues and Benefits

Purpose To request authority from the Executive Member for Resources and Performance Management to make changes to the staffing structure within Revenues and Benefits.

Reason For Decision To ensure a vacant post in the Revenues team is filled and to offer a development and permanent job opportunity to junior staff on time limited contracts within the service

To build in resilience across Town Hall reception cover in the short term until a permanent structure is agreed for this area of work

- Decision
1. That approval be given to the re-designation of RB3009 Recovery Assistant Grade 5 (vacant post 30 hours) as a Revenues Assistant (career grade) post Grade 3-5 full time and ring fence post to 'at-risk' staff within the service.
 2. That approval be given to the establishment of an additional apprentice post for one year to Sept 2014 funded from external funding.

Decision made by: 
Councillor Mark Townsend
Deputy Leader and Executive Member for Resources
and Performance Management

Date: 6th August 2013
Decision Published on: 7th August 2013