

**MINUTES OF THE
PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE**
Meeting held at
Blackburn Town Hall, Blackburn
Tuesday, 2nd September 2014 @ 4.30pm

NAME	TITLE	COUNCIL
Councillor John Harbour	Executive Member for Housing & Environment	Burnley
Councillor Maureen Bateson	Executive Member for Regeneration	Blackburn
Paul Gatrell	Head of Housing and Development	Burnley
David Proctor	Head of Regeneration	Blackburn
Nick Bargh	Head of Building Control	PLBC
Eric Dickinson	Democracy Officer	Burnley

Item No.	Issue
9.	Welcome and Apologies
	The Chair, Councillor Maureen Bateson, welcomed everyone to the meeting. Apologies for absence were received from Mike Cook and Brian Bailey.
10.	Minutes of the last meeting
	The Minutes of the last meeting held on 15 th July 2014 were agreed as a correct record, subject to the amendment that Cllr John Harbour be added to the attendance and that Cllr Howard Baker be removed from it.
11.	Budget and Income Monitoring
PURPOSE	To provide the Joint Committee with Pennine Lancashire Building Control's 2014/15 fee income monitoring information up to August 2014.
REASON FOR DECISION	To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and financial performance.

DECISION	That the Pennine Lancashire Building Control 2014/15 fee income monitoring information up to August 2014 be noted.
12.	Performance Monitoring
PURPOSE	To provide the Joint Committee with performance monitoring information updated to include the period May-July 2014.
REASON FOR DECISION	To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.
DECISION	That the performance monitoring data provided be noted.
13.	Demolition Charges Up-date
PURPOSE	To provide the Joint Committee with a follow-up report reviewing the outcome of benchmarking of demolition charges with other Local Authorities, and any future charging options available
REASON FOR DECISION	<p>The current PLBC charging regime is in line with those North-West Local Authorities Building Control Departments who charge for this service.</p> <p>To continue to recover the costs involved with administering the demolition functions within both the Boroughs of Blackburn with Darwen and Burnley.</p> <p>To ensure that the Joint Executive Committee is kept fully informed of Pennine Lancashire Building Control income streams associated with the discharge of demolition duties.</p>
DECISION	That the Joint Committee continues to support the charging regime, currently set at £150.00 + VAT per deposited Section 80 notice , for the recovery of costs incurred whilst dealing with such notices and the subsequent issue of a Section 81 counter-notice for the demolition of non-exempt structures administered by PLBC.
14.	Date of Future Meetings 2014/15
DECISION	That the dates for future meeting of Pennine Lancashire Building Control Joint Committee during 2014/15 be on

the following dates;

4th November 2014 (Burnley)
27th January 2015 (Blackburn)
16th June 2015 (Burnley)

Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils



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